

05 Social Science Libraries Section

2016-2017 ACTION PLAN and RESOURCE REQUEST FORM

Introduction

Social Science libraries in the 21st century will continue to: collect and provide access to collections and information, support traditional research methods, support the study of human behaviour and culture, promote economic development, and empower a participatory society. Yet, increasingly social science libraries are being called upon to integrate new technology and software into their services, to incorporate new information formats (i.e., numeric/data, visual, audio, video, social media), and provide expertise and support for new research methods (i.e., ethnographic, data and text mining). The Social Science Libraries Section seeks to recognize the challenges facing social science libraries by identifying and promoting best practices: for collection development and access; for the retention, preservation, and publishing of digital research and scholarship; and for assessing library services, collections and the user experience. The Section also provides global perspectives on the role and responsibilities of Social Sciences Libraries in supporting research, teaching, and learning across social sciences disciplines, and how best to support cross-disciplinary and innovative research in diverse settings, including government agencies, research centres, academic libraries, and non-profit organizations.

Objectives

1. *The Section will host a workshop on ethnographic research methods that librarians can use to better understand their libraries, their users, and how their services and collections are used. Contribution to the IFLA Strategic Plan/Key Initiatives 1 & 2.*
2. *The Section will analyse the IFLA Library corpus for trends in social science research to develop a more thorough understanding of the social science literature contained in the IFLA Library; the study will seek to identify patterns in subject/disciplinary coverage, in library settings being studied, and geographical interest and focus, and, finally, identifying and providing insights about the role of IFLA in influencing social science libraries and information centres around the globe. Contribution to the IFLA Strategic Plan/Key Initiatives 1 & 2.*
3. *The Section will continue to collaborate with Relindial, IFLA Sections and other Special Interest Groups in order to include diverse perspectives on the role of social science libraries in IFLA, in society, and within a global vision of libraries. Contribution to the IFLA Strategic Plan/Key Initiatives 3 & 4.*

4. *The revised Satellite Conference papers from 2015 Namibia Satellite Conference will be published in the IFLA Journal special issue with theme “The Role of Libraries and Information Centres in Supporting National Development.” Contribution to the Key Initiative 4.1 Promoting libraries within the United Nations 2030 Agenda for Sustainable Development (<http://www.ifla.org/node/10091>)*

Objectives <i>What do you want to achieve? Use your list above</i>	Project or activity <i>What project or activity are you going to do?</i>	Main tasks <i>What are the specific things you need to do?</i>	Responsibilities and timeline <i>Who will do them and by when?</i>	Resources <i>Do you need specific skills, money or technology?</i>	Communications <i>How will you communicate your achievements? To whom? By when?</i>	Measures of success <i>How will you show the impact of your work?</i>	Progress Report <i>Report here briefly the progress of your work, at least every month</i>
1. Host a workshop on ethnographic research methods that librarians can use to better understand their libraries, their users, and how their services and collections are used.	1.1 Host one-day off-site workshop “Understanding Your Library from the Inside Out: a Workshop in Library Ethnography for User Assessment” at 2017 IFLA/WLIC	1.1.1 Create final workshop proposal and submit to IFLA.	1.1.1a Kayo will submit proposal by October 31, 2016. 1.1.1b Lynne will contact vendors to identify potential workshop sponsors. Once the funding issue is clear, Celia, Debora, Johanna, Lynne, Sylvia, and Kayo will decide on the keynote speaker. 1.1.1.c Kayo will keep Director Piotrowicz		The results of the workshop will be made available to the IFLA community.	Easy to use ethnographic research tools. Follow-up project/publication based on the workshop	

			(U. of Wroclaw Libraries) informed on the workshop updates, including technology needs, room layout, etc.		
<i>2. Analyse the IFLA Library corpus for trends in social science research to develop a more thorough understanding of the social science literature contained in the IFLA Library; the study will seek to identify patterns in subject/disciplinary coverage, in library settings being studied, and geographical interest and focus, and, finally, identifying and providing insights about the role of IFLA in influencing</i>	2.1. Create the project narrative and identify budget needs	2.1.1. Submit the project proposal.	2.1.1a Identify LIS graduate student(s) worker(s) to work on the project.	Support for the graduate student wages.	The results of the project will be available to the IFLA community and beyond.

<p><i>social science libraries and information centres around the globe.</i></p>				
<p><i>3. The Section will continue to collaborate with IFLA Sections and Special Interest Groups in order to include diverse perspectives on the role of social science libraries in IFLA, in society, and within a global vision of libraries.</i></p>	<p>3.1 will co-sponsor with Arts Section the 2017 IFLA/WLIC Program “Documenting Art of modern and Contemporary Social movements and Social Activism.”</p> <p>3.2 Kayo contacted Sueli Ferreira, Chair of LAC Section for recruiting LAC members.</p>	<p>3.1.1. Work with Arts Section for responsibilities, including submission review process.</p> <p>3.2.1 Maintain contact with Sueli Ferreira</p>	<p>3.1.1.a. Host the conference program in Wroclaw.</p>	<p>The papers will be available in <i>IFLA Library</i>.</p> <p>New SC members from LAC countries.</p>
<p><i>4. The revised Satellite Conference papers from 2015 Namibia Satellite Conference will be published in the IFLA Journal special issue with theme “The Role of Libraries and</i></p>	<p>4.1 Chiku and Kayo will serve as special issue editors. Call for revised paper sent.</p>	<p>4.1.1. Insure the authors meet the deadline for revised papers are met.</p>	<p>4.1.1.a Revised paper deadline: December 31, 2016.</p>	

**Information
Centres in
Supporting
National
Development.”**

Resource requirements

If you wish to request resources for any of your planned activities, ensure the details above are complete, then copy the project and task details from above and add the necessary detail below.

This replaces the Project Funding Application form used in previous years. It is therefore **extremely important that you submit it to your Division Chair and HQ by the deadline 30 October 2016.**

The Professional Committee will agree in the December PC meeting a draft allocation of funds for anticipated reimbursements during 2017. Following confirmation of the level of PC Funds for 2017, the Division Chairs and HQ Professional Support Officer will communicate with Units in January/February to finalise the details. The PC would also appreciate hearing about resource requirements you already anticipate for 2018.

<p>Project or activity and Main task <i>Use your list above</i></p>	<p>"Analysis of the IFLA Library corpus for trends in social science research." Listed under Objective no. 2.</p>
<p>Resources <i>Do you need specific skills, money or technology?</i> For what do you need resources in relation to this task? Match your needs again the resources listed below*</p>	<p>Other: Funding for 200 hrs of graduate student wage (\$21/hr). TOTAL: \$4,200</p>

<p>Amount of funding. How much money would you like to request from Professional Committee Funds? <i>Explain your rationale for the estimated amount in each case.</i></p>	<p>Funding for 200 hrs of graduate student wage (\$21/hr). TOTAL: \$4,200</p>
<p>Timing. When would the money need reimbursement? <i>Usually reimbursements are made on production of invoices following completion of the work, however, pre-payment can be arranged in some circumstances</i></p>	<p>Completion of the work.</p>

* Resources

Use the following list in order to identify what kind of activity needs resourcing and therefore what details the PC will expect to read. If you have other details or requests, do not feel restricted to this list:

1. Project meeting (please note that the PC Funds are extremely limited so physical meetings that need funding are not encouraged unless necessary to move a project forward urgently; please try to conduct discussions online or via telephone conference and coordinate your work online where at all possible) –
 - a. why is the meeting needed and why can it not be conducted online,
 - b. who needs funding (give names),
 - c. where is the meeting planned and when (if known),
 - d. what costs cannot be covered by the project participant themselves (hotel, flight, local travel, subsistence);
2. Publications –
 - e. what document(s) need funding support,
 - f. how many copies need printing, if any,
 - g. what services are required, if any (editing, design, proof-reading, etc.),
 - h. delivery of the document (from where, to where, why);

3. Meeting/workshop logistics – (if this is a project team meeting, see above), ensure there are details to describe the meeting appended when you submit this funding request to the PC (how many people are expected, what are the objectives, who are you partnering with, when and where is it anticipated it will take place, who will be the local organiser),
 - i. what logistics need funding (computers, room hire, refreshments, printing),
 - j. what participant costs might need support (travel, accommodation),
 - k. what trainer costs are there (honorarium, travel, accommodation),
 - l. by what other means is the event being funded (participants' own costs, sponsors, etc.). Give details;
4. Webinar –
 - m. What is being planned and with whom,
 - n. Who is the target audience,
 - o. What technical requirements are there;
5. Software –
 - p. What software is required and why;
6. Advocacy materials –
 - q. See the relevant number above (project meeting, publication, webinar, etc.);
7. Other - funding item not covered by the categories above.

Next steps

Please send your completed Action Plan to Joanne Yeomans (joanne.yeomans@ifla.org) and your Division Chair by 30th October 2016.

Questions?

If you have questions or would like help with your Action Plan, please contact Joanne Yeomans (joanne.yeomans@ifla.org) or your Division Chair. We're ready to help.