2021-2023 Unit Action Planning

Unit Information

Unit Name

Library and Research Services for Parliaments Section

Unit Chair

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Unit Secretary

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Strategic Direction 1 - Strengthen the Global Voice of Libraries

Strategic Direction 1 Activities/Outputs

Activity/Output Description

Activity/Output - e.g. Unit Guidelines, Workshop Series, etc.

Database of legislative and legal materials

Activity/Output Category (most closely matched)
If you have a new category to add, please contact professionalsupport@ifla.org

Database/Register/Map

Please provide a brief description of the activity/output:

Create a simple world database of free and digital publications related to commentary on specific bills of national law and/or compared law.

Activity/Output type

New activity or initiative

This activity/output is matched most closely with which Key Initiative?

1.1 Show the power of libraries in achieving the Sustainable Development Goals

Completion status as of today - Beginning of cycle

Not started

Expected completion month

August

Expected completion year

2023

Names of Standing Committee members who will be working on this activity/output:

TBD

Activity/Output Context

What need is this activity/output filling or what problem will be solved for your sector?

Support the information needs of researchers for materials outside of their jurisdictions. This material is often difficult and time-consuming to locate.

Target group(s)

Library Professionals
The library and information field as a whole
Our Unit's sector

What will the outcome for the target group be as a result of the work described?

Increased access

How will this activity/outcome move the Unit's sector forward?

The database will support those engaged in this type of research will help give equal and easy access to salient and authoritative information.

How will you measure the performance and impact of your work?

Activity/Output Collaborations

IFLA Professional Structure collaborators

Government Libraries

Status of collaboration

Potential

IFLA Professional Structure collaborators

Status of collaboration

IFLA Regional Structure collaborators

Status of Collaboration

List any confirmed external collaborators

List any potential external collaborators

AGORA; IFLA

Please list any additional collaborators and the status of the collaboration below:

Activity/Output Communications

How will you communicate this output to your stakeholders?

Mailing list
Newsletter
Social Media

Activity/Output Updates - Return to this section by the dates below to provide a status update for this output.

2022 Mid-term Update - What is the completion status as of 15 March, 2022?

Any information to add about this March 2022 Update?

2022 Mid-cycle Action Plan - What is the completion status as of 1 October, 2022?

Any information to add about this October 2022 Update?

Please describe any major changes/adjustments from initial 2021-23 Action Plan.

2023 Mid-term Update - What is the completion status as of 15 March, 2023?

Any information to add about this March 2023 Update?

End of term - What is the completion status as of 1 August, 2023?

Activity/Output Description

Activity/Output - e.g. Unit Guidelines, Workshop Series, etc.

Communication Plan

Activity/Output Category (most closely matched)
If you have a new category to add, please contact professionalsupport@ifla.org

Communications

Please provide a brief description of the activity/output:

Draft a communication plan, to identify suitable organizations concerned with parliamentary strengthening and establish contact with them.

Activity/Output type

Continuation of an ongoing activity

This activity/output is matched most closely with which Key Initiative?

1.2 Build a strong presence in international organizations and meetings as a valued partner

Completion status as of today - Beginning of cycle

Not started

Expected completion month

August

Expected completion year

2022

Names of Standing Committee members who will be working on this activity/output:

TBD

Activity/Output Context

What need is this activity/output filling or what problem will be solved for your sector?

Build connections within our community of information professionals who serve parliaments. We are stronger together than apart.

Target group(s)

Library Professionals
Our Unit's sector

What will the outcome for the target group be as a result of the work described?

Gained knowledge/awareness/understanding

How will this activity/outcome move the Unit's sector forward?

Will support capacity building and connect those that need support with those that can offer support.

How will you measure the performance and impact of your work?

Other - Write In: TBD

Activity/Output Collaborations

IFLA Professional Structure collaborators

Status of collaboration

IFLA Professional Structure collaborators

Status of collaboration

IFLA Regional Structure collaborators

Status of Collaboration

List any confirmed external collaborators

List any potential external collaborators

Please list any additional collaborators and the status of the collaboration below:

Activity/Output Communications

How will you communicate this output to your stakeholders?

Mailing list
Newsletter
Social Media

Activity/Output Updates - Return to this section by the dates below to provide a status update for this output.

2022 Mid-term Update - What is the completion status as of 15 March, 2022?

Less than 50% complete

Any information to add about this March 2022 Update?

2022 Mid-cycle Action Plan - What is the completion status as of 1 October, 2022?

Any information to add about this October 2022 Update?

Please describe any major changes/adjustments from initial 2021-23 Action Plan.

2023 Mid-term Update - What is the completion status as of 15 March, 2023?

Any information to add about this March 2023 Update?

End of term - What is the completion status as of 1 August, 2023?

Activity/Output Description

Activity/Output - e.g. Unit Guidelines, Workshop Series, etc.

 Maintain and strengthen our working relationship with the IPU

Activity/Output Category (most closely matched)
If you have a new category to add, please contact professionalsupport@ifla.org

 Networking/Collaboration/Partnership

Please provide a brief description of the activity/output:

 Chair to maintain contact with Andy Richardson of the IPU.
 Investigate other sections in IPU to connect with.
 Contribute for a second year to the 2022 World e-Parliament Conference.

Activity/Output type

 Continuation of an ongoing activity

This activity/output is matched most closely with which Key Initiative?

 1.2 Build a strong presence in international organizations and meetings as a valued partner

Completion status as of today - Beginning of cycle

 Less than 50% complete

Expected completion month

Expected completion year

Names of Standing Committee members who will be working on this activity/output:

 Josefa Feuentes

Activity/Output Context

What need is this activity/output filling or what problem will be solved for your sector?

 Gaining a larger audience by leveraging IPU's contacts and IT support.

Target group(s)

 Our Unit's sector

What will the outcome for the target group be as a result of the work described?

 Gained knowledge/awareness/understanding
 Increased skills/competences/abilities
 Increased access
 Practice/Attitude/Behaviour changes

How will this activity/outcome move the Unit's sector forward?

 Expand our ability to connect and share knowledge, skills and resources with those dedicated to serving Parliaments.

How will you measure the performance and impact of your work?

Activity/Output Collaborations

IFLA Professional Structure collaborators

Status of collaboration

IFLA Professional Structure collaborators

Status of collaboration

IFLA Regional Structure collaborators

Status of Collaboration

List any confirmed external collaborators

List any potential external collaborators

 Inter-Parliamentary Union

Please list any additional collaborators and the status of the collaboration below:

Activity/Output Communications

How will you communicate this output to your stakeholders?

 Mailing list
 Newsletter
 WLIC Session
 Social Media
 Website, Blog post, news item

Activity/Output Updates - Return to this section by the dates below to provide a status update for this output.

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Any information to add about this March 2022 Update?

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Any information to add about this October 2022 Update?

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Any information to add about this March 2023 Update?

End of term - What is the completion status as of 1 August, 2023?

Activity/Output Description

Activity/Output - e.g. Unit Guidelines, Workshop Series, etc.

Database of bibliographical heritage existing in parliamentary libraries

Activity/Output Category (most closely matched)
If you have a new category to add, please contact professionalsupport@ifla.org

Database/Register/Map

Please provide a brief description of the activity/output:

Draft a proposal to preserve and provide access through an existing platform (e.g, WDL) to the bibliographical heritage existing in parliamentary libraries (e.g., Constitutions in the History of the country) and insert a direct link to this set of digital items on the IFLA website.

Activity/Output type

New activity or initiative

This activity/output is matched most closely with which Key Initiative?

1.2 Build a strong presence in international organizations and meetings as a valued partner

Completion status as of today - Beginning of cycle

Not started

Expected completion month

Expected completion year

2023

Names of Standing Committee members who will be working on this activity/output:

TBD

Activity/Output Context

What need is this activity/output filling or what problem will be solved for your sector?

Aim: Visibility
To appear on a worldwide platform of digitized historical bibliographic holdings, in a centralized collection entitled "Historical holdings of libraries in parliaments".

Target group(s)

Library Professionals
Our Unit's sector

What will the outcome for the target group be as a result of the work described?

Gained knowledge/awareness/understanding
Increased access

How will this activity/outcome move the Unit's sector forward?

Strengthen the sector's visibility, preserve our historical materials and provide easy and equitable access.

How will you measure the performance and impact of your work?

Activity/Output Collaborations

IFLA Professional Structure collaborators

Status of collaboration

IFLA Professional Structure collaborators

Status of collaboration

IFLA Regional Structure collaborators

Status of Collaboration

List any confirmed external collaborators

List any potential external collaborators

Please list any additional collaborators and the status of the collaboration below:

Activity/Output Communications

How will you communicate this output to your stakeholders?
Mailing list
Newsletter
Social Media

Activity/Output Updates - Return to this section by the dates below to provide a status update for this output.

2022 Mid-term Update - What is the completion status as of 15 March, 2022?
Not yet started

Any information to add about this March 2022 Update?

2022 Mid-cycle Action Plan - What is the completion status as of 1 October, 2022?

Any information to add about this October 2022 Update?

Please describe any major changes/adjustments from initial 2021-23 Action Plan.

2023 Mid-term Update - What is the completion status as of 15 March, 2023?

Any information to add about this March 2023 Update?

End of term - What is the completion status as of 1 August, 2023?

Activity/Output Description

Activity/Output - e.g. Unit Guidelines, Workshop Series, etc.
Strengthen our relationship with regional groups

Activity/Output Category (most closely matched)
If you have a new category to add, please contact professionalsupport@ifla.org

Networking/Collaboration/Partnership

Please provide a brief description of the activity/output:

Support the regional groups and seek opportunities to help establish new regional groups, in conjunction with appropriate partners. This activity includes:
1. Building on the work done by the previous SC Officers, and using input from new SC members, reach out to regional groups to start relationship building with them.
2. Offer Basecamps to other regional groups, as we did with Latin American and Caribbean Network (LACA).
3. Maintain connection and knowledge sharing with the LACA.

Activity/Output type

Continuation of an ongoing activity

This activity/output is matched most closely with which Key Initiative?

1.2 Build a strong presence in international organizations and meetings as a valued partner

Completion status as of today - Beginning of cycle

Not started

Expected completion month

August

Expected completion year

2023

Names of Standing Committee members who will be working on this activity/output:

Ida Keleman (strengthening ties with the ECPRD)
Karin Finer

Activity/Output Context

What need is this activity/output filling or what problem will be solved for your sector?

Provide support, engage in networking, share learning and resources.

Target group(s)

Our Unit's sector

What will the outcome for the target group be as a result of the work described?

Gained knowledge/awareness/understanding
Increased skills/competences/abilities

How will this activity/outcome move the Unit's sector forward?

We are stronger together.

How will you measure the performance and impact of your work?

Activity/Output Collaborations

IFLA Professional Structure collaborators

Status of collaboration

IFLA Professional Structure collaborators

Status of collaboration

IFLA Regional Structure collaborators

Status of Collaboration

List any confirmed external collaborators

List any potential external collaborators

ECPRD
LACA
TBD

Please list any additional collaborators and the status of the collaboration below:

Activity/Output Communications

How will you communicate this output to your stakeholders?

Mailing list
Newsletter
Social Media
Website, Blog post, news item

Activity/Output Updates - Return to this section by the dates below to provide a status update for this output.

2022 Mid-term Update - What is the completion status as of 15 March, 2022?

Not yet started

Any information to add about this March 2022 Update?

2022 Mid-cycle Action Plan - What is the completion status as of 1 October, 2022?

Any information to add about this October 2022 Update?

Please describe any major changes/adjustments from initial 2021-23 Action Plan.

2023 Mid-term Update - What is the completion status as of 15 March, 2023?

Any information to add about this March 2023 Update?

End of term - What is the completion status as of 1 August, 2023?

Strategic Direction 2 - Inspire and Enhance Professional Practice

Strategic Direction 2 Activities/Outputs

Activity/Output Description

Activity/Output - e.g. Unit Guidelines, Workshop Series, etc.

Finalize, disseminate and ensure currency of the Guidelines for Parliamentary Libraries

Activity/Output Category (most closely matched)
If you have a new category to add, please contact professionalsupport@ifla.org

Publication (Report, Best Practices, Book, Journal Article)

Please provide a brief description of the activity/output:

1. Finalize the Guidelines
2. Upload to IFLA repository
3. Secure funding to host Guidelines on a wiki-platform (e.g. WordPress) for future on-line editing and updates (note: IFLA's website does not have a wiki)
4. Merge the Library and Research Guidelines onto one digital platform
4. Establish editorial board at WLIC 2022

Activity/Output type

Continuation of an ongoing activity

This activity/output is matched most closely with which Key Initiative?

2.3 Develop standards, guidelines, and other materials that foster best professional practice

Completion status as of today - Beginning of cycle

Less than 50% complete

Expected completion month

August

Expected completion year

2022

Names of Standing Committee members who will be working on this activity/output:

Sonia Bebbington, Edward Wood

Activity/Output Context

What need is this activity/output filling or what problem will be solved for your sector?

Provides standards and guidelines for existing and emerging services. Future-proof the Guidelines to ensure they stay current by shifting to an on-line version with an editorial board.

Target group(s)

Our Unit's sector

What will the outcome for the target group be as a result of the work described?

Gained knowledge/awareness/understanding
Increased skills/competences/abilities
Practice/Attitude/Behaviour changes
Increased access

How will this activity/outcome move the Unit's sector forward?

Support all those that serve Parliament and engage the community to keep the Guidelines current and relevant.

How will you measure the performance and impact of your work?

Activity/Output Collaborations

IFLA Professional Structure collaborators

Status of collaboration

IFLA Professional Structure collaborators

Status of collaboration

IFLA Regional Structure collaborators

Status of Collaboration

List any confirmed external collaborators

List any potential external collaborators

Inter-Parliamentary Union for publication and hosting of a wiki style site.

Please list any additional collaborators and the status of the collaboration below:

Activity/Output Communication

How will you communicate this output to your stakeholders?

Mailing list
Newsletter
Publication (Professional Report, guideline)
WLIC Session
Social Media

Activity/Output Updates - Return to this section by the dates below to provide a status update for this output.

2022 Mid-term Update - What is the completion status as of 15 March, 2022?

Any information to add about this March 2022 Update?

2022 Mid-cycle Action Plan - What is the completion status as of 1 October, 2022?

Any information to add about this October 2022 Update?

Please describe any major changes/adjustments from initial 2021-23 Action Plan.

2023 Mid-term Update - What is the completion status as of 15 March, 2023?

Any information to add about this March 2023 Update?

End of cycle - What is the completion status as of 1 August, 2023?

Activity/Output Description

Activity/Output - e.g. Unit Guidelines, Workshop Series, etc.

Review and update existing published guidance

Activity/Output Category (most closely matched)
If you have a new category to add, please contact professionalsupport@ifla.org

Publication (Report, Best Practices, Book, Journal Article)

Please provide a brief description of the activity/output:

Determine:
1. which, if any, of the Section's existing guidance/publications are in urgent need of revision;
2. whether section members feel there are new areas of guidance or best practice materials that should be developed (e.g., open data, open parliament, digital first initiatives
3. Edit the World Directory of Library & Research Services in the form of book [3 pages of information from each Parliament plus photo and services contact data]) or shared from the specialized course activity.

Approach:
A. Review situation after publication of the 'Guidelines'. Survey membership about existing guidance and areas for future development
B. Discuss potential areas of guidance and tools with IPU and other partners.
C. Review findings of survey & discussions with partners to determine further action.

Activity/Output type

Revision of an existing output

This activity/output is matched most closely with which Key Initiative?

2.3 Develop standards, guidelines, and other materials that foster best professional practice

Completion status as of today - Beginning of cycle

Not started

Expected completion month

August

Expected completion year

2023

Names of Standing Committee members who will be working on this activity/output:

TBD

Activity/Output Context

What need is this activity/output filling or what problem will be solved for your sector?

Ensure the content we are providing is current and useful.

Target group(s)

Our Unit's sector

What will the outcome for the target group be as a result of the work described?

Gained knowledge/awareness/understanding
Increased skills/competences/abilities

How will this activity/outcome move the Unit's sector forward?

Establish best practices for new and topical areas of work.

How will you measure the performance and impact of your work?

Survey

Activity/Output Collaborations

IFLA Professional Structure collaborators

Status of collaboration

IFLA Professional Structure collaborators

Status of collaboration

IFLA Regional Structure collaborators

Status of Collaboration

List any confirmed external collaborators

List any potential external collaborators

IPU; TBD

Please list any additional collaborators and the status of the collaboration below:

Activity/Output Communication

How will you communicate this output to your stakeholders?

Mailing list
Newsletter
WLIC Session
Social Media

Activity/Output Updates - Return to this section by the dates below to provide a status update for this output.

2022 Mid-term Update - What is the completion status as of 15 March, 2022?

Any information to add about this March 2022 Update?

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Please describe any major changes/adjustments from initial 2021-23 Action Plan.

2023 Mid-term Update - What is the completion status as of 15 March, 2023?

Any information to add about this March 2023 Update?

End of cycle - What is the completion status as of 1 August, 2023?

Activity/Output Description

Activity/Output - e.g. Unit Guidelines, Workshop Series, etc.

Develop a specialized course on Parliamentary Librarianship and Research

Activity/Output Category (most closely matched)
If you have a new category to add, please contact professionalsupport@ifla.org

Seminar, workshop, webinar, event (not WLIC)

Please provide a brief description of the activity/output:

Explore a partnership with a University (or with training areas of Parliaments) to develop a specialized course on Parliamentary Librarianship and Research (on-site or MOOC).

Note: IFLA ACADEMY PROJECT is soon to be launched. We can possibly leverage this IFLA Academy to disseminate this course.

Activity/Output type

New activity or initiative

This activity/output is matched most closely with which Key Initiative?

2.3 Develop standards, guidelines, and other materials that foster best professional practice

Completion status as of today - Beginning of cycle

Not started

Expected completion month

August

Expected completion year

2023

Names of Standing Committee members who will be working on this activity/output:

TBD

Activity/Output Context

What need is this activity/output filling or what problem will be solved for your sector?

The need for a course tailored to our unique roles and responsibilities. Such a course will be freely and equitably available and will support the community and attract new professionals to Parliamentary Service.

Target group(s)

Library Professionals
Our Unit's sector

What will the outcome for the target group be as a result of the work described?

Gained knowledge/awareness/understanding
Increased skills/competences/abilities
Increased access

How will this activity/outcome move the Unit's sector forward?

Promote Parliamentary Service as a career option; connect services across the globe to share knowledge and best practices.

How will you measure the performance and impact of your work?

Activity/Output Collaborations

IFLA Professional Structure collaborators

Status of collaboration

IFLA Professional Structure collaborators

Status of collaboration

IFLA Regional Structure collaborators

Status of Collaboration

List any confirmed external collaborators

List any potential external collaborators

Please list any additional collaborators and the status of the collaboration below:

Activity/Output Communication

How will you communicate this output to your stakeholders?

Mailing list
Newsletter
Publication (Professional Report, guideline)
Workshop, Seminar, Virtual Event
Social Media
Website, Blog post, news item

Activity/Output Updates - Return to this section by the dates below to provide a status update for this output.

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Any information to add about this March 2022 Update?

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Any information to add about this March 2023 Update?

End of cycle - What is the completion status as of 1 August, 2023?

Activity/Output Description

Activity/Output - e.g. Unit Guidelines, Workshop Series, etc.

Build collection of resources in IFLA's Respository

Activity/Output Category (most closely matched)
If you have a new category to add, please contact professionalsupport@ifla.org

Publication (Report, Best Practices, Book, Journal Article)

Please provide a brief description of the activity/output:

Include materials in IFLA's DSpace such as:
• Parliamentary Research & Library Service Ethics Checklist page.
• Zoom webinars on engaging parliamentary libraries in uploading items to the databases and site referred to in A.1, A.3 and B.1.
• Presentations of PRE-CONFERENCES (videos, papers and presentations)

Activity/Output type

New activity or initiative

This activity/output is matched most closely with which Key Initiative?

2.1 Produce, communicate and distribute key resources and materials that inspire the profession

Completion status as of today - Beginning of cycle

Not started

Expected completion month

August

Expected completion year

2023

Names of Standing Committee members who will be working on this activity/output:

TBD

Activity/Output Context

What need is this activity/output filling or what problem will be solved for your sector?

Provide long-term access to salient materials created by the community.

Target group(s)

Our Unit's sector

What will the outcome for the target group be as a result of the work described?

Gained knowledge/awareness/understanding
Increased skills/competences/abilities
Increased access

How will this activity/outcome move the Unit's sector forward?

Establishing one point of access to materials that will be useful to the community.

How will you measure the performance and impact of your work?

Activity/Output Collaborations

IFLA Professional Structure collaborators

Status of collaboration

IFLA Professional Structure collaborators

Status of collaboration

IFLA Regional Structure collaborators

Status of Collaboration

List any confirmed external collaborators

List any potential external collaborators

Please list any additional collaborators and the status of the collaboration below:

Activity/Output Communication

How will you communicate this output to your stakeholders?

Mailing list
Newsletter
Publication (Professional Report, guideline)
Social Media

Activity/Output Updates - Return to this section by the dates below to provide a status update for this output.

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Please describe any major changes/adjustments from initial 2021-23 Action Plan.

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Any information to add about this March 2023 Update?

End of cycle - What is the completion status as of 1 August, 2023?

Activity/Output Description

Activity/Output - e.g. Unit Guidelines, Workshop Series, etc.

Upload indexed items to the database and site referred to other activities in this Action Plan

Activity/Output Category (most closely matched)
If you have a new category to add, please contact professionalsupport@ifla.org

Publication (Report, Best Practices, Book, Journal Article)

Please provide a brief description of the activity/output:

Promote professional standards (e.g., common thesaurus) by uploading indexed items to the database and site referred to other activities (i.e. 1. Create a simple world database of free and digital publications related to commentary on specific bills of national Law and/or compared Law; 2. preserve and provide access through an existing platform (WDL, e.g.) to the bibliographical heritage existing in parliamentary libraries; 3. The Guidelines.

Activity/Output type

New activity or initiative

This activity/output is matched most closely with which Key Initiative?

2.1 Produce, communicate and distribute key resources and materials that inspire the profession

Completion status as of today - Beginning of cycle

Not started

Expected completion month

August

Expected completion year

2023

Names of Standing Committee members who will be working on this activity/output:

TBD

Activity/Output Context

What need is this activity/output filling or what problem will be solved for your sector?

Promote professional standards

Target group(s)

Our Unit's sector

What will the outcome for the target group be as a result of the work described?

Gained knowledge/awareness/understanding
Increased access

How will this activity/outcome move the Unit's sector forward?

How will you measure the performance and impact of your work?

Activity/Output Collaborations

IFLA Professional Structure collaborators

Status of collaboration

IFLA Professional Structure collaborators

Status of collaboration

IFLA Regional Structure collaborators

Status of Collaboration

List any confirmed external collaborators

List any potential external collaborators

Please list any additional collaborators and the status of the collaboration below:

Activity/Output Communication

How will you communicate this output to your stakeholders?
  Mailing list
  Newsletter
  Social Media

Activity/Output Updates - Return to this section by the dates below to provide a status update for this output.

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Any information to add about this October 2022 Update?

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Any information to add about this March 2023 Update?

End of cycle - What is the completion status as of 1 August, 2023?

Activity/Output Description

Activity/Output - e.g. Unit Guidelines, Workshop Series, etc.

Track the evolution of post-pandemic services, sharing experiences and lessons learned

Activity/Output Category (most closely matched)
If you have a new category to add, please contact professionalsupport@ifla.org

Communications

Please provide a brief description of the activity/output:

Send a follow-up survey to gather information from the community.

Activity/Output type

Continuation of an ongoing activity

This activity/output is matched most closely with which Key Initiative?

2.3 Develop standards, guidelines, and other materials that foster best professional practice

Completion status as of today - Beginning of cycle

Not started

Expected completion month

August

Expected completion year

2022

Names of Standing Committee members who will be working on this activity/output:

TBD

Activity/Output Context

What need is this activity/output filling or what problem will be solved for your sector?

Sharing experiences and approaches to post-pandemic services.

Target group(s)

The library and information field as a whole
Our Unit's sector

What will the outcome for the target group be as a result of the work described?

Gained knowledge/awareness/understanding

How will this activity/outcome move the Unit's sector forward?

Supporting each other in these unprecedented times.

How will you measure the performance and impact of your work?

Survey

Activity/Output Collaborations

IFLA Professional Structure collaborators

Status of collaboration

IFLA Professional Structure collaborators

Status of collaboration

IFLA Regional Structure collaborators

Status of Collaboration

List any confirmed external collaborators

List any potential external collaborators

Please list any additional collaborators and the status of the collaboration below:

Activity/Output Communication

How will you communicate this output to your stakeholders?

Mailing list
Newsletter
Social Media

Activity/Output Updates - Return to this section by the dates below to provide a status update for this output.

2022 Mid-term Update - What is the completion status as of 15 March, 2022?

Any information to add about this March 2022 Update?

2022 Mid-cycle Action Plan - What is the completion status as of 1 October, 2022?

Any information to add about this October 2022 Update?

Please describe any major changes/adjustments from initial 2021-23 Action Plan.

2023 Mid-term Update - What is the completion status as of 15 March, 2023?

Any information to add about this March 2023 Update?

End of cycle - What is the completion status as of 1 August, 2023?

Strategic Direction 3 - Connect and Empower the Field

Strategic Direction 3 Activities/Outputs

Activity/Output Description

Activity/Output - e.g. Unit Guidelines, Workshop Series, etc.

WLIC 2022 Sessions

Activity/Output Category (most closely matched)
If you have a new category to add, please contact professionalsupport@ifla.org

WLIC Session

Please provide a brief description of the activity/output:

Organize IFLAPARL's WLIC 2022 sessions:
1. Review 2020 submissions
2. Check wishes of 2020 proposers
3. Publish Call for (new) Papers.
4. Review submitted papers and select papers & speakers for session.
5. Explore possibility of collaboration on joint sessions with other sections with other units in Section B (possibly on the topic of Copyright)
6. Agree on theme & format for 2022 WLIC session at 2021 SC meetings
7. Proposal for session(s) to be submitted to IFLA – to be drawn up by Chair & Secretary and agreed by SC.
8. Publish Call for Papers.
9. Review submitted papers and select papers & speakers for session.

Activity/Output type

Continuation of an ongoing activity

This activity/output is matched most closely with which Key Initiative?

3.4 Provide targeted learning and professional development

Beginning of cycle - What is the completion status as of today?

Not started

Expected completion month

June

Expected completion year

2022

Names of Standing Committee members who will be working on this activity/output:

Josefa, Fabiola, Julie, all SC members.

Activity/Output Context

What need is this activity/output filling or what problem will be solved for your sector?

Our WLIC session will connect the community and provide rich professional development for those that attend.

Target group(s)

Library Professionals
Our Unit Standing Committee

What will the outcome for the target group be as a result of the work described?

Gained knowledge/awareness/understanding
Increased skills/competences/abilities

How will this activity/outcome move the Unit's sector forward?

Sharing lived experiences with WLIC attendees on a theme TBD.

How will you measure the performance and impact of your work?

Survey

Activity/Output Collaborations

IFLA Professional Structure collaborators

Law Libraries

Status of collaboration

Potential

IFLA Professional Structure collaborators

Government Libraries

Status of collaboration

Potential

IFLA Regional Structure collaborators

Status of Collaboration

List any confirmed external collaborators

List any potential external collaborators

Please list any additional collaborators and the status of the collaboration below:

Activity/Output Communication

How will you communicate this output to your stakeholders?

Mailing list
Newsletter
WLIC Session
Social Media
Website, Blog post, news item

Activity/Output Updates - Return to this section by the dates below to provide a status update for this output.

2022 Mid-term Update - What is the completion status as of 15 March, 2022?

Any information to add about this March 2022 Update?

2022 Mid-cycle Action Plan - What is the completion status as of 1 October, 2022?

Any information to add about this October 2022 Update?

Please describe any major changes/adjustments from initial 2021-23 Action Plan.

2023 Mid-term Update - What is the completion status as of Completion status as of 15 March, 2023?

Any information to add about this March 2023 Update?

End of cycle - What is the completion status as of 1 August, 2023?

Activity/Output Description

Activity/Output - e.g. Unit Guidelines, Workshop Series, etc.

Pre-WLIC satellite meeting

Activity/Output Category (most closely matched)
If you have a new category to add, please contact professionalsupport@ifla.org

WLIC Satellite Meeting

Please provide a brief description of the activity/output:

Organize a pre-WLIC meeting in Dublin:
1. Agree theme & outline for 2022 pre-conference at 2021 SC meetings
2. Identify suitable host and time window for pre-conference.
3. Proposal for pre-conference to be submitted to IFLA – to be drawn up by Chair & Secretary and agreed by SC.
4. Secretary to publish Call for Papers.
5. Review submitted papers and select papers & speakers for programme.
6. Pre-conference webpages & registration made available – either by hosts or by SC
7. Ensure membership can attend in person and virtually (liaise with Dublin Parliament and IPU for IT support)

Activity/Output type

New activity or initiative

This activity/output is matched most closely with which Key Initiative?

3.1 Provide excellent opportunities for face-to-face networking and learning

Beginning of cycle - What is the completion status as of today?

Not started

Expected completion month

June

Expected completion year

2022

Names of Standing Committee members who will be working on this activity/output:

Josefa, Fabiola, Julie and all SC members

Activity/Output Context

What need is this activity/output filling or what problem will be solved for your sector?

The need to meet, network and share information and collaborate on supporting Parliaments in the future.

Target group(s)

Our Unit's sector

What will the outcome for the target group be as a result of the work described?

Gained knowledge/awareness/understanding
Increased skills/competences/abilities
Increased access
Practice/Attitude/Behaviour changes

How will this activity/outcome move the Unit's sector forward?

We are stronger together.

How will you measure the performance and impact of your work?

Survey

Activity/Output Collaborations

IFLA Professional Structure collaborators

Status of collaboration

IFLA Professional Structure collaborators

Status of collaboration

IFLA Regional Structure collaborators

Status of Collaboration

List any confirmed external collaborators

List any potential external collaborators

 IPU?
 Dublin Parliament

Please list any additional collaborators and the status of the collaboration below:

Activity/Output Communication

How will you communicate this output to your stakeholders?

 Mailing list
 Newsletter
 WLIC Session
 Social Media
 Website, Blog post, news item
 Workshop, Seminar, Virtual Event

Activity/Output Updates - Return to this section by the dates below to provide a status update for this output.

2022 Mid-term Update - What is the completion status as of 15 March, 2022?

Any information to add about this March 2022 Update?

2022 Mid-cycle Action Plan - What is the completion status as of 1 October, 2022?

Any information to add about this October 2022 Update?

Please describe any major changes/adjustments from initial 2021-23 Action Plan.

2023 Mid-term Update - What is the completion status as of Completion status as of 15 March, 2023?

Any information to add about this March 2023 Update?

End of cycle - What is the completion status as of 1 August, 2023?

Activity/Output Description

Activity/Output - e.g. Unit Guidelines, Workshop Series, etc.

 Simplify the World Directory of Library & Research Services of Parliaments

Activity/Output Category (most closely matched)
If you have a new category to add, please contact professionalsupport@ifla.org

 Database/Register/Map

Please provide a brief description of the activity/output:

Simplify the World Directory of Library & Research Services of Parliaments to increase engagement. Promote the Directory.
1. Work with Chile to enact changes requested in 2020/2021
2. Promote Directory through IFLAPARL communication channels
3. Develop promotion plan for WLIC
4. Determine further action. E.g.:
• Link the national Parliaments page where research studies are published.
• Link the national Parliaments page where help to search in documentary resources is housed.

Activity/Output type

Continuation of an ongoing activity

This activity/output is matched most closely with which Key Initiative?

3.2 Support virtual networking and connections

Beginning of cycle - What is the completion status as of today?

Less than 50% complete

Expected completion month

Expected completion year

2023

Names of Standing Committee members who will be working on this activity/output:

Julie, Fabiola, Karin F.

Activity/Output Context

What need is this activity/output filling or what problem will be solved for your sector?

Enabling connection amongst services through easy access to contact information and data about our services.

Target group(s)

The library and information field as a whole
Our Unit's sector

What will the outcome for the target group be as a result of the work described?

Increased access

How will this activity/outcome move the Unit's sector forward?

The Directory will facilitate connection and understanding of each service.

How will you measure the performance and impact of your work?

Activity/Output Collaborations

IFLA Professional Structure collaborators

Status of collaboration

IFLA Professional Structure collaborators

Status of collaboration

IFLA Regional Structure collaborators

Status of Collaboration

List any confirmed external collaborators

National Congress of Chile

List any potential external collaborators

Please list any additional collaborators and the status of the collaboration below:

Activity/Output Communication

How will you communicate this output to your stakeholders?

Mailing list
Newsletter
Publication (Professional Report, guideline)
Social Media
Website, Blog post, news item

Activity/Output Updates - Return to this section by the dates below to provide a status update for this output.

2022 Mid-term Update - What is the completion status as of 15 March, 2022?

Any information to add about this March 2022 Update?

2022 Mid-cycle Action Plan - What is the completion status as of 1 October, 2022?

Any information to add about this October 2022 Update?

Please describe any major changes/adjustments from initial 2021-23 Action Plan.

2023 Mid-term Update - What is the completion status as of Completion status as of 15 March, 2023?

Any information to add about this March 2023 Update?

End of cycle - What is the completion status as of 1 August, 2023?

Activity/Output Description

Activity/Output - e.g. Unit Guidelines, Workshop Series, etc.

Strengthen links with regional and national associations

Activity/Output Category (most closely matched)
If you have a new category to add, please contact professionalsupport@ifla.org

Networking/Collaboration/Partnership

Please provide a brief description of the activity/output:

Seek to strengthen links with regional and national associations of parliamentary library & research services, to enhance sharing of best practices and innovations:
1. Identify individual SC members to take responsibility for relationship with specific partner organizations.
2. SC members to make contact with their partner organization and arrange discussions.
3. Note: Parliamentary Archives could be involved.

Activity/Output type

Continuation of an ongoing activity

This activity/output is matched most closely with which Key Initiative?

3.3 Empower the field at the national and regional levels

Beginning of cycle - What is the completion status as of today?

Not started

Expected completion month

Expected completion year

2023

Names of Standing Committee members who will be working on this activity/output:

Ida, Fabiola, Karin

Activity/Output Context

What need is this activity/output filling or what problem will be solved for your sector?

Leveraging existing networks to connect and empower the profession.

Target group(s)

Our Unit's sector

What will the outcome for the target group be as a result of the work described?

Gained knowledge/awareness/understanding
Increased skills/competences/abilities
Increased access

How will this activity/outcome move the Unit's sector forward?

We are stronger together.

How will you measure the performance and impact of your work?

Activity/Output Collaborations

IFLA Professional Structure collaborators

Status of collaboration

IFLA Professional Structure collaborators

Status of collaboration

IFLA Regional Structure collaborators

Status of Collaboration

List any confirmed external collaborators

List any potential external collaborators

Please list any additional collaborators and the status of the collaboration below:

Activity/Output Communication

How will you communicate this output to your stakeholders?

Mailing list
Newsletter
Publication (Professional Report, guideline)
Social Media
Website, Blog post, news item

Activity/Output Updates - Return to this section by the dates below to provide a status update for this output.

2022 Mid-term Update - What is the completion status as of 15 March, 2022?

Any information to add about this March 2022 Update?

2022 Mid-cycle Action Plan - What is the completion status as of 1 October, 2022?

Any information to add about this October 2022 Update?

Please describe any major changes/adjustments from initial 2021-23 Action Plan.

2023 Mid-term Update - What is the completion status as of Completion status as of 15 March, 2023?

Any information to add about this March 2023 Update?

End of cycle - What is the completion status as of 1 August, 2023?

Strategic Direction 4 - Optimise our Organisation

Strategic Direction 4 Activities/Outputs

Activity/Output Description

Activity/Output - e.g. Unit Guidelines, Workshop Series, etc.

Maintain the Section's communication plan and update considering the new IFLA website.

Activity/Output Category (most closely matched)
If you have a new category to add, please contact professionalsupport@ifla.org

Standard: Guideline or Technical Standard

Please provide a brief description of the activity/output:

Update the communication plan over the year as required.

Activity/Output type

Continuation of an ongoing activity

This activity/output is matched most closely with which Key Initiative?

4.4 Increase our visibility through excellent and innovative communications

Beginning of cycle - What is the completion status as of today?

Not started

Expected completion month

Expected completion year

Names of Standing Committee members who will be working on this activity/output:

Fabiola, Julie

Activity/Output Context

What need is this activity/output filling or what problem will be solved for your sector?

Ensures effective and engaging communication.

Target group(s)

Our Unit Standing Committee

What will the outcome for the target group be as a result of the work described?

Gained knowledge/awareness/understanding

How will this activity/outcome move the Unit's sector forward?

May increase membership and engagement.

How will you measure the performance and impact of your work?

Activity/Output Collaborations

IFLA Professional Structure collaborators

Status of collaboration

IFLA Professional Structure collaborators

Status of collaboration

IFLA Regional Structure collaborators

Status of Collaboration

List any confirmed external collaborators

List any potential external collaborators

Please list any additional collaborators and the status of the collaboration below:

Activity/Output Communication

How will you communicate this output to your stakeholders?

Mailing list
Newsletter
Social Media
Website, Blog post, news item

Activity/Output Updates - Return to this section by the dates below to provide a status update for this output.

2022 Mid-term Update - What is the completion status as of 15 March, 2022?

Any information to add about this March 2022 Update?

2022 Mid-cycle Action Plan - What is the completion status as of 1 October, 2022?

Any information to add about this October 2022 Update?

Please describe any major changes/adjustments from initial 2021-23 Action Plan.

2023 Mid-term Update - What is the completion status as of 15 March, 2023?

Any information to add about this March 2023 Update?

End of cycle - What is the completion status as of 1 August, 2023?

Activity/Output Description

Activity/Output - e.g. Unit Guidelines, Workshop Series, etc.

 Leverage social media to engage the community and ensure communications are received.

Activity/Output Category (most closely matched)
If you have a new category to add, please contact professionalsupport@ifla.org

 Communications

Please provide a brief description of the activity/output:

 1. Develop content plan including but not limited to:
 a. short interviews with people in the field
 b. short videos from member libraries showing their library, interesting materials or talking about a service or innovation they are providing
 2. Set up Instagram account/TIk Tok as main dissemination channels (to post short videos)
 3. Poll Standing Committee members re: popular Social Media platforms in their countries
 4. Duplicate content across platforms as identified above.

Activity/Output type

 New activity or initiative

This activity/output is matched most closely with which Key Initiative?

 4.4 Increase our visibility through excellent and innovative communications

Beginning of cycle - What is the completion status as of today?

 Not started

Expected completion month

Expected completion year

 2023

Names of Standing Committee members who will be working on this activity/output:

 Fabiola, Julie, Lila

Activity/Output Context

What need is this activity/output filling or what problem will be solved for your sector?

 Testing new ways of engaging and connection the membership.

Target group(s)

 Our Unit's sector
 Our Unit Standing Committee

What will the outcome for the target group be as a result of the work described?

 Gained knowledge/awareness/understanding
 Increased access

How will this activity/outcome move the Unit's sector forward?

 May increase membership and engagement.

How will you measure the performance and impact of your work?

 Survey

Activity/Output Collaborations

IFLA Professional Structure collaborators

Status of collaboration

IFLA Professional Structure collaborators

Status of collaboration

IFLA Regional Structure collaborators

Status of Collaboration

List any confirmed external collaborators

List any potential external collaborators

Please list any additional collaborators and the status of the collaboration below:

Activity/Output Communication

How will you communicate this output to your stakeholders?

 Social Media

Activity/Output Updates - Return to this section by the dates below to provide a status update for this output.

2022 Mid-term Update - What is the completion status as of 15 March, 2022?

Any information to add about this March 2022 Update?

2022 Mid-cycle Action Plan - What is the completion status as of 1 October, 2022?

Any information to add about this October 2022 Update?

Please describe any major changes/adjustments from initial 2021-23 Action Plan.

2023 Mid-term Update - What is the completion status as of 15 March, 2023?

Any information to add about this March 2023 Update?

End of cycle - What is the completion status as of 1 August, 2023?

Activity/Output Description

Activity/Output - e.g. Unit Guidelines, Workshop Series, etc.

 stabilise or increase Section membership.

Activity/Output Category (most closely matched)
If you have a new category to add, please contact professionalsupport@ifla.org

Please provide a brief description of the activity/output:

1. Review the map of current membership and identify areas of progress/regression.
2. Create outreach plan, including the value-add the section provides, to send to jurisdictions not currently members of IFLA / IFLAPARL.
3. Use opportunities in Section activities to promote membership; use regional networks and other channels to advertise the Section and IFLA membership.

Activity/Output type

New activity or initiative

This activity/output is matched most closely with which Key Initiative?

4.3 Increase, diversify and engage our membership

Beginning of cycle - What is the completion status as of today?

Not started

Expected completion month

Expected completion year

2023

Names of Standing Committee members who will be working on this activity/output:

TBD

Activity/Output Context

What need is this activity/output filling or what problem will be solved for your sector?

"Many hands make light work".

Target group(s)

Our Unit's sector
Our Unit Standing Committee

What will the outcome for the target group be as a result of the work described?

Gained knowledge/awareness/understanding

How will this activity/outcome move the Unit's sector forward?

Broader representation from around the world, more voices at meetings to enrich debates and collaboration.

How will you measure the performance and impact of your work?

Other - Write In: TBD

Activity/Output Collaborations

IFLA Professional Structure collaborators

Status of collaboration

IFLA Professional Structure collaborators

Status of collaboration

IFLA Regional Structure collaborators

Status of Collaboration

List any confirmed external collaborators

List any potential external collaborators

Please list any additional collaborators and the status of the collaboration below:

Activity/Output Communication

How will you communicate this output to your stakeholders?

Mailing list
Newsletter
Social Media
Website, Blog post, news item

Activity/Output Updates - Return to this section by the dates below to provide a status update for this output.

2022 Mid-term Update - What is the completion status as of 15 March, 2022?

Any information to add about this March 2022 Update?

2022 Mid-cycle Action Plan - What is the completion status as of 1 October, 2022?

Any information to add about this October 2022 Update?

Please describe any major changes/adjustments from initial 2021-23 Action Plan.

2023 Mid-term Update - What is the completion status as of 15 March, 2023?

Any information to add about this March 2023 Update?

End of cycle - What is the completion status as of 1 August, 2023?

Activity/Output Description

Activity/Output - e.g. Unit Guidelines, Workshop Series, etc.

Seek to maintain social bonds and cohesion of the Section during this extended period without a physical meeting

Activity/Output Category (most closely matched)
If you have a new category to add, please contact professionalsupport@ifla.org

Networking/Collaboration/Partnership

Please provide a brief description of the activity/output:

1. Hold 'Zoom-coffee' meetings with open invitation to Section members to chat.
2. Ad hoc workshops/exchanges or webinars on topics of professional interest via Zoom
3. Continue to open selected Standing Committee meetings to non SC members

Activity/Output type

Continuation of an ongoing activity

This activity/output is matched most closely with which Key Initiative?

4.4 Increase our visibility through excellent and innovative communications

Beginning of cycle - What is the completion status as of today?

 Not started

Expected completion month

 August

Expected completion year

 2023

Names of Standing Committee members who will be working on this activity/output:

 Josefa, Fabiola, Julie

Activity/Output Context

What need is this activity/output filling or what problem will be solved for your sector?

 Staying connected and building relationships regardless of location.

Target group(s)

 Our Unit's sector
 Our Unit Standing Committee

What will the outcome for the target group be as a result of the work described?

 Other - Write In: connection, engage and networking

How will this activity/outcome move the Unit's sector forward?

 Leveraging on-line tools, such as Zoom, enable everyone to connect and engage, an opportunity previously limited to only those who could travel to face-to-face events (e.g., WLIC).

How will you measure the performance and impact of your work?

Activity/Output Collaborations

IFLA Professional Structure collaborators

Status of collaboration

IFLA Professional Structure collaborators

Status of collaboration

IFLA Regional Structure collaborators

Status of Collaboration

List any confirmed external collaborators

List any potential external collaborators

Please list any additional collaborators and the status of the collaboration below:

Activity/Output Communication

How will you communicate this output to your stakeholders?

Mailing list
Newsletter
Social Media
Website, Blog post, news item
Workshop, Seminar, Virtual Event

Activity/Output Updates - Return to this section by the dates below to provide a status update for this output.

2022 Mid-term Update - What is the completion status as of 15 March, 2022?

Any information to add about this March 2022 Update?

2022 Mid-cycle Action Plan - What is the completion status as of 1 October, 2022?

Any information to add about this October 2022 Update?

Please describe any major changes/adjustments from initial 2021-23 Action Plan.

2023 Mid-term Update - What is the completion status as of 15 March, 2023?

Any information to add about this March 2023 Update?

End of cycle - What is the completion status as of 1 August, 2023?

Activity/Output Description

Activity/Output - e.g. Unit Guidelines, Workshop Series, etc.

Ensure quality candidates are encouraged to run for open positions

Activity/Output Category (most closely matched)
If you have a new category to add, please contact professionalsupport@ifla.org

Unit Membership

Please provide a brief description of the activity/output:

SC membership to identify possible additions to the Committee from their pool of contacts.

Activity/Output type

New activity or initiative

This activity/output is matched most closely with which Key Initiative?

4.3 Increase, diversify and engage our membership

Beginning of cycle - What is the completion status as of today?

Not started

Expected completion month

Expected completion year

2023

Names of Standing Committee members who will be working on this activity/output:

All SC members

Activity/Output Context

What need is this activity/output filling or what problem will be solved for your sector?

Ensuring membership consists of those who are engaged and willing to take on initatives.

Target group(s)

Our Unit Standing Committee

What will the outcome for the target group be as a result of the work described?

How will this activity/outcome move the Unit's sector forward?

Ensuring engaged and productive SC members to bring ideas and complete activities and objectives.

How will you measure the performance and impact of your work?

Other - Write In: TBD

Activity/Output Collaborations

IFLA Professional Structure collaborators

Status of collaboration

IFLA Professional Structure collaborators

Status of collaboration

IFLA Regional Structure collaborators

Status of Collaboration

List any confirmed external collaborators

List any potential external collaborators

Please list any additional collaborators and the status of the collaboration below:

Activity/Output Communication

How will you communicate this output to your stakeholders?

Other - Write In: n/a

Activity/Output Updates - Return to this section by the dates below to provide a status update for this output.

2022 Mid-term Update - What is the completion status as of 15 March, 2022?

Any information to add about this March 2022 Update?

2022 Mid-cycle Action Plan - What is the completion status as of 1 October, 2022?

Any information to add about this October 2022 Update?

Please describe any major changes/adjustments from initial 2021-23 Action Plan.

2023 Mid-term Update - What is the completion status as of 15 March, 2023?

Any information to add about this March 2023 Update?

End of cycle - What is the completion status as of 1 August, 2023?

Professional Council (PC) Funding

Would you like to submit a funding proposal?

Not now, will return to do later