

**EXECUTIVE COMMITTEE MEETING
MINUTES**

Glasgow, Scotland, August 17th 2002

Participants:

Officers: Jesus Lau, Chair, (Mexico), Ingrid Kjellqvist, Secretary and Information Officer (Sweden)

EC Members: Sinikka Koskiala (Finland), Teodora Oker-Blom (Finland), Benno Homann (Germany), Martin Kesselman (USA)

Observers: Christina Felming (Finland), Jose A. Gomez Hernandez (Spain), Gunilla Hakli (Finland), Sonia Minetto (Italy), Eileen Stec (USA), Toby Stone (France), Ingrid Thomson (South Africa), Susanna Tirola (Finland), Eva Tolonen (Finland).

Apologies: Martha Castro, Treasurer (Mexico)

A. The chair greeted all the participants and we all introduced ourselves.

B. The agenda was adopted

C. Attendance by observers was recorded

D. Approval of the minutes from Boston 2001.

E. Approval of the financial statement 01/02.

- a. Jesus Lau presented the financial status in the absence of the treasurer Martha Castro. The Round Table does not have much money.
- b. The money received for the research project has not yet been used.
- c. When we become a section we will need to spend money on marketing the section, producing leaflets etc.
- d. We will now compete with all the other sections for the money and members.

F. Report from the Coordinating Board (CB) Division VII.

- a. The meetings of the CB will take no longer than 2 hours starting with Berlin 2003.
- b. There is a recommendation that the word Section should be put at the end of the Section name i.e. Information Literacy Section.
- c. We can have a maximum five corresponding members.
- d. We must revise the Action plan in the Strategic plan.
- e. CB has decided that from the Berlin conference onwards the Open sessions should be two hours long. They also encourage us all to work together with other sections in arranging Open sessions.
- f. The number of workshops will be limited, especially offsite workshops and pre- and post seminars. They also discussed if workshop participants who are not attending the IFLA conference should have to pay a fee.

G. Report on RTUE activities

- a. The main activity has been to work for the changing of the Round Table into a Section. Jesus Lau has done a fantastic job in applying for the change and we all thank him for that work.
- b. There is a conference held in Mexico Oct. 10-12 2002 on Information Literacy. IFLA is an organizing partner.

- c. One Newsletter has been produced, July 2002.

H. Research project report

- a. RTUE was the only body to apply for a research grant and we got \$1000. The title is International Literacy Guidelines and is carried out by Dr. Jesus Lau and his colleagues. For more information about the project, please see the Newsletter and the report written by Jesus Lau.
- b. Jesus presented the work so far and the plans for continuing work with the project.
- c. There was a discussion about the participation of members of the RTUE in the project. We can contribute with any national survey.
- d. Roswitha Poll, Germany did making a survey to find out what German libraries has done in terms of Information Literacy. Jesus will contact her.
- e. Any national information literacy standard can be sent to Jesus Lau.

I. RTUE activities in Glasgow

- a. Tuesday August 20th 2002, Open Session / Developing Librarians as Teachers. The session is organized by Teodora Oker-Blom, Finland
- b. The people presenting papers are Sharoon Markless, UK, Cerise Oberman, USA, David Herron, Sweden and Ross Todd, USA.
- c. Wednesday August 21st 2002, Workshop – Becoming a Librarian Teacher. Arranged by Ingrid Kjellqvist. The facilitator for the workshop is Patricia Yocum, USA.

J. Plans for Berlin, Buenos Aires and Oslo.

- a. An important thing to discuss is if we shall send out a call for paper for the Open session for the Berlin conference or if shall just contact interesting lecturers. We can use both alternatives.
- b. See strategic plan – Action 2.1. “Promote the attendance to the **Berlin** RT program by teachers from Germany”. There is a problem getting teachers in Germany to attend the meeting since they would have to pay a daily fee to the IFLA conference. Benno Homann will write letters to teacher organizations and politicians to try to interest them in the question.
- c. Toby Stone suggested that Christine Deschamps could be invited to attend a meeting or a conference arranged by Teachers organizations to discuss the matter with them in Germany prior the IFLA Conference.
- d. The theme for the Open session and Workshop was proposed at the Boston conference to be “Information Literacy as an educational goal”. After a long discussion the meeting decided that the Open session in Berlin should be held together with the Reference Work Section and the theme will be, something like; what’s the role of the reference desk in information literacy.
- e. Benno Homann and Martin Kesselman, Secretary of The Reference Work Section will arrange the Open session in Berlin.
- f. The workshop was proposed to bring up the question about assessment of Information literacy education, “Assessment of Information Literacy as part of the educational goal”.

- g. Eileen Stec will arrange the workshop and eventually facilitate it herself. Ingrid Kjellqvist will help with the administrative and logistical arrangements.
- h. The **Buenos Aires** conference could possibly be the venue to discuss the **Guidelines**. For example a workshop about implementing the guidelines. Jesus will contact the Latin American Section to discuss collaboration and he will also try to find Latin American speakers.
- i. The Open session was proposed to check **the State of the Art of Information Literacy in Latin America**.
- j. Another potential subject is **Faculty collaboration** that could be cover in the **Oslo** conference.

K. Changes/addition to the EC members.

- a. This Executive committee will remain as an interim Standing Committee until the 2003 conference in Berlin. There will be nominations and elections carried out by the national associations and institutions.
- b. There can be 20 EC members of the section and we can bring in 3 more members. Sinikka Koskiala was retiring from the Committee after a many years; she was greatly thanked and applauded for her contributions to the Round Table.
- c. Three new members was welcomed into the committee:
Eileen Stec, USA
Toby Stone, France
Eva Tolonen, Finland

L. Other matters

- a. Jesus wanted an English speaking person to make a note to the IFLA Express about the new Information Literacy Section. Eileen Stec promised to do that.
- b. An extra RT Officers' meeting was scheduled for Friday at lunch time to catch up with potential late Conference activities. The meeting took place and the following topics were discussed: ????

Written by

Ingrid Kjellqvist
Secretary

Jesus Lau
Chair

MINUTES - ADDENDA

Second EC meeting Round Table of User Education
August 23rd 2002, Glasgow, UK

Participants:

Jesus Lau, chair

Ingrid Kjellqvist, secretary

Toby Stone, information coordinator

Matters discussed at the EC meeting:

1. The Section on Reference Work declined to participate at the Open Session with Information Literacy Section (INFOLIT)
2. Upload .ppt presentations on the IFLANET (Ingrid)
3. We should get the speeches from Sharon Markless and Cerise Oberman in IFLA journal.
4. Information for the Newsletter Leaflet
5. The Newsletter should be done in Acrobat.
6. Guideline groups – we should start groups or help to get people started.
7. Information about conferences about I.L. – on the web
8. Prepare INFOLIT leaflets in different IFLA languages
9. Plan satellite meetings for Buenos Aires and Oslo
10. Propose a joint session with the Section of School Libraries in Buenos Aires
11. Jesus will send requests to the EC members and ask them if they are willing to work.
12. Elections for INFOLIT Standing Committee Members will be until Buenos Aires in the meantime, the chair, secretary and information coordinator works for 3 years.
13. Ingrid will write half a page about the Glasgow workshop and Toby will publish it on IFLANET and Teddy writes half a page on the Open session for the web.
14. Ingrid will get the addresses for the Open session speakers so that Jesus can send a Thank you-letter.
15. Ingrid will contact Ann-Sofie Oscarsson, Reference work section to get an official no on cooperation.
16. The Chair of the Section on University Libraries, Cristobal Pasadas, proposes a joint open session. The topic proposed is about Information Literacy Competencies Certificate. The idea is that Academic Libraries could issue a certificate to students who work and develop information literacy skills. Cristobal proposes Sonia Minneto (Italy) to be the convenor with Benno on behalf of INFOLIT.
17. A possible topic for an open session: School libraries – Information Literacy from the cradle to the grave
18. The discussion and planning of the open session and workshop in Berlin will continue during the year.