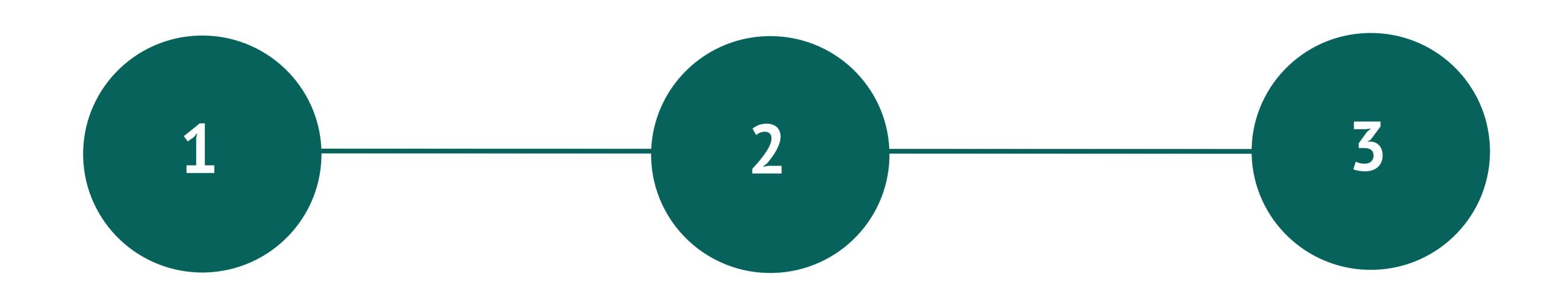


# Library Expertise Needed Outside the Library

#### Implementing the Finnish Information Management Act

The Information Management Act came into effect in 2020 and imposed new requirements on Finnish public authorities, including universities, related to information management.



### Requirements of the Act

- Documents' PublicityDescription
- •Information Management Model
- •Requirements for information security and data protection
- •Requirements for electronic archiving and records management

## Facing the Challenges Together

- •Many nationwide networks and groups were established to share the best practices and ideas.
- •Joint project with six UAS was also formed to accomplish synergy effects and create best practices in information and records management.

## Library's Role in the Implementation

- Provide core skills needed in the implementation: knowledge and experience in metadata, classification systems and organization of information.
- •Universities have organized the implementation of the Act in different ways.

### Documents' Publicity Description

Documents' publicity description aims to answer the following questions:

- what kind of information pools universities have
- what kinds of datasets the information pools include
- which information systems are related to the information pools
- what are the search parameters with which documents can be technically searched
- how personal data is processed in the information pools.

#### **Example: Information Pool of Library and Information Services**

- Datasets: library patron register; the documents related to the planning, development and production of library services;
   theses published in the open repository etc.
- Information systems: the library system, records management system, intranet and extranet, open repository Theseus (the theses and publications of the Universities of Applied Sciences) etc.
- Search parameters: library card number, case number, OID code, publication metadata etc.

