



IFLA Committee on Standards

Minutes of meeting

November 23, 2018, 9:00 a.m. to 11:00 a.m. EST

Participants

Chair: Diane Beattie;

Members: Renate Behrens; Nijolė Bliudziuvienė; Lisa Hinchliffe; Rehab Ouf; Jing Zhang;

CDNL representative: Ulrike Junger;

Ex officio, non-voting: BCM Review Group Chair: Chris Oliver; ISBD Review Group Chair: Massimo Gentili-Tedeschi; Permanent UNIMARC Committee Chair: Gordana Mazić.

HQ support: Joanne Yeomans.

Apologies:

Françoise Leresche; Anders Cato (LIDATEC Chair).

1 Welcome

The Chair welcomed everyone to the meeting.

2 Apologies

Apologies were received from Françoise Leresche and Anders Cato.

3 Approval of the agenda

The agenda was approved.

4 2019 WLIC Programme, Athens Greece

The Committee on Standards' two-hour open programme will focus on presentations on current standards work such as ISBD, LIDATEC, LRM₀₀ and work on the Standards Manual. Diane Beattie will do an overview of the work of the Committee. Diane, Rehab and Renate will meet in January or February to discuss the programme in more detail.

7 Report from the Working Group on Defining Standards and Guidelines

Renata presented a one pager of the mandate of the Working Group. Helen Mandel to send out one pager prepared by Renate on basecamp inviting participation on this Working Group.

8 Reports from Review Groups (RGs):

8.1 UNIMARC

New Terms of Reference for PUC will go to the Governing Board for approval.

9 Draft Communication Strategy

Review Group Chairs to send to RG members for comment. They should also add items related to this to their action plans next year.

10 Guidelines for Appointing Liaisons to the Committee on Standards

The Committee reviewed the draft guidelines prepared by Lisa Hinchcliffe. They recommended Lisa revise the document to include a scope and purpose section. The focus should be on creating strategic liaisons with other international standards organizations.

11 Next Meeting

The Committee on Standards plans to hold a conference call to check on progress in March 2019.

19 Close

The Chair thanked everyone for attending and closed the meeting.