1. Meeting was called to order at 7:00 AM Mountain Time (US & Canada) September 28, 2021.

2. Roll Call – Member present were: Cherie Bush (Chair), Takashi Nagatsuka (Secretary), Abeer kuwari (Information Coordinator), Cecilia Salvatore, Liz Rechebei, Yukiyo Hasegawa, Cristina Ioana Roiu, Jennifer Brannock, Petro Coreejes-Brink, Keven Liu, Jinzhu Wei, Contacted for absence: Alexandra Clemence, Dragan Milosevic, Rebekah Anne McFarland, Maja Markhouss, Laila Hussein Moustafa

The number of attendees is 11.

3. Cecilia sent out the 2021 report and it was approved. She will now turn it in to IFLA. Thank you!

4. The notes from our meeting on 14 September were approved. Thank you Takashi.

5. Everyone agreed to continue with the three goals with some minor tweaking/edits for our action plan

   Goals:
   
   • Quarterly webinars- first one to be held the week of 24 October
     
     o Cristina R (Romania) working with Abeer Need to finalize quickly so we can tell people about it
     
     o Second webinar will be National Diet Library, Japan (see details below) with Takashi taking point/in charge with Abeer providing support
     
     o Third webinar will be the US 1950 Federal Census with Claire Kluskens of the US National Archives, in partnership with the North America region (Julius Jefferson approved). Jennifer Brannock and Cherie will work on this webinar (with help from Abeer of course).
     
     o Fourth webinar will be a virtual tour of the National Library of Qatar, Abeer taking point/in charge
     
     o Keven was recommended to present, perhaps fall 2022?
     
     o Other presentation ideas to be compiled

Identify, collect, and publish best practices, models and standards of developing and managing local histories and genealogies

   o The American Library Association Genealogy committee is updating their best practices
and will to share with our group

- Are there other organizations that already have this information that we can link to?
- Where to host this information? Suggestions?

6. Identify and map organizations, institutions, associations with local history and genealogy collections

- Two examples below already exist to help ‘seed’ or start this. Where can we host these links?
  
  - [https://www.arcgis.com/home/webmap/viewer.html?webmap=6cc5e9301e28453cba9737f7e8d284df&extent=-125.6236,25.3089,-68.8902,52.8456](https://www.arcgis.com/home/webmap/viewer.html?webmap=6cc5e9301e28453cba9737f7e8d284df&extent=-125.6236,25.3089,-68.8902,52.8456)
  
  - Archive Grid has a list
  
  - Petro mentioned list from the National Archies of South Africa
  
  - Cristina mentioned list of storytelling organizations that would be a good fit
  
  - Others will see what existing lists they can share and email links to Cherie, Takashi and Abeer

7. The committee voted yes to hold a preconference at the National Library of Scotland. Jennifer Brannock and Cristina R will work on this. Cherie has reached out to the library to see if we can reserve the space. I have not heard back yet. It was also decided to have a plan B in case we need to go virtual.

8. Future discussion:

- We did not talk about communication- Facebook or Blog. This will be a future conversation but please be thinking of how we might engage with others.

- Again, thank you for your service on the committee. I have already met with two people and will be reaching out to set up more one on one appointments.

9. Meeting was adjourned at 9:00 a.m., CST.