MINUTES

Attendance:

Committee members: Athena Salaba USA, Elise Conradi NORWAY, Harriet Aagaard SWEDEN, Chris Oliver CANADA, Aida Slavic NETHERLANDS, Drahomira Cupar CROATIA, Caroline Saccucci USA, Ulrike Junger GERMANY, Andreas Kempf GERMANY, George A. Prager USA, Jean Maury FRANCE, Sally McCallum USA

Observers: Anna Slawek, John DeSantis, Judy Jeng (ALA liaison), Pino Buizza, Pat Riva, Saeedeh Akbari, Tom Berwick, Richard Sapon-White, Julijana Nadj-Guttandin (observer)

1. Welcome and Introductions

2. Approval of the Agenda

   Sally moved and Chris seconded to approve the Agenda. Agenda was approved.

3. Approval of the 2020 Annual Business Meeting (10 & 17 September 2020, Virtual) Minutes

   Aida moved to approve.

   Sally seconded approval.

4. Division III midyear meeting updates

   Athena attended meeting 3.3.2021.
   Governance review: Structure changing, smaller board. Only the chair of the professional council will be participating and not the individual chairs of division.

5. Section Development since the last meeting

   5.1   Working Groups

      5.1.1   Genre/form WG
      Athena reported in Ana's absence: Since meeting in September, webpage has been updated with goal to make vocabularies more visible. Promoted on email lists, the Metadata Newsletter, and Twitter.

      5.1.2   Subject Access in the Digital Age WG
      Caroline summarized: Decided last meeting to edit a special issue of CCQ devoted to automated subject access and analysis articles. Call for papers is out now. Submission deadline end of April. Athena reminded group to forward CFP to listservs and to invite specific authors that could be of interest. WG have taken on different tasks: Review of articles, write summary article. Athena will maintain the portal access for editors. This work is an extension of the WG's work from the past two years. Multi-phased project which culminated in work towards this special issue. Open invitation to join group.

      5.1.3   Subject Access Education WG
      Aida summarized: Five meetings since September. First to define focus of research, collect literature, brainstorm. Decided to collect information about how field defines competency in Subject Analysis and Access, including lack of skills and training. Six members: Athena, Drahomira, George, Caroline, Rehab, Aida. Sandy Roe a member as well. Hope to have output shortly with a proper proposal. Open invitation to join group.

      Athena reminded that one does not have to be a committee member to join a group.

   5.2   Report on other actions undertaken by the Section in 2019/2020 (memberships, liaison)

5.2.1 Athena: Based on report from HQ, SAA has 68 members, whereof 6 national associations, 8 individual affiliates, 54 institutions (full members).

5.2.2 Judy Jeng reports from ALA that LoC has updated authority record for Hong Kong. More information and details in Metadata News. Online Audiovisual Cataloguers (OLAC) are celebrating 40 years.

5.2.3 Pat Riva reports on Standards: CIDOC-LRM meetings next week. CRM working to bring this work to version 7. ISO version of ontology will then be updated. LRMOO: A lot of editorial work remains, but less and less modeling issues.

5.2.4 Pat Riva reports that it has finally been a good year for IFLA namespaces. Old namespaces updated, LRM namespaces have been added to them.

5.2.5 Aida Slavic reported on BSLIS group. Are now having a public discussion about guidelines in public webinar next week.

5.3   Section Newsletter
Harriet: There will be a June issue. Would like Judy to write about the audiovisual-cataloguers anniversary. Would like members to submit articles and information about interesting events.

5.4   Section Blog
Harriet: Blog hasn't been prioritized. Mostly used for announcements. Hopes Caroline will take over as Information Coordinator. Reminder that we have a blog.
Caroline: We posted a blog about the Genre/Form WG.

Athena: Contact Harriet/Caroline if anyone has ideas for Newsletter or Blog.

5.5   Corresponding members
Three corresponding members. Nothing to report.

6.   SAA Annual Report – due 15 March 2021
Athena: Very simple reporting with status of WG and outputs. Progress status, projected completion date and any other info. WG leaders please send information to Athena by 12 March.

7.   2021 Conference
Theme: Let's work together for the future!
6 subthemes with topics: Libraries enable, libraries inspire, libraries include, libraries innovate. 5-7 subtopics.
Will definitely be virtual. 3-4 days in August.
Unsure about when Business Meetings will be held. One before and one after conference.
No Satellite meetings.

7.1   Call for proposals
All proposals must align to a subtheme. All proposals must be approved by professional committee.
Due by April 9.
One proposal per section. Not clear whether we can have co-sponsored in addition to SAA. Likely just one.
We need to decide whether we want to collaborate or not.
Need to create a group to create the proposal: George, Harriet, Andreas, Ulrike, Chris, Elise
    Potential themes for Open Session:
- John: Bibliography discussing whether to collaborate with another section.

- George: On PCC list, there is a lot of talk about changes in Subject Heading: Is there documentation about changes? Can be interesting from a social-cultural point of view. Use-history of terms.
- Athena: Related to this: Immediate needs for changes (example BLM-movement, COVID pandemic).
- Andrea: Favors this topic for a session. Historical issues gaining momentum. Formats/standards/machine-readable formats: How do machines deal with changes of meaning that reflect the times?
- Aida: Problems related to how to make use of Linked Data, especially in Natl Libraries. Subject access and exposure of provenance. Can be a good topic in collaboration with Bibliography or other sections.

7.2   Open Session

7 formats: Presentations, Ignite talks, Provocations, Panel discussion, Solution rooms, Lightning talks, Interview, Case studies, and Open Forum.

Each format has own time frame and rules.

> For example, Presentations: Pre-recorded presentations (due a few weeks prior to the conference), each 10-15 minutes for a total of 45 minutes for the session. A 30 minute live Q&A will follow the presentations.
>
> Presenters will receive help from vendors.

Presentations, not papers.

Athena will add link with formats etc. to Basecamp.

7.3   Metadata Session

Not clear whether we can have Metadata Session in addition to SAA session in 2021.

Chris updated on planning for Metadata Reports Session that was supposed to be held in 2020: Metadata Webinar. Opportunity to reach broader audience. IFLA Zoom scheduled for May 27 11am EST. Working title: New Horizons: Emerging Metadata Standards in the 21st Century. Ca 30 minutes on reports from Metadata SCs and WGs (Lightning talks with links for more information). Then Panel with questions + short presentations (1-2 slides). Overarching questions to ask to all panelists. Undetermined who will be asked to be panelist. In 5 years, how do you see Bibliographic description evolving, what skills will be needed, etc.

Pat: One event page will be created and linked from each Section's Events page, so that all three sections don't have to have three duplicated pages.   (https://www.ifla.org/node/93730)

8.   Nominations and Elections: 2021-2025 term

Athena: Nominations have started already. Members have received emails from HQ regarding nomination process. Outgoing officers eligible to be council chair (10) and division chair (8). Elected division chair with most votes will pick divisions.

Standing committee members: 16 positions available in SAA, including members who can run for re-election after first term. There will not be corresponding members anymore; they are introducing a co-opted membership instead. If we don't get 20 elected members, we can have five additional co-opted members with voting rights. All co-opted members must be justified (e.g., representation gap, important expertise) and will be reviewed by section and division before they are approved by the section and division chairs.

John: Is a personal member of SAA and will be happy to help with nomination process should anyone need assistance.

Athena: Is a personal member of SAA and Cataloguing and can help.

Drahomira: Can help with nomination as well.

Officers will be elected during second business meeting.

Requirement to attend is changing a bit, not clear yet, but not as strict as before.

9. Other business

9.1 Invitation to provide feedback on the draft IFLA Guidelines for Professional Library and Information Science (LIS) Education Programmes, prepared by The IFLA Building Strong LIS Education Working Group (https://lisedu.files.wordpress.com/2021/02/lisepguidelines-consult-draft.pdf)
Deadline for feedback March 31.

9.2 IFLA considering endorsement of Wiki Library Group. Bibliography meeting March Athena will attend. Do we see any issues with endorsing this?

9.3 IFLA has revised handbook and would like feedback on draft by March 10. Athena will add link to document in Basecamp.

Adjournment