



Approved Minutes
Professional Council Meeting
Friday, 11 February 2022, 20:00 – 21:30 CEST
Teleconference

Present: Adjoa Boateng (Chair, Professional Council), Leslie Weir (Chair, Division A), Anoja Fernando (Chair, Division B), Dilara Begum (Chair, Division C), Patrick Danowski (Chair, Division D), Jan Richards (Chair, Division E), Man Yi Helen Chan (Chair, Division F), Te Paea Paringatai (Chair, Division G), Camille Callison (Chair, Division H), Nthabiseng Kotsokoane (Chair, Regional Division Committee), Barbara Lison (IFLA President)

Staff: Gerald Leitner, (Secretary General), Helen Mandl (Deputy Secretary General and Director, Member Services), Megan Price (Professional Support Officer).

Welcome and Apologies

The Professional Council Chair Adjoa Boateng welcomed the Council. IFLA President Barbara Lison gave opening remarks noting the work of the Council and stating that she was attending as an observer and had similarly attended the Regional Council meeting.

1.0 General business

1.1 Approval of agenda

An addendum to agenda item 4.5 was added to the meeting's official papers.

Resolution: The agenda was approved.

1.2 Minutes of previous meeting 2 December 2021

Resolution: The minutes of the meeting held on 2 December 2021 were approved.

2.0 *For information

2.1 Unit updates

An update on Units + IFLA Strategy coverage, Professional Unit Virtual Events, and Standing Committee changes was provided.

The Council noted the report.

3.0 Division matters

3.1 Celebrations, questions, comments, concerns

A discussion on Professional Unit matters was held:

- Meeting observers were discussed. Options for the logistics regarding the platform to be used were outlined. The Professional Council Chair will forward emails on the topic for Council input and other suggestions will be canvassed on the PC Basecamp. It was suggested that Division Secretaries be invited to attend as the first round of observers to test logistics.

The PC Chair raised the following items brought to her by the Units.

- A roadmap for the website was requested. As there is no current official roadmap for the website, a request for one will be made at the February Governing Board meeting.
- A request for a breakdown to where membership dues are allocated in the organization, viewable on the website for transparency, was requested. A proposal to progress this request will be brought to the Governing Board.
- The process for Member contact information changes was clarified – to make changes to individual personal details, members can log into their online account to make changes, which are then carried over the next day. They may also contact Membership Services – membership@ifla.org. For changes to organisation information, the member should contact membership@ifla.org.
- Phishing emails continue to be a problem for members. Strategies for making Units aware were discussed.

Actions:

1. The PSO will send through the email regarding observers, with the addition of how the webinar platform could be employed for these purposes.

2. The PSO will post reminders and safety steps for Standing Committee members re phishing emails every three months – Don't respond, don't click on links, verify the originating email address, when in doubt, please contact the PSO.

3.2 SIG elections

A discussion on the SIG election process was held, to include co-opting additional members. Processes related to co-opting and other Unit matters will be laid out specifically in the Handbook, which provides checks and balances as well as transparency to the organisation. The section of the Handbook related to co-opting will be fast-tracked, as it has been identified as a priority by Division Chairs, Sections and SIGs.

4.0 Strategic matters

4.1 Artificial Intelligence SIG petition

4.1.1 Annex 1 – SIG Petition

The Information Technology (IT) Standing Committee has approached IFLA HQ seeking to form an Artificial Intelligence Special Interest Group. They submitted an initial petition at the October 2021 Professional Council meeting, to hold an exploratory meeting concerning the establishment of the SIG, which was widely publicised within IFLA. They submitted a petition to the Professional Council, signed by 25 persons who intend to actively participate in the activities of the SIG, and approved by the Information Technology Section.

Resolution:

The Professional Council approved the formation of the Artificial Intelligence SIG and suggested it be placed in Division B. The proposal will now move to the Governing Board for endorsement at their April 2022 meeting.

4.2 Professional Unit Action Plans

Action: This topic will be taken up for discussion at the April Professional Council meeting.

4.3 Unit Funding requests

A first round of funding requests resulted in 8 separate requests totalling €7950. An additional 14 Units indicated they would later be requesting funds.

Six (6) requests were approved in December 2021 for a total of €2950, leaving €27,688 remaining for Unit projects.

Funds approved December 2021

Unit	Amount	Project
ARL	€750	Virtual Event AI translation
CPDWL_w/M&M	€200	Coaching Initiative scheduling software
HBS	€400	ICML presentation
LAW	€600	Event live translation
M&M	€500	Pressreader award
AVMS	€500	Promotions
Total	€2950	

Discussed February 2022

Unit	Amount	Project
MLAS + Exec. Summ.	€4500	Global Library Leadership Program
M&M	€50	Management Project - blog
Total	€4550	

From the remaining funds the Professional Council was asked to consider whether €3000 be set aside for Wordly AI translation, to which Units could apply in a process like that of the October 2021 ARL request.

The funding requests were discussed, and the following resolved:

Resolutions:

1. MLAS is asked to seek outside sponsorship for their Global Leaders project. The Professional Council will provide matching funds, up to €2250.
2. M&M will receive €50 toward production of a Unit blog. This was provided under the condition that once IFLA blogs are available for each Unit as part of an overall web presence, the M&M blog should be brought into the IFLA environment.
3. €3000 will be set aside for Wordly AI translation, for which Units can apply.

4.4 ISBD Update

4.4.1 Annex 2 - ISBD Update

An extensive update of the 2011 ISBD document, which has been developed over many years by the ISBD Review Group was presented to the Professional Council for endorsement. Before coming to the Professional Council, it was reviewed by the Review Groups, relevant Sections, the Committee on Standards and the Advisory Committee on Standards.

The ISBD Update was approved by the Advisory Committee on Standards at their meeting on Monday, 29 November 2021. It comes to the Professional Council for its final endorsement before moving to editing and publication.

Resolution:

The Professional Council endorsed the 2021 ISBD update. It will now progress to editing and publication.

4.5 WLIC 2022 Subcommittee update

An update on the work of the WLIC 2022 Subcommittee was provided. The Council noted the report.

4.6 Co-opting, Mentors, SIGs, Networks, Working Groups Subcommittee update

An update on the work on the Co-opting, Mentors, SIGs, Networks, Working Groups Subcommittee was provided. The Council noted the report.

4.7 Speaker Grant Subcommittee update

An update on the work of the Speaker Grant Subcommittee was provided. The Council noted the report.

5.0 Operational matters

5.1 Actions from previous meetings

An overview of the work that had been completed following the December 2021 meeting of the Professional Council was provided, along with a status update of ongoing work. New items will be added to the list and dates were set as available.

Resolution: An updated action list will be shared with the Professional Council and reported on at the April 2022 meeting.

6.0 Other business

6.1 Wrap-up and next steps

The Professional Council Chair gave appreciation to the Council Members and HQ staff in attendance.

Confirmed 2022 dates

- Governing Board Tuesday, 15 February – 12:00 CET
- Professional Council Friday, 1 April - 13:00 CEST
- Governing Board Wednesday, 5 – Friday, 8 April
- Professional Council Friday, 24 June - 06:00 CEST
- Professional Council Sunday, 24 July – Time to be confirmed
- Governing Board Sunday, 24 July – Time to be confirmed