

2021-2023 Unit Action Planning

Unit Information

Unit Name

Continuing Professional Development and Workplace Learning Section

Unit Chair

Ulrike Lang

Unit Chair Email

ulrike@lang-site.de

Unit Secretary

Almuth Gastinger

Unit Secretary Email

almuth.gastinger@ntnu.no

Unit Information Coordinator

Edward Junhao Lim

Unit Information Coordinator Email

edward.lim@uconn.edu

Division Chair

Dilara Begum

Division Chair Email

dilara@ewubd.edu

Strategic Direction 1 - Strengthen the Global Voice of Libraries

Strategic Direction 1 Activities/Outputs**Activity/Output Description**

Activity/Output - e.g. Unit Guidelines, Workshop Series, etc.

Activity/Output Category (most closely matched)

If you have a new category to add, please contact professionalsupport@ifla.org

Policy/Advocacy document or tool

Please provide a brief description of the activity/output:

Activity/Output type

This activity/output is matched most closely with which Key Initiative?

Completion status as of today - Beginning of cycle

Expected completion month

Expected completion year

Names of Standing Committee members who will be working on this activity/output:

Activity/Output Context

What need is this activity/output filling or what problem will be solved for your sector?

Target group(s)

What will the outcome for the target group be as a result of the work described?

How will this activity/outcome move the Unit's sector forward?

How will you measure the performance and impact of your work?

Activity/Output Collaborations

IFLA Professional Structure collaborators

Status of collaboration

IFLA Professional Structure collaborators

Status of collaboration

IFLA Regional Structure collaborators

Status of Collaboration

List any confirmed external collaborators

List any potential external collaborators

Please list any additional collaborators and the status of the collaboration below:

Activity/Output Communications

How will you communicate this output to your stakeholders?

Activity/Output Updates - Return to this section by the dates below to provide a status update for this output.

2022 Mid-term Update - What is the completion status as of 15 March, 2022?

Any information to add about this March 2022 Update?

2022 Mid-cycle Action Plan - What is the completion status as of 1 October, 2022?

Any information to add about this October 2022 Update?

Please describe any major changes/adjustments from initial 2021-23 Action Plan.

2023 Mid-term Update - What is the completion status as of 15 March, 2023?

Any information to add about this March 2023 Update?

End of term - What is the completion status as of 1 August, 2023?

Strategic Direction 2 - Inspire and Enhance Professional Practice

Strategic Direction 2 Activities/Outputs

Activity/Output Description

Activity/Output - e.g. Unit Guidelines, Workshop Series, etc.

Webinars

Activity/Output Category (most closely matched)

If you have a new category to add, please contact professionalsupport@ifla.org

Seminar, workshop, webinar, event (not WLIC)

Please provide a brief description of the activity/output:

CPDWL offers at least three webinars per year on topics of interest to LIS professionals, in cooperation with NPSIG, other sections of IFLA and ALA

Activity/Output type

Continuation of an ongoing activity

This activity/output is matched most closely with which Key Initiative?

2.1 Produce, communicate and distribute key resources and materials that inspire the profession

Completion status as of today - Beginning of cycle

Complete & ongoing

Expected completion month

Expected completion year

Other - Write In: it is an ongoing project. We wish to continue as long as there is a demand from the community

Names of Standing Committee members who will be working on this activity/output:

Carmen Lei
Claudiane Weber
Edward Junhao Lim
Gill Hallam
Jarkko Rikkilä
Loida Garcia Febo
Nyakundi Nyambane
Rajen Munoo
Ray Pun

Activity/Output Context

What need is this activity/output filling or what problem will be solved for your sector?

Prepare and support the global library workforce by presenting new and innovative examples and methods in LIS and topics with a special interest to CPD.

Target group(s)

Library Professionals
The library and information field as a whole
Other - Write In: New Professionals and LIS professionals
The library and information field in a specific region: depending on topic or language

What will the outcome for the target group be as a result of the work described?

Gained knowledge/awareness/understanding
Increased skills/competences/abilities

How will this activity/outcome move the Unit's sector forward?

CPD as life-long learning will be delivered for the worldwide community in several languages from different regions and under different aspects. As webinars will be recorded and stored, they can be watched later by the wider (and larger) community

How will you measure the performance and impact of your work?

Survey

Activity/Output Collaborations

IFLA Professional Structure collaborators

New Professionals SIG

Status of collaboration

Confirmed

IFLA Professional Structure collaborators

Education and Training

Status of collaboration

Confirmed

IFLA Regional Structure collaborators

Status of Collaboration

List any confirmed external collaborators

American Library Association (ALA)

List any potential external collaborators

Any national or regional library association

Please list any additional collaborators and the status of the collaboration below:

We collaborate from time to time. It depends on the topic. Not all webinars for 2022 are finalized in planning and the 2023 planning will begin soon

Activity/Output Communication

How will you communicate this output to your stakeholders?

Mailing list
Newsletter
Social Media
Website, Blog post, news item

Activity/Output Updates - Return to this section by the dates below to provide a status update for this output.

2022 Mid-term Update - What is the completion status as of 15 March, 2022?

Complete & ongoing

Any information to add about this March 2022 Update?

New webinars will be presented shortly in different official IFLA languages, some together with NPSIG and in cooperation with Education & Training as LIS webinars from Div.C

2022 Mid-cycle Action Plan - What is the completion status as of 1 October, 2022?

Any information to add about this October 2022 Update?

Please describe any major changes/adjustments from initial 2021-23 Action Plan.

2023 Mid-term Update - What is the completion status as of 15 March, 2023?

Any information to add about this March 2023 Update?

End of cycle - What is the completion status as of 1 August, 2023?

Activity/Output Description

Activity/Output - e.g. Unit Guidelines, Workshop Series, etc.

IFLA CPD Guidelines

Activity/Output Category (most closely matched)

If you have a new category to add, please contact professionalsupport@ifla.org

Standard: Guideline or Technical Standard

Please provide a brief description of the activity/output:

IFLA Guidelines for Continuing Professional Development: Principles and Best Practices, approved by IFLA describes the needs and principles of learners, employers, professional associations, LIS degree granting programmes and all learning providers

Activity/Output type

Revision of an existing output

This activity/output is matched most closely with which Key Initiative?

2.3 Develop standards, guidelines, and other materials that foster best professional practice

Completion status as of today - Beginning of cycle

More than 50% complete

Expected completion month

December

Expected completion year

2022

Names of Standing Committee members who will be working on this activity/output:

Alan Brine
Catharina Isberg
Chinwe Anunobi
Daria Beliakova
Gill Hallam
Ivana Todorovic
Juanita Jara de Sumar
Maria Micle
Matilde Fontanin
Mitsuhiro Oda
Sandy Hirsh

Activity/Output Context

What need is this activity/output filling or what problem will be solved for your sector?

Update of the guidelines from 2016 and include a focus on online learning and its tools

Target group(s)

Library Professionals
The library and information field as a whole

What will the outcome for the target group be as a result of the work described?

Gained knowledge/awareness/understanding
Practice/Attitude/Behaviour changes
Policy changes

How will this activity/outcome move the Unit's sector forward?

CPDWL promotes access to CPD and will help develop these guidelines to give an overview but also guidance for staff and employers to find arguments for the development of professionals at their institutions

How will you measure the performance and impact of your work?

Other - Write In: Responses of readers, clicks related in our social media channels, session at WLIC

Activity/Output Collaborations

IFLA Professional Structure collaborators

Library Theory and Research

Status of collaboration

Potential

IFLA Professional Structure collaborators**Status of collaboration****IFLA Regional Structure collaborators****Status of Collaboration****List any confirmed external collaborators**

Former SC members, now members of the CPDWL Advisory Group, who were part of the first versions of the guidelines
Status: Confirmed

List any potential external collaborators

Library associations worldwide, who will help with translations
Status: Potential

Please list any additional collaborators and the status of the collaboration below:

Library research and theory are in discussions to support and promote with us. We are possibly looking to include this with a wider call to the division.

Activity/Output Communication

How will you communicate this output to your stakeholders?

Mailing list
Newsletter
Publication (Professional Report, guideline)
WLIC Session
Social Media
Website, Blog post, news item

Activity/Output Updates - Return to this section by the dates below to provide a status update for this output.

2022 Mid-term Update - What is the completion status as of 15 March, 2022?

More than 50% complete

Any information to add about this March 2022 Update?

Cooperation with Indigenous Matters Section planned, to translate the guidelines into some indigenous languages

2022 Mid-cycle Action Plan - What is the completion status as of 1 October, 2022?

Any information to add about this October 2022 Update?

Please describe any major changes/adjustments from initial 2021-23 Action Plan.

2023 Mid-term Update - What is the completion status as of 15 March, 2023?

Any information to add about this March 2023 Update?

End of cycle - What is the completion status as of 1 August, 2023?

Activity/Output Description

Activity/Output - e.g. Unit Guidelines, Workshop Series, etc.

Ideas House

Activity/Output Category (most closely matched)

If you have a new category to add, please contact professionalsupport@ifla.org

Database/Register/Map

Please provide a brief description of the activity/output:

In a rapidly changing world, investment in professional development is important for library services across the world. The Ideas House will identify relevant resources in different languages and different media as a web resource

Activity/Output type

Revision of an existing output

This activity/output is matched most closely with which Key Initiative?

2.1 Produce, communicate and distribute key resources and materials that inspire the profession

Completion status as of today - Beginning of cycle

Less than 50% complete

Expected completion month

December

Expected completion year

2023

Names of Standing Committee members who will be working on this activity/output:

Daria Beliakova
Gill Hallam
Ivana Todorovic
Jarkko Rikkilä
Mantra Roy
Rajen Munoo
Svetlana Gorokhova

Activity/Output Context

What need is this activity/output filling or what problem will be solved for your sector?

A flexible online resource closely aligned with the CPD Guidelines

Target group(s)

Library Professionals
The library and information field as a whole

What will the outcome for the target group be as a result of the work described?

Gained knowledge/awareness/understanding
Resources saved

How will this activity/outcome move the Unit's sector forward?

How will you measure the performance and impact of your work?

Other - Write In: Replies from users of the tool

Activity/Output Collaborations

IFLA Professional Structure collaborators

LIS Education in Developing Countries

Status of collaboration

Potential

IFLA Professional Structure collaborators

Education and Training

Status of collaboration

Potential

IFLA Regional Structure collaborators

Status of Collaboration

List any confirmed external collaborators

List any potential external collaborators

Gabrielle (Gaby) Wong, The Hong Kong University of Science and Technology

Please list any additional collaborators and the status of the collaboration below:

Activity/Output Communication

How will you communicate this output to your stakeholders?

Mailing list
Newsletter
Workshop, Seminar, Virtual Event
Social Media
Website, Blog post, news item

Activity/Output Updates - Return to this section by the dates below to provide a status update for this output.

2022 Mid-term Update - What is the completion status as of 15 March, 2022?

Less than 50% complete

Any information to add about this March 2022 Update?

The project is on hold, because of the workload of the working group with other responsibilities. Until now they were not able to find a working group leader. And it seems that the scope of the project is so large that a reasonable start is currently not affordable.

2022 Mid-cycle Action Plan - What is the completion status as of 1 October, 2022?

Any information to add about this October 2022 Update?

Please describe any major changes/adjustments from initial 2021-23 Action Plan.

2023 Mid-term Update - What is the completion status as of 15 March, 2023?

Any information to add about this March 2023 Update?

End of cycle - What is the completion status as of 1 August, 2023?

Activity/Output Description

Activity/Output - e.g. Unit Guidelines, Workshop Series, etc.

Knowledge Café in person at the WLIC 2022

Activity/Output Category (most closely matched)

If you have a new category to add, please contact professionalsupport@ifla.org

WLIC Session

Please provide a brief description of the activity/output:

The past years CPDWL together with the KM section provided a Knowledge Café at the annual WLIC. A major subject with table topics will be set. Each has a moderator and a rapporteur. Participants are free to join at least two different tables

Activity/Output type

Continuation of an ongoing activity

This activity/output is matched most closely with which Key Initiative?

2.2 Deliver high quality campaigns, information and other communications products on a regular basis to engage and energise libraries

Completion status as of today - Beginning of cycle

Complete & ongoing

Expected completion month

Expected completion year

Names of Standing Committee members who will be working on this activity/output:

Daria Beliakova
Ulrike Lang

Activity/Output Context

What need is this activity/output filling or what problem will be solved for your sector?

Colleagues worldwide are interested in different topics and in exchanging experiences and new working conditions. The Knowledge Café is the place to discuss these with colleagues from other institutions and to learn how others try to solve upcoming problems

Target group(s)

Library Professionals
Our Unit's sector

What will the outcome for the target group be as a result of the work described?

Gained knowledge/awareness/understanding
Increased skills/competences/abilities
Increased access
Practice/Attitude/Behaviour changes
Policy changes

How will this activity/outcome move the Unit's sector forward?

Participants of the WLIC expect sessions with the chance to participate actively and create the outcome of the session

How will you measure the performance and impact of your work?

Survey

Activity/Output Collaborations

IFLA Professional Structure collaborators

Knowledge Management

Status of collaboration

Confirmed

IFLA Professional Structure collaborators

Library Theory and Research

Status of collaboration

Potential

IFLA Regional Structure collaborators

Status of Collaboration

List any confirmed external collaborators

List any potential external collaborators

Please list any additional collaborators and the status of the collaboration below:

Any IFLA section who is interested, can participate

Activity/Output Communication

How will you communicate this output to your stakeholders?

Mailing list
Newsletter
WLIC Session
Social Media
Website, Blog post, news item

Activity/Output Updates - Return to this section by the dates below to provide a status update for this output.

2022 Mid-term Update - What is the completion status as of 15 March, 2022?

Complete & ongoing

Any information to add about this March 2022 Update?

After the decision to have a WLIC 2022 in person, KM and CPDWL started to apply for an open session in Dublin with the hours of CPDWL. Planning about topics, moderators and rapporteurs will begin soon

2022 Mid-cycle Action Plan - What is the completion status as of 1 October, 2022?

Any information to add about this October 2022 Update?

Please describe any major changes/adjustments from initial 2021-23 Action Plan.

2023 Mid-term Update - What is the completion status as of 15 March, 2023?

Any information to add about this March 2023 Update?

End of cycle - What is the completion status as of 1 August, 2023?

Activity/Output Description

Activity/Output - e.g. Unit Guidelines, Workshop Series, etc.

Research methods in professional practice

Activity/Output Category (most closely matched)

If you have a new category to add, please contact professionalsupport@ifla.org

Publication (Report, Best Practices, Book, Journal Article)

Please provide a brief description of the activity/output:

We are discussing expanding the research methods work of the Library theory and research section to possibly include using RM by practitioners to inform best practice.

Activity/Output type

New activity or initiative

This activity/output is matched most closely with which Key Initiative?

2.4 Provide tools and infrastructure that support the work of libraries

Completion status as of today - Beginning of cycle

Not started

Expected completion month

December

Expected completion year

2022

Names of Standing Committee members who will be working on this activity/output:

Alan Brine
Carmen Lei

Activity/Output Context**What need is this activity/output filling or what problem will be solved for your sector?**

Will provide a framework for practitioners to use when evaluating practice and developing their service.

Target group(s)

Library Professionals
The library and information field as a whole
Our Unit's sector

What will the outcome for the target group be as a result of the work described?

Gained knowledge/awareness/understanding
Increased skills/competences/abilities
Practice/Attitude/Behaviour changes

How will this activity/outcome move the Unit's sector forward?

Will provide new skills and development activities for library professionals.

How will you measure the performance and impact of your work?

Other - Write In: Report

Activity/Output Collaborations**IFLA Professional Structure collaborators**

Library Theory and Research

Status of collaboration

Potential

IFLA Professional Structure collaborators**Status of collaboration****IFLA Regional Structure collaborators****Status of Collaboration****List any confirmed external collaborators****List any potential external collaborators****Please list any additional collaborators and the status of the collaboration below:**

Activity/Output Communication

How will you communicate this output to your stakeholders?

Newsletter
Publication (Professional Report, guideline)
Workshop, Seminar, Virtual Event
Social Media
Website, Blog post, news item

Activity/Output Updates - Return to this section by the dates below to provide a status update for this output.

2022 Mid-term Update - What is the completion status as of 15 March, 2022?

Not yet started

Any information to add about this March 2022 Update?

2022 Mid-cycle Action Plan - What is the completion status as of 1 October, 2022?

Any information to add about this October 2022 Update?

Please describe any major changes/adjustments from initial 2021-23 Action Plan.

2023 Mid-term Update - What is the completion status as of 15 March, 2023?

Any information to add about this March 2023 Update?

End of cycle - What is the completion status as of 1 August, 2023?

Strategic Direction 3 - Connect and Empower the Field

Strategic Direction 3 Activities/Outputs

Activity/Output Description

Activity/Output - e.g. Unit Guidelines, Workshop Series, etc.

CPDWL and M&M Coaching Initiative

Activity/Output Category (most closely matched)

If you have a new category to add, please contact professionalsupport@ifla.org

WLIC Session

Please provide a brief description of the activity/output:

In 2022 the coaching initiative will continue as a collaboration between the sections CPDWL and M&M. The coaching will be offered as a virtual session and in person during the WLIC 2022, if possible. There will be also variety of leadership, management and supervision for the participants.

Activity/Output type

Continuation of an ongoing activity

This activity/output is matched most closely with which Key Initiative?

3.1 Provide excellent opportunities for face-to-face networking and learning

Beginning of cycle - What is the completion status as of today?

Complete & ongoing

Expected completion month

Expected completion year

Names of Standing Committee members who will be working on this activity/output:

Almuth Gastinger
Carmen Lei
Tina Haglund
Ulrike Lang
Vera Keown
members of M&M section

Activity/Output Context

What need is this activity/output filling or what problem will be solved for your sector?

Colleagues worldwide are very much interested in getting support for their daily life, especially for their personal development and work career. Coaching is a tool to assist and solve problems professionals have with leadership, their teams, their tasks, their ability to delegate etc.

Target group(s)

Library Professionals

What will the outcome for the target group be as a result of the work described?

Gained knowledge/awareness/understanding
Increased skills/competences/abilities
Practice/Attitude/Behaviour changes

How will this activity/outcome move the Unit's sector forward?

Surveys showed, sections are well known for coaching initiative. Colleagues worldwide are waiting for continuation. The coaching sessions in 2021 also showcased that a lot of coachees participated in the IFLA conference for the first time and highly appreciated the possibility of coaching included in the registration fee.

How will you measure the performance and impact of your work?

Survey

Activity/Output Collaborations

IFLA Professional Structure collaborators

Management and Marketing

Status of collaboration

Confirmed

IFLA Professional Structure collaborators

Status of collaboration

IFLA Regional Structure collaborators

Status of Collaboration

List any confirmed external collaborators

List any potential external collaborators

Please list any additional collaborators and the status of the collaboration below:

Vera Keown, certified educational coach, Member of the CPDWL Advisory Group, confirmed

Activity/Output Communication

How will you communicate this output to your stakeholders?

Mailing list
Newsletter
Publication (Professional Report, guideline)
WLIC Session
Social Media
Website, Blog post, news item
Other - Write In: Podcast

Activity/Output Updates - Return to this section by the dates below to provide a status update for this output.

2022 Mid-term Update - What is the completion status as of 15 March, 2022?

Complete & ongoing

Any information to add about this March 2022 Update?

Application for a coaching session at the WLIC 2022 in Dublin done. The working group started to organize the in person meeting and is planning to have also online coachings the week before and the week after the WLIC. The group is still waiting for the decision, if the PCO of the WLIC will be able to also take care of the coaching registrations.

2022 Mid-cycle Action Plan - What is the completion status as of 1 October, 2022?

Any information to add about this October 2022 Update?

Please describe any major changes/adjustments from initial 2021-23 Action Plan.

2023 Mid-term Update - What is the completion status as of Completion status as of 15 March, 2023?

Any information to add about this March 2023 Update?

End of cycle - What is the completion status as of 1 August, 2023?

Activity/Output Description

Activity/Output - e.g. Unit Guidelines, Workshop Series, etc.

Infodemic Management and health misinformation

Activity/Output Category (most closely matched)

If you have a new category to add, please contact professionalsupport@ifla.org

Please provide a brief description of the activity/output:

In Nov.2020 the WHO held the first webinar for preparing Infodemic managers. Librarians were not involved. We are planning to prepare librarians as instructors to held information retrieval sessions.

Activity/Output type

New activity or initiative

This activity/output is matched most closely with which Key Initiative?

3.4 Provide targeted learning and professional development

Beginning of cycle - What is the completion status as of today?

Not started

Expected completion month

December

Expected completion year

2022

Names of Standing Committee members who will be working on this activity/output:

Rajen Munoo
Matilde Fontanin
Constance Lehro Koui

Activity/Output Context**What need is this activity/output filling or what problem will be solved for your sector?**

Make visible the librarian's role in providing reliable and trustful information in the future, which deals with our skills and work ethics. Questions to be answered: How to identify mis/disinformation? How to make library customers aware? How has the role of librarians changed of gatekeepers to promote openness and open data?

Target group(s)

Library clients
Library Professionals
The library and information field as a whole

What will the outcome for the target group be as a result of the work described?

Gained knowledge/awareness/understanding
Increased skills/competences/abilities
Increased access
Practice/Attitude/Behaviour changes
Resources saved
Policy changes

How will this activity/outcome move the Unit's sector forward?

It is of highest importance that the view of what a library is and what librarians can do will be more visible and gets updated outside the LIS field.

How will you measure the performance and impact of your work?

Focus group or interview

Activity/Output Collaborations**IFLA Professional Structure collaborators**

Health and Biosciences Libraries

Status of collaboration

Potential

IFLA Professional Structure collaborators

Evidence for Global Disaster Health

Status of collaboration

Potential

IFLA Regional Structure collaborators**Status of Collaboration****List any confirmed external collaborators****List any potential external collaborators**

Please list any additional collaborators and the status of the collaboration below:

Environment, Sustainability and Libraries section, potential
Public libraries, potential

Activity/Output Communication

How will you communicate this output to your stakeholders?

Mailing list
Newsletter
WLIC Session
Social Media
Website, Blog post, news item

Activity/Output Updates - Return to this section by the dates below to provide a status update for this output.

2022 Mid-term Update - What is the completion status as of 15 March, 2022?

Less than 50% complete

Any information to add about this March 2022 Update?

As the working group members will not be able to participate at the WLIC 2022 in Dublin in person, CPDWL will not have an open session with this topic. But the working group is planning to have a webinar later this year

2022 Mid-cycle Action Plan - What is the completion status as of 1 October, 2022?

Any information to add about this October 2022 Update?

Please describe any major changes/adjustments from initial 2021-23 Action Plan.

2023 Mid-term Update - What is the completion status as of Completion status as of 15 March, 2023?

Any information to add about this March 2023 Update?

End of cycle - What is the completion status as of 1 August, 2023?

Activity/Output Description

Activity/Output - e.g. Unit Guidelines, Workshop Series, etc.

Provide access to CPDWL Publications (e.g. conference papers and presentations)

Activity/Output Category (most closely matched)

If you have a new category to add, please contact professionalsupport@ifla.org

Please provide a brief description of the activity/output:

Publish papers and presentations from WLIC sessions and the satellite meetings in IFLA Library and promote the availability of papers and presentations. Provide translations of key papers into other languages, all IFLA languages and beyond

Activity/Output type

Continuation of an ongoing activity

This activity/output is matched most closely with which Key Initiative?

3.4 Provide targeted learning and professional development

Beginning of cycle - What is the completion status as of today?

More than 50% complete

Expected completion month

December

Expected completion year

2023

Names of Standing Committee members who will be working on this activity/output:

Edward Junhao Lim
Gill Hallam
Ulrike Lang

Activity/Output Context

What need is this activity/output filling or what problem will be solved for your sector?

Good visibility of interesting output of past activities

Target group(s)

Library Professionals
The library and information field as a whole
Our Unit's sector

What will the outcome for the target group be as a result of the work described?

Gained knowledge/awareness/understanding
Increased access
Resources saved

How will this activity/outcome move the Unit's sector forward?

Information professionals are constantly looking for new information. It is essential to offer these in an ongoing and easy to access place

How will you measure the performance and impact of your work?

Other - Write In: Statistics of views provided by HQ

Activity/Output Collaborations

IFLA Professional Structure collaborators

Status of collaboration

IFLA Professional Structure collaborators

Status of collaboration

IFLA Regional Structure collaborators

Status of Collaboration

List any confirmed external collaborators

List any potential external collaborators

Please list any additional collaborators and the status of the collaboration below:

Activity/Output Communication

How will you communicate this output to your stakeholders?

Mailing list
Social Media
Website, Blog post, news item

Activity/Output Updates - Return to this section by the dates below to provide a status update for this output.

2022 Mid-term Update - What is the completion status as of 15 March, 2022?

More than 50% complete

Any information to add about this March 2022 Update?

The CPDWL Information Coordinator is busy adding useful and essential information to the website

2022 Mid-cycle Action Plan - What is the completion status as of 1 October, 2022?

Any information to add about this October 2022 Update?

Please describe any major changes/adjustments from initial 2021-23 Action Plan.

2023 Mid-term Update - What is the completion status as of Completion status as of 15 March, 2023?

Any information to add about this March 2023 Update?

End of cycle - What is the completion status as of 1 August, 2023?

Strategic Direction 4 - Optimise our Organisation

Strategic Direction 4 Activities/Outputs

Activity/Output Description

Activity/Output - e.g. Unit Guidelines, Workshop Series, etc.

Get to know you meet ups

Activity/Output Category (most closely matched)

If you have a new category to add, please contact professionalsupport@ifla.org

Networking/Collaboration/Partnership

Please provide a brief description of the activity/output:

In times of only virtual meetings, where social networking f2f is not possible, we created zoom meetings for up to five persons, to talk and meet for one hour about the working and personal life of the colleagues.

Activity/Output type

Continuation of an ongoing activity

This activity/output is matched most closely with which Key Initiative?

4.2 Effectively mobilise our human resources and networks

Beginning of cycle - What is the completion status as of today?

Complete & ongoing

Expected completion month

Expected completion year

Other - Write In: continue in the future every second year

Names of Standing Committee members who will be working on this activity/output:

Jarkko Rikkilä
Loida Garcia Febo
Nyakundi Nyambane
Svetlana Gorokhova
Tina Haglund
Ulrike Lang

Activity/Output Context**What need is this activity/output filling or what problem will be solved for your sector?**

No social events, no meeting between WLIC sessions informal. We'll fill this gap with these zoom meetings for SC members and Advisory Group members. Also with the chance to develop new ideas for projects of the session in the future

Target group(s)

Our Unit Standing Committee

What will the outcome for the target group be as a result of the work described?

Gained knowledge/awareness/understanding
Increased skills/competences/abilities
Practice/Attitude/Behaviour changes

How will this activity/outcome move the Unit's sector forward?

Working together is much easier, if you know the people a bit better and to learn more about the workplaces of the colleagues or their special abilities, makes it much easier to identify the competent person for a special task

How will you measure the performance and impact of your work?

Other - Write In: Reactions after the meetings coaches and coachees as well

Activity/Output Collaborations**IFLA Professional Structure collaborators****Status of collaboration**

Confirmed

IFLA Professional Structure collaborators**Status of collaboration****IFLA Regional Structure collaborators****Status of Collaboration****List any confirmed external collaborators****List any potential external collaborators****Please list any additional collaborators and the status of the collaboration below:**

Activity/Output Communication

How will you communicate this output to your stakeholders?

Mailing list
Social Media
Website, Blog post, news item

Activity/Output Updates - Return to this section by the dates below to provide a status update for this output.

2022 Mid-term Update - What is the completion status as of 15 March, 2022?

Complete & ongoing

Any information to add about this March 2022 Update?

At the business meeting held virtually on Febr. 8, we had some breakout rooms, to discuss in smaller groups how to improve the communication within the section.

We'll start with a bi-monthly "meet your officers", where the section members and advisory group members can meet with at least one CPDWL officer to talk about the different projects, subjects belonging to our topics or questions, criticisms and ideas of future projects

2022 Mid-cycle Action Plan - What is the completion status as of 1 October, 2022?

Any information to add about this October 2022 Update?

Please describe any major changes/adjustments from initial 2021-23 Action Plan.

2023 Mid-term Update - What is the completion status as of 15 March, 2023?

Any information to add about this March 2023 Update?

End of cycle - What is the completion status as of 1 August, 2023?

Activity/Output Description

Activity/Output - e.g. Unit Guidelines, Workshop Series, etc.

Revising CPDWL Section's webpages on the new IFLA website

Activity/Output Category (most closely matched)

If you have a new category to add, please contact professionalsupport@ifla.org

Communications

Please provide a brief description of the activity/output:

We are in the process of working through broken links to our section's documents and webpages, as well as merging and revising existing web pages to be aligned with the objectives of the new IFLA.org website. The goal is to showcase our Section's projects, activities, & resources and make them discoverable.

Activity/Output type

New activity or initiative

This activity/output is matched most closely with which Key Initiative?

4.4 Increase our visibility through excellent and innovative communications

Beginning of cycle - What is the completion status as of today?

Less than 50% complete

Expected completion month

April

Expected completion year

2022

Names of Standing Committee members who will be working on this activity/output:

Edward Junhao Lim
Carmen Lei
Ulrike Lang
Almuth Gastinger

Activity/Output Context**What need is this activity/output filling or what problem will be solved for your sector?**

Better provision of the unit's content and work for the community

Target group(s)

Library Professionals
The library and information field as a whole
Our Unit's sector
Our Unit Standing Committee

What will the outcome for the target group be as a result of the work described?

Gained knowledge/awareness/understanding
Increased access
Resources saved

How will this activity/outcome move the Unit's sector forward?

Better visibility of the section's work will promote the use of the content, we prepare for the website

How will you measure the performance and impact of your work?

Other - Write In: count by views & clicks (statistics from IFLA webmaster)

Activity/Output Collaborations**IFLA Professional Structure collaborators****Status of collaboration****IFLA Professional Structure collaborators****Status of collaboration****IFLA Regional Structure collaborators****Status of Collaboration****List any confirmed external collaborators****List any potential external collaborators****Please list any additional collaborators and the status of the collaboration below:**

IFLA HQ and IT department

Activity/Output Communication

How will you communicate this output to your stakeholders?

Mailing list
Social Media
Website, Blog post, news item

Activity/Output Updates - Return to this section by the dates below to provide a status update for this output.

2022 Mid-term Update - What is the completion status as of 15 March, 2022?

Less than 50% complete

Any information to add about this March 2022 Update?

All section members have been asked to review the existing pages and comment, what is missing and should be added. Progress is being tracked at <https://trello.com/b/5KaujKxe/cpdwl-webpages-new-iflaorg-website-ifla-repository>

2022 Mid-cycle Action Plan - What is the completion status as of 1 October, 2022?

Any information to add about this October 2022 Update?

Please describe any major changes/adjustments from initial 2021-23 Action Plan.

2023 Mid-term Update - What is the completion status as of 15 March, 2023?

Any information to add about this March 2023 Update?

End of cycle - What is the completion status as of 1 August, 2023?

Professional Council (PC) Funding

Would you like to submit a funding proposal?

Yes, for 2021-2022

2021-2022 PC Funding Proposal

Please review the [Guidelines for Professional Council Funding](#) before starting your proposal.

For which output would you like to request funding?

CPDWL and M&M Coaching Initiative

The Professional Council funding requests are typically approved for amounts between 400€ to 3000€.

What amount is the Unit requesting?

€ 200

Category for which funds are requested

Admin Support

Please provide detail on why funding is required and how the funding will be used.

Right now we don't know, if the WLIC next year will be presented face to face in Dublin or also as a virtual conference, the Coaching initiative plan to offer coaching f2f and virtually the week before and after the WLIC. To offer a reliable booking portal that can handle numerous accounts for coaches and different time zones, we used the Scheduling platform Squarespace in 2021. They charge a monthly amount of 50 \$. To set up the accounts and include the time slots, the coaches choose, we need at least two to three weeks in advance. The time to book the accounts for coaches should be at least three to four weeks. So in 2021 we booked the platform for July and August, opened the booking on July 19th and had the coaching sessions the week before and after the WLIC. As we don't know, how the price policy will change, we ask for an increase as a precaution.

Please provide a budget forecast for requested funds

	Amount in €	To be spent on?	By which month-year?
1	200	Squarespace scheduling	June/July 2022
2			
3			
4			
5			

Sustainability plan

Other - Write In: As a project, the coaching funding and the platform could be offered by IFLA in general, like we can use the zoom meeting accounts.

2022-2023 PC Funding Proposal

[This page is for the Division Committee Chair]

Division Committee Chair Recommendation

Approve proposal moves forward to PC

Comments: