

Action plan 2019 – 2021

Name of Professional Unit: **Committee on Standards**

Focus Area 1			
Review and revise the Standards Manual			
IFLA Strategic Direction			
2.0 Inspire and enhance professional practice			
Key Initiatives			
2.3	Develop standards, guidelines and other materials that foster best professional practice.		
Funding Needed			
	Projects/Activities	Tasks & Responsibility	Timeframe
<input type="checkbox"/>	Produce a definition of what is a guideline versus what is a standard.	Renate Behrens	<i>December 2019</i>
<input type="checkbox"/>	Revise the existing Standards Manual	Renate Behrens	<i>January to August 2020</i>
<input type="checkbox"/>			
How will you communicate your activities and results?			
<i>IFLA website and professional conferences</i>			
How will you measure the impact of your activities?			
Identify other Unit(s) which may be interested in this Focus Area, or with which you could collaborate on projects/activities.			
The Committee on Standards asked the Cataloguing Section to set up a small Working Group to look at this issue. Renate Behrens Chairs this Working Group.			

Focus Area 2			
Create, maintain and promote the IFLA Name Spaces Registry.			
IFLA Strategic Direction			
2.0 Inspire and enhance professional practice			
Key Initiatives			
2.4	Provide tools and infrastructure that support the work of libraries.		
Funding Needed			
	Projects/Activities	Tasks & Responsibility	Timeframe
<input type="checkbox"/>	Pending signature of the contract migrate existing data to the registry.	Chair, LIDATEC Joseph Hafner	<i>September 2019</i>
<input type="checkbox"/>	Add new standards to the registry.	Chair, LIDATEC Joseph Hafner	<i>October 2019-May 2020</i>
<input type="checkbox"/>	<i>Develop advocacy stories for promoting and demonstrating the value of the registry</i>	Chair, LIDATEC Joseph Hafner	<i>May – December 2020</i>
How will you communicate your activities and results?			
<i>IFLA website and professional conferences</i>			
How will you measure the impact of your activities?			
Use of the new name space registry.			
Identify other Unit(s) which may be interested in this Focus Area, or with which you could collaborate on projects/activities.			
All Sections or units responsible for the creation of new technical standards.			

Focus Area 3			
Develop a new communication strategy and plan for the Committee on Standards			
IFLA Strategic Direction			
2.0 Inspire and enhance professional practice			
Key Initiatives			
2.2	Deliver high quality campaigns, information and other communications products on a regular basis to engage and energize libraries.		
Funding Needed	Projects/Activities	Tasks & Responsibility	Timeframe
<input type="checkbox"/>	Review and approval of draft Communication Strategy.	Rehab Ouf and Diane Beattie	<i>August 2019</i>
<input type="checkbox"/>	Develop an implementation plan for the communication strategy	Rehab Ouf	<i>September to December 2019</i>
<input type="checkbox"/>	Implement the new communication strategy	<i>Rehab Ouf</i>	<i>January 2020 to September 2020.</i>
How will you communicate your activities and results?			
<i>IFLA website and professional conferences</i>			
How will you measure the impact of your activities?			
Increase in downloads to recently approved standards.			
Identify other Unit(s) which may be interested in this Focus Area, or with which you could collaborate on projects/activities.			
All Sections or units responsible for the creation of new standards.			

Focus Area 4			
Ensure a strategic approach to the development of standards, guidelines and application profiles			
IFLA Strategic Direction			
2.0 Inspire and enhance professional practice			
Key Initiatives			
2.3	Develop standards, guidelines and other materials that foster best professional practice.		
Funding Needed			
	Projects/Activities	Tasks & Responsibility	Timeframe
<input type="checkbox"/>	Do a survey of existing standards and guidelines to identify gaps.	TBD	<i>August 2020-August 2021</i>
<input type="checkbox"/>	Share existing gaps with professional sections and units	TBD	<i>August 2020-August 2021</i>
<input type="checkbox"/>	Develop a plan to close the gaps.	<i>TBD</i>	<i>August 2020-August 2021</i>
How will you communicate your activities and results?			
<i>Via listserves and Basecamp</i>			
How will you measure the impact of your activities?			
<i>Number of new standards created to fill identified gaps</i>			
Identify other Unit(s) which may be interested in this Focus Area, or with which you could collaborate on projects/activities.			
All sections or units that create professional standards. Also ask libraries where the gaps are.			