



1. Welcome

2. Introductions and attendance list:

In attendance:

Yasmine Youssef (Chair), ATDO, Egypt

Danielle Miller (Secretary), Washington Talking Book & Braille Library, USA

Christiane Felsmann, German Centre for Accessible Reading, Germany

Kirsi Yläanne, Celia Library, Finland

Jorunn Anna Wold, Norwegian Library of Talking Books and Braille, Norway

Irmgard Reijntjes, Bibliotheekservice Passend Lezen, Netherlands

Jelena Lesaja, Croatian Library for the Blind, Croatia

Dalia Balčytytė, Lithuanian Library for the Blind, Lithuania

Laurette Uzan, Association Valentin Haüy, France

Observers:

Kelsey Corlett-Rivera, National Library Service for the Blind & Print Disabled, USA

James Bartlett, RNIB, United Kingdom

Karolina Zlatar Radigolic, Croatian Library for the Blind, Croatia

Inga Davidoniene, Lithuanian Library for the Blind, Lithuania

Eléonore Clavreul, France

Mariska Sturkenboom, Dedicon, Netherlands

Ingvild Aanenser, Norwegian Library of Talking Books and Braille, Norway

Hanne Lie, Norwegian Library of Talking Books and Braille, Norway

Therese Solbjørg, Norwegian Library of Talking Books and Braille, Norway

3. Apologies: Koen Krikhaar, Saskia Boets, Linda Ngaleka, Hiroshi Kawamura, Dipendra Manocha

4. Approval of the Agenda

5. Approval of meeting minutes: Meeting minutes of midterm business meetings online on March 28th and 29th 2022 Available at

<https://3.basecamp.com/3833672/buckets/6568895/vaults/5115594449>

6. News from Professional Council:

- There was a two hour meeting on 7/25, we heard words of thanks from Professional Council and from Chair Adjoa, however she was unable to attend the meeting, so deputy Jan Richards ran the meeting. The new structures, including regional

structures, were discussed. They also talked about updating the action plan process and there will be a working group to talk about tools for planning and reporting for the action plans.

- The Library Services for Multicultural Populations have created guidelines for inclusive meetings and these are included in your ebag. These guidelines are created to ensure meetings are inclusive. We may be able to discuss these guidelines later.
- The Library History special interest group are working on a project to document the history of IFLA to celebrate the 100 year anniversary.
- The Professional Council is creating a sub committee to review professional units, what they do, whether units need to change their names to better represent goals and missions, whether they need to be combined with other committees, whether they need to change their scope, etc. We need to think about whether we need to change our scope in any ways or review our mission and goals. If we have any ideas or comments we can review our unit goals and write to the Professional Council.
- The timeline for upcoming elections for 2023 is approaching so that those planning to join will have time to prepare for WLIC 2023. Those standing for election in 2023 will have to seek nomination from a member and the full schedule will be published in October or in November.
- WLIC 2023 in Rotterdam will be totally hybrid and will be held 8/21-8/25 and satellite meetings can be in Belgium, Netherlands, or Luxembourg.
- WLIC for 2024 has call out for a location but it will not be in Europe.
- There were extraordinary elections and we have Vicky McDonald as president elect and Jaap Naber as treasurer.

7. Membership:

- We currently have 20 members in our section but we two people who have resigned, Virginia from Argentina and Guillian from Benetech, however Guillian will probably be replaced by Lisa Wadors Verne from Benetech. Now we have new rules for co-opting members. We can now co-opt members to get to a full number of members or for geographic representation. Another new role is the role of mentors. Mentors are those who can provide expertise or represent the ability of previous members who can share expertise, or again for geographic expertise. We can have up to three mentors. In order to co-opt or have mentors we need to put out a call.
- Christiane: How long are the terms? Yasmine: For the mentors, I don't have the rules now. But for the co-opted members, they serve the regular term of a standing committee member
- Kirsi: is there new information about inactive standing committee members? Yasmine: that is a sensitive question, but now according to the rules it is easier to remove them. The chair has to send an email and if they don't get a response, they send a second one, and they document the process and send it to IFLA. But we need to define what constitutes an inactive member, and that doesn't necessarily constitute not coming to an in-person meeting.

- Kirsi: I believe we have some members we have never heard from and if they don't answer any emails that is inactive.
- Jorunn: yes, I think it would be good to have more regional representation than we have now because that would be good for our cause, especially if they are active participants.
- Christiane: This would mean at the same time that some observers who come and are active could be co-opted and replace inactive members.
- Kirsi: being a hybrid WLIC in Rotterdam might be a way to get people from Latin America for example and maybe Africa. Our problem is so far that we have active members from Europe because there is usually more money to travel. We could use mentors for those who can travel. Kirsi: My suggestion is to start the process for removing inactive members.
- Yasmine: some of us who are very active will be leaving in 2023 so it is important to have active members and remove inactive members. We will touch on this topic in the second business meeting. This is also a call for observers, if you are interested, please let us know.

8. Next business meeting: Will be on September 7th at 13:00 UTC via Zoom. This information and the Zoom link will be shared on Basecamp.

9. WLIC 2022 session: Session 069: Information Access Through Cooperation: Models from Libraries Serving Persons with Print Disabilities

- a. Liffey Hall 1 from 13:15-14:30
- b. Three presenters: Kirsi Ylanne, Mariska Sturkenboom; Inga Davidoniene; Danielle Miller

10. Satellite Meeting 2023:

- Will be in Rotterdam. Working title – “How does the Growing Digital Accessibility Impact the Role of Special and Public Libraries.” We want to make a better connection between special and public libraries. This is a collaboration between Dedicon, the Netherlands National Library, Luisterpunt Bibliotheek, and Bibliotheekservice Passend Lezen. Want to also address European Accessibility Act. They recognize all the world isn't Europe but accessibility in publishing is the future. Some topics to discuss are:
 - User friendly accessibility labels on books to help people choose items and decide if the item can be read in a way they like
 - Cataloging with accessible metadata
 - Agreement on characteristics of an accessible book
 - Knowledge of the needs and wishes of a library clients with print disabilities – do they prefer a special library or do they want to go to the public library?
 - More collaboration between LPDs and public libraries

- Impact of more accessible publications and the role of the special libraries when it comes to acquiring new titles for the collection, is there cooperation between publishers and special libraries
- Knowledge of best practices between special libraries and public libraries
- Specialist aspects like metadata and legal aspects
- We would like to propose people are invited to submit papers and presentations on the topics described above
- Breakout sessions and keynote speakers are proposed
- Program proposal is a day and half with an excursion
- Location is somewhere in the Netherlands near Rotterdam
- Organizers would like four more people to work with them. Christiane: what work is needed by volunteers? Irmgard: We need to get more focus on what is needed exactly, hopefully on 9/7 I can tell you exactly what is needed. Yasmine: I will volunteer. Jorunn and Laurette volunteered as well.
- National Library of Netherlands will be host and provide funding and Dedicon will provide some logistics and website
- Satellite may be before the WLIC and intend face-to-face, prior to the WLIC is better
- Check with HQ about timing and when the business meetings will be, likely they will be on 8/20 or 8/21, in which case if they are on 8/20, we need to have satellite on Friday and Saturday
- They are thinking about having a 50 Euro fee to attend

11. LPD Survey on the use of accessibility metadata

Thank you to all who helped compose the survey. In addition to LPD members, help was provided by ABC and others. Survey was open from May 10 until June 14, 2022. Survey was distributed via LPD mailing list and ABC mailing list. Alchemer was used for survey. Questions were also available as PDF and Word files so it was possible to get familiar with questions prior to completing the survey. Survey was only available in English. Survey included three parts.

- Results – 28 completed answers, 17 from Europe
- Webinar – webinar in Autumn
- Future steps - half of people who participated would like to take part in LPD metadata project. Next steps include going through results, discussing with ABC. Possible survey with users. Possibly write guidelines or best practices for providing accessibility metadata, not only for libraries serving persons with print disabilities, but for others because media is becoming more prevalent.
- Webinar: does anyone have ideas or interest in taking part in a webinar about accessibility metadata?
- What's next: We need to think about tangible steps we can do in the coming year about what we can do next after the survey. The ideal would be guidelines, but what can we do next? We will speak with Chris Oliver who is an expert on the matter, we will speak with ABC and with the DAISY Consortium, but we need to have a discussion on what we would like to do.

- Christiane: You have asked mostly LPD libraries, who is the webinar for? Kirsi: the webinar would be open to everyone, but we have to think about how we present the information because we know what DAISY is, but how do we present. Is it useful to have the same information for LPD libraries and for the rest of the public library or academic library sphere?
- Christiane: it would be important to make sure we are ready to talk to the public libraries to be sure they are comfortable with the topic, so maybe best to get all the LPD people comfortable first and then move to public libraries. Kirsi: if we get ABC involved, then the focus will be quite clear what we think is accessible. Christiane: when we tell them about the accessible metadata, we have to tell them about the formats.
- Yasmine: back to the webinar, are there any volunteers who would like to support Kirsi with the planning of the webinar? Yasmine will volunteer and include the people who stated interest in the survey.
- Yasmine: the next step after the webinar would be forming a working group and that group can include non-LPD members and forming a timeline so we can finish this at some time.
- Jelena: Croatia joined supplementary application of GBS/ABC and some members are complaining about flexibility of data. If you don't know the exact title, it isn't flexible. How do we discuss this without being unkind to ABC? Kelsey: it is a combination of factors, my experience is using the authorized entity and there is no authority control and searching is difficult, for example even if you search for a last name only you have to put a comma after it. You can't just put in a whole title because it searches for any word, not all words. Kelsey has provided a lot of feedback to ABC but they have an almost insurmountable task because they have so much metadata from so many sources and how do you fix that on ingest.
- Kirsi: we could bring the matter to the ABC board.
- Jelena: maybe we can collect some comments on Basecamp and then we as LPD can talk to ABC.
- Yasmine: we can create a thread on the message board and anyone can contribute their comments and we can put it forward to ABC. Christiane: It shows that all the libraries are using different metadata. Yasmine: ABC has been very positive about supporting us.
- Yasmine: do we need a separate meeting for a timeline and what is next after the webinar? Kirsi: yes, and we need a transition meeting since it won't be finished and some members are leaving.

12. Guidelines for Services to Persons with Print Disabilities:

- The Guidelines committee has been meeting monthly for the last several months and has a working document going. They will be meeting on 7/25 and 7/26 at WLIC to discuss the work in progress, ongoing timeline and deliverables, and next steps. The committee also decided to do a preliminary survey to public library networks in their communities and use that data to inform the first draft of the guidelines. The committee will be meeting in Zagreb, Croatia the third

week in November to finalize a first draft of the guidelines. We look forward to sharing more with you and seeking your feedback.

13. Any other business:

- Suggestion from Kirsi: Need for materials in Ukrainian, perhaps for an online discussion.
- Dalia: With the situation with the war in Ukraine, Lithuanian library started to look for material in the library and found there was very little. Lithuanian library found good relationship with Ukrainian refugee organization in Lyubov and have already gotten over 200 audiobooks for children. They have also worked with an NGO and brought in over 100 braille books for children and teens and brf files. Lithuania and Ukraine prepared force majeure agreement to get these materials to serve these refugees. Also started small project with Lithuanian Cultural Institute and Lithuanian Library for the Blind to make agreement with Lithuanian authors and Ukrainian publishers and it is created in Lyubov and able to put the files into their virtual library.
- Kirsi: Nordic library directors have discussed the need for accessible library materials in Ukrainian, the problem is Ukraine isn't part of the Marrakesh Treaty.
- Jelena: How did you reach out to Ukrainian users? Dalia: Connecting with schools. Christiane: work with organizations for blind and partially sighted people.
- Yasmine: How can LPD support work of Lithuania and Ukraine work? Kirsi: maybe LPD could reach out with CLM and this probably won't be the only time there are wars and refugees and what can be done within the Marrakesh Treaty and are there certain conditions that can be worked under when the needs are the highest.
- Laurette: There may be some support possible with ABC. Contact Monica at ABC.
- Yasmine: This needs to be put on action plan to discuss at next business meeting. We will contact CML and ABC and put again on action plan for next year.

- Patrick Dankowski: Division D Chair – thank you for our work. Please go on with our work. Some issues in governance shouldn't impact us. He is giving a presentation on Wednesday that is covering networks and SIG structure.

- Dinner date and location will be determined and shared on Basecamp.

- Picture at end of the meeting, please meet in the hallway.

- Meeting was adjourned.