Attendees: Sophia Adeyeye, Clara Chu, Lisa Janicke Hinchliffe (Secretary), Sandy Hirsh, Jiuming Ji, Howayda Kamel, Albina Krymskaya (Chair), Diane Pennington, Jaya Raju, Laura Saunders, Anna Maria Tammaro, Hiroyuki Tsunoda, Joan Weeks, Sohaimi Zakaria

1. Welcome & Apologies – Albina welcomed everyone and conveyed apologies from those who were unable to join for the meeting.

2. Updates on ongoing projects –
   a. Jaya and Clara provided an update on BSLISE and its ongoing work. BSLISE is hosting a webinar on peer-to-peer library dialogue.
   b. Anna Maria updated on the SET Training School. The event in 2022 was very successful. SET will need another leader for this activity for it to continue as Anna Maria is stepping down after July.
   c. Webinars for LIS Students – Albina provided an update on behalf of the webinar project leaders who were unable to attend the meeting. Webinars were held in October and November. Attendance was low and it is believed that more promotion is needed. The next webinar is on LIS education and the UN SDGs.

3. News from LISDEC SIG – Sophia has taken on the role of convenor for the SIG. She has begun working on developing project ideas and will be convening the SIG group soon. Lisa will assist with logistics of scheduling. Albina thanked outgoing convenor, Anne Barnhart, for her service.

4. Planning SET participation in WLIC – Albina shared that the call for session proposals was announced January 25. Each unit can be the lead on one proposal. Academic and Research Libraries had approached SET to collaborate on a program proposal. Jaya, Barbara, and Albina meet with the ARL leadership last week. However, given that SET can only submit one proposal, we also need to consider the work of BSLISE. BSLISE has considered a number of proposal ideas and suggests the “Rankings Project” as the focus of a proposal. Albina will inform ARL of our decision.

5. Satellite conference – The proposal is to have the SET Training School as a satellite conference. The proposal is due at the end of February. There is discussion that perhaps the SET Training School might move under the leadership of BSLISE but Jaya observed that in doing so a leader would first need to be identified. BSLISE will discuss at an upcoming meeting. It was suggested that the SET Training School might be held every other year.
6. Elections – how can we promote SET? – SET has 11 vacancies to be filled on the Standing Committee. Eight members of the current standing committee are eligible for re-appointment; however, they will need to go through the nominating process. Albina asked for suggestions on how to recruit active members for the Standing Committee. Nominations are due by February 24. Joan will post a call on the SET website. Albina will write to all SET members to encourage nominations and also schedule an informal webinar next week to recruit.

7. Next Meeting – Lisa will send out a whenisgood poll to schedule the next meeting.

Respectfully submitted,
Lisa Janicke Hinchliffe, SET Secretary