



## Attendance

Members: Andreas Kempf GERMANY, Jean Maury FRANCE, Sally McCallum USA, Julijana Nadj-Guttandin GERMANY, Olof Osterman SWEDEN, Olivia Pestana PORTUGAL, Caroline Saccucci USA, Athena Salaba USA, Richard Sapone-White USA, Aida Slavič NETHERLANDS, Anna Slawek CANADA, Liubov Zavialova RUSSIAN FEDERATION

Liaison: Judy Jeng USA (ALA)

Regrets: Drahomira Cupar CROATIA, Stansilav Golubtsov RUSSIAN FEDERATION  
, Daniel Martínez Áilva SPAIN, Darija Rozman SLOVENIA

### 1. Welcome and Introductions

Athena Salaba, chair, called the meeting to order at 16:33 CDT. Introductions were skipped since this was a business meeting with only members in attendance and to save time.

### 2. Adoption of the Agenda

A motion by Richard Sapone-White, seconded by Anna Slawek to adopt the agenda was passed.

### 3. Approval of the 2021 Annual Business Meetings (August 2021, Virtual) Minutes

A motion by Sally McCallum, seconded by Andreas Kemp was passed with a minor correction. (Olof Osterman requested that his name be corrected in the minutes.)

### 4. Chair's update

Athena: We received communications from IFLA HQ, in particular from Megan Price. There have been a few Division H meetings. The next one is scheduled for Feb. 17, and the agenda is about satellite meetings, WLIC, and business meetings. Midyear reports are due March 15.

There is lack of information of delayed information about WLIC 2022, which has resulted in some frustrations and delays in planning. The final version of the co-opting and mentoring processes was completed by the Professional Council in December 2021 and has been sent to the Governing Board for inclusion in the handbook and approval. It was mentioned that co-opted members need to address regional diversity and domain knowledge. We are also still waiting on information for speaker grants.

We received an invitation to join the IT Section AI Special Interest Group, and Caroline should have more information in the WG update. IT Section has a new and active Facebook group

### 5. Section Activity Updates

#### 5.1 Working Groups

##### 5.1.1 Genre/Form WG

Richard (co-chair): The WG has three goals for the coming year. I am chairing a subcommittee that is planning a webinar for May. We have one committed speaker and are working on getting two other speakers, possibly from OCLC to talk about FAST headings. We need to meet to make more plans. So far, there is no progress on other activities such as a revision to the bibliography and a revised survey; Ricardo Santo



(bibliography) and Ana Stevanovic (survey) are going to work on these initiatives.

#### 5.1.2 Automated Indexing WG

Caroline (chair): Andreas, Sally, Julijana, Liubov, and Harriet Aagaard are planning a webinar. Once Andreas fills out the Doodle poll for the webinar date possibilities, we can settle on a date in late October or early November. The last week of October is not good for Osma Suominen in Finland, and we would like him to participate. The IT Section really wanted a group to support the creation of the Artificial Intelligence Special Interest Group. No one has stepped forward to work with us. I will follow up with them. We are planning for a webinar for 4 hours with multiple speakers. One of the sessions could be a conversation between an IT specialist and subject librarian. We want to focus on how to create a machine learning project, how to manage the process, and how to work with the output. We do not want to focus on any specific project. It is on the line between a webinar and a workshop because a workshop is more “hands on” and practical, doing what the instructor is doing. We also may have a TESA WG participant in the webinar because librarians will need the skills to help manage the machine learning process. Other section members are welcome to join our group.

Athena reported that the special issue of CCQ will be published as vol. 59, issue 8 soon. All articles have been released online. This completes the work of the previous year’s action plan.

Caroline thanked the reviewers who are members of the Section.

#### 5.1.3 TESA WG

Athena (member): The WG has met several times. Different subgroups are looking at the international competencies divided by language. We want to identify gaps such as AI. There is no other work planned.

Olivia sent invitations to join the Mendeley database for the bibliography, but only five WG members have accepted the invitation. She continues adding articles to the database. We should look at those articles before creating our final report.

#### 5.1.4 KOS-D WG

Julijana (chair): This committee has just started working. We have had two meetings. The members are Athena, Aida, Anna, Andreas, Drahomira, Daniel, and Darija. The theme is “change”. We started working in Google Drive with an Excel spreadsheet, to identify different vocabularies, standards, typologies, and classification systems. We want to see how semantic changes are handled at different levels, for instance, how a semantic change is dealt with and how the vocabularies are updated to reflect the semantic change. We are working on a bibliography, which might be an outcome. We also might come up with a typology of change. We are at the beginning of our work, so there is no webinar or action items for this year. In future, it would be interesting to open up the discussion as a webinar or paper. All are welcome to participate in our WG.

The acronym KOS-D stands for Knowledge Organization Systems and Data Structure. It’s not the best name, but it’s a start.

#### 5.2 Metadata Newsletter (Secretary)

Caroline: It is my turn to edit the newsletter. The next one comes out in June, so we probably won’t send out requests for submissions until later in the spring. I sent out a notification about the December newsletter to the ifla-subj distribution list.



### 5.3 Section Website (Information Coordinator)

Athena: Drahomira is not at this meeting, so there is not much to report. We have received information for guidelines for webpages. There are many challenges with the document repository, especially for documents submitted prior to the creation of the repository. There are no redirects for some of the missing documents, so one has to search in Google to find the documents.

Other members reported that it is very difficult to find e-resources on the website and some information is missing. For example, it is not possible to find the information on our 2021 webinar. The “events” section gives you future events and a few past events but not all events. We can bring this up at the next Division meeting.

### 5.4 Other reports

Caroline: I have been attending the Cataloguing Section’s working group on cataloging competencies as an observer. This WG has not met in several months. There is not a one-to-one skill correlation between the two groups because TESA is looking at broad competencies as written in association standards and library school curricula, and the Cataloguing WG is looking at practical skill sets. Susan Morris, the chair of the Cataloguing Section WG also attends TESA as an observer. It remains to be seen how the two groups’ work will inform each other.

## 6. 2022 WLIC (<https://www.ifla-wlic2021.com/>)

### 6.1 SAA Open Session

Athena: WLIC will be held in late July instead of August. The conference will last only three days instead of 4.5. Sections may propose a session, but there is no guarantee that it will be approved. The sessions will most likely be limited to 45 minutes instead of 1-2 hours we had in the past. According to the conference website, it will be in person but it was communicated that there may be some (small) virtual presence. Some people have complained that there will be restrictions for travel or problems getting visas. Units that had a satellite planned for Dublin 2020, can still use the same venue. SAA did not propose a satellite meeting. Proposals for satellite meetings are due February 25. There will be a tighter schedule for open session proposals. Proposals can be for panel discussions, workshops, ignite talks, lightning talks, provocation, interviews, round tables. We can try to collaborate with others, but it may be impossible to collaborate because the timeline is too short to bring big groups together or to have calls for proposals. We should plan a program that fits the theme of “Inspire, Engage, Enable, Connect.” It would be better to invite presenters than have a call for proposals. There was a meeting January 31 to discuss the plans for business meetings around the conference time and the deadline for open session proposals; we are still waiting for that information. We need to decide on a good topic, get a group together, and start planning. We could form a group now that can work on a theme.

Richard suggested that in the United States, there is a focus on Diversity, Equity, and Inclusion, especially with LC Subject Headings, which could be an interesting topic for an SAA session. Internationally, this topic is of interest. It is similar to our last open session “Subject to Change”, but we could look at the ethical aspect from a user perspective. Athena will send an email with an invitation for volunteers to work on a proposal committee.

Sally suggested reporting at the Division meeting that all these unknowns are keeping people from volunteering. Athena agreed. The Division meeting is not until Feb. 17, and we don’t have more information for the next several weeks.



7. Collaborations—we have been approached by several groups.

7.1 IFLA Metadata Group – Translations

Athena: Cataloguing Section invited the SAA and Bibliography Sections to see if we are interested in translating any of our standards or documents. SAA currently does not have any standards or document to translate, but we may in the future. If anyone wants to volunteer to translate documents into the IFLA languages, let Athena know. The goal is to have a pool of translators. IFLA has a translator network, but those are professional companies that do not have the specific domain expertise. Judy Jeng volunteered to translate documents into Chinese. Athena will forward Judy's name to the Cataloguing Section.

7.2 ISKO KO Education

Olivia: We sent a survey to all ISKO KO members. We received only 62 responses, but those provided clear results. Most members do not teach KOS, subject analysis, or classification. It is not clear if rest of the members do not teach, do not have ideas, or even if they received the survey. The results will be presented at the ISKO conference in July. Olivia will share the conclusions with this group.

7.3 Metadata Guidelines for discovery systems (ISKO, DCMI)

Athena: This initiative is between ISKO and the Dublin Core Metadata Initiative. What are the necessary elements for a discovery system? If you are searching by subject, what should be the elements? Kora Golub, Sweden, and Patrick Lambe, Singapore, invites members of SAA Section to work with them. If interested, please let Athena know. Aida is trying to start a working group across the three groups. This would be the Metadata Guidelines WG (ISKO Scientific and Technical Advisory Council), initiated by David Haynes (UK), Patrick Lambe (Singapore) and Koraljka Golub (Sweden).

7.4 Queerlit project

Athena: Drahomira received an invitation from Kora Golub for SAA to collaborate on this project. It will be focused on building guidelines for indexing queer literature.

Athena will send a follow up message looking for interest and volunteers for those collaborations

8. Other business

9. Adjournment

The meeting was adjourned at 17:35 CTD.