



Approved Minutes  
Professional Council Meeting  
**Friday, 14 April 2023, 06:00 – 08:00 CEST**  
Teleconference

**Present:** Te Paea Paringatai (Professional Council Chair), Leslie Weir (Chair, Division Committee A), Dilara Begum (Chair, Division Committee C), Patrick Danowski (Chair, Division Committee D), Jan Richards (Chair, Division Committee E), Man Yi Helen Chan (Chair, Division Committee F), Karin Byström (Chair, Division Committee G), Camille Callison (Chair, Division Committee H),

**Apologies:** Anoja Fernando (Chair, Division Committee B), Nthabiseng Kotsokoane (Chair, Regional Council)

**Staff:** Helen Mandl (Acting Secretary General), Megan Price (Professional Support Officer)

**Observers:** 3 observers were present

Welcome and Apologies

## **1.0 Approval of agenda**

**Resolution:** The agenda was approved – item 2.5 was moved down to become item 3.8 for discussion.

### **1.1 Approval of Minutes from February meeting**

**Resolution:** The minutes were approved

## **2.0 \*For information**

### **2.1 Unit updates**

The Council noted the report.

### **2.2 Funding update, requests and 2022 Overview**

The Council noted the report.

### **2.3 Actions from previous meetings**

The Council noted the update.

### **2.4 Elections update**

The Council noted the update.

## **2.5 Guidelines, Standards, Unit Publications (moved and discussed as item 3.8)**

An update on in progress Standards was provided, including information on the update to the Standards Manual, expected to be published in September 2023.

Two new publication titles and funding proposals were provided and discussed. Points related to the publication of books as open access were raised. The need for additional funding sources such as SIGL funding could be explored for Open Access publications. A suggestion that decisions regarding publications as open access be collaboratively decided between the Professional Council and the Regional Council was discussed.

### **Resolutions:**

1. The Professional Council noted the updates.
2. The Professional Council approves the proposal for a new title in the IFLA Publication Series titled: Changing Information Services and User Experiences.
3. The Professional Council approves the proposal for a new title in the IFLA Publication Series titled: Sustainable Libraries as Driving Partners for Education for Sustainable Development.
4. The Professional Council approves the funding for the Sustainable Libraries title to be published as open access.
5. The Professional Council approves the funding for the New Horizons in Artificial Intelligence title, previously approved, to be published as open access.

## **3.0 Strategic matters for discussion (90 minutes)**

### **3.1 ILDS Proposal**

#### **3.1.1 Annex 1: ILDS Bid**

The Inter-lending and Document Supply (ILDS) Conference for ILL professionals has been held every two years since 1988 with the OCLC Resource Sharing Conference held every 2 years in the alternate year. In 2022, the 17th ILDS conference was held: ILDS Conference 2022 (qnl.qa) in Doha, Qatar.

The next ILDS Conference is scheduled for October 2024, for which DDRS has submitted a bid from ADA University Library in Baku, Azerbaijan. Azerbaijan was the sole received submission. DDRS and the IFLA Conference Manager have reviewed the Azerbaijan (attached), and find it strong, meeting the criteria necessary to plan and organize a viable conference. DDRS Standing Committee (SC) members believe the proposed host organization is enthusiastic and would prepare an excellent conference. The dates proposed for the conference are 23-25 October 2024.

**Resolution:** The Professional Council approves the recommendation of ADA University Library in Baku, Azerbaijan as the host for the next ILDS Conference to be held in October 2024.

## **3.2 DCC and PC Handover Drafts**

### **3.2.1 Annex 2: PC Handover Document - PC 21-09-2.1.3**

As part of the handover between Divisions Chairs and the handover of the Professional Council, a one-hour joint Professional Council/Division Chairs-elect discussion, to be held in the hour before the June 2023 PC Meeting, was discussed.

This general meeting would cover best practices for Division Meetings, Communication and Support of Division Units, and a general Q&A. As a follow-up, a one-to-one meeting between the outgoing and incoming Division Committee Chairs is suggested to discuss details or any specific information the new Division Committee Chair should be made aware of regarding the Division's Units. An additional informal meeting at WLIC, including the Regional Council was also considered.

The content and construction of a handover document from the 2021-23 Professional Council to the 2023-25 Professional Council was also discussed.

**Resolutions:**

1. The Professional Council will host a discussion with Division Committee Chairs-elect during the time set aside for the first hour of the June 2023 PC Meeting. The June 2023 PC meeting would then be shortened to 1 hour instead of 2 hours. The PSO will facilitate logistics.
2. The Professional Council will discuss, offline, the logistics for an informal meeting at WLIC between the incoming and outgoing Councils, possibly to include the Regional Council.
3. The structure of the PC Handover document will include the following:
  - Summary of work undertaken and progress on that work
  - Items not taken on by the 2021-23 PC that are suggested to be undertaken by the 2023-25 PC
  - Work needing continuation from existing subcommittees
  - Best practices for PC meetings, decision making, agendas
  - Suggested new Subcommittees – as part Review Subcommittee an earlier-discussed, 365-review including the roles of the Division Chairs.

**3.3 WLIC Update**

An update on WLIC planning was provided by the WLIC Subcommittee, including details on Satellites, Unit Open Sessions, Posters, the DUIA and Professional Structure Meetings. The discussion of a possible Professional Council-led Session was held.

**Resolution:** A one-hour, Q&A format open session, working title, *Demystifying the Professional Council*, will be hosted by the Professional Council. This session will discuss the role of the PC in the overall IFLA organisation and provide details on its functioning and remit.

**3.4 Action Planning Subcommittee Proposal**

The Action Planning subcommittee was formed to investigate and recommend a user-friendly and effective platform for Professional Unit planning and reporting that meets the needs of all stakeholders: Units, Division Committee Chairs, Professional Council, Governing Board and IFLA HQ. A proposal comprising the following was presented:

- Reporting content
- Reporting workflow and timeline
- Recommendation of the Infinity platform for planning and reporting
- The costs associated with the platform
- The recommendation of a continued Subcommittee, that monitors and evaluates this tool and others in use by the Professional Units be formed for 2023-25

The Subcommittee will meet to develop a comprehensive roll-out and training plan for these changes.

**Resolutions:**

1. The Council noted the proposal components.
2. The Council approves the changes to reporting content.
3. The Council approves the changes to reporting workflow and timeline.
4. The Council approves the selection of the Infinity platform for planning and reporting.
5. The Council approves the costs associated with the term of the two-year pilot.
6. The Council recommends the continuation of a subcommittee for 2023-25 to monitor Professional Unit project tools, and to monitor feedback, progress, and evaluation of the platform

**3.5 Governance Structure Subcommittee – Networks Proposal**

A draft of the proposal for IFLA Networks has been developed by the Governance Structure Subcommittee. The Professional Council is asked to review the document and to make their comments by 15 April.

Following input from the Professional Council, the document will be shared with the Regional Council and the Chairs of the Advisory Committees for their input until May 10th. The proposal will then come back to the Professional Council for their review and then subsequent discussion at the June 2023 PC meeting.

If approved, the proposal will be forwarded on to the Governing Board for review at their June 2023 meeting with the aim that first IFLA Networks can be established during the 2023 WLIC.

**Resolutions:**

1. The Council provides input and feedback on the current iteration of the Networks proposal offline as indicated by 15 April.
2. The Council approves the suggested course of action for the Networks proposal.

**3.6 Funding requests for subscription to individual services by sections**

Tools available for Professional Unit use were discussed. Issues raised were the providing of recommended tools for specific purposes, the need for a process for the adoption of tools professional structure-wide, that different Units have different tool needs and the confirmation that this process be a part of a Tools Subcommittee raised in item 3.4. It was suggested that this Subcommittee include members from different regions so global access to tools can be ensured.

**Resolutions:**

1. Confirmation of a Tools Subcommittee be added to the PC handover document
2. That the first year of a Unit-specific tool be held as a pilot, with feedback provided by the Unit(s) concerned.
3. The MailChimp funding proposal for ARL will come to the PC through Basecamp for their approval.

**3.7 Subcommittee & Working Group updates**

- Speaker Grants - A survey is underway, gathering feedback on the criteria for the WLIC Speaker Grants programme. The survey will close on 17 April 2023 and will be taken forward to the subcommittee for next steps.
- Open Access – The working group has sub-working groups: Vocabulary and the IFLA Journal. The Working Group has requested data from IFLA HQ that has not yet been received. This information will be used to discuss a business model based on financial data to determine an OA journal's sustainability. Quality criteria for OA journals has also been defined by the Working Group, as has technical criteria in the event that the move to a new publisher is proposed.

**Resolution: The Council noted the updates**

**4.0 Division matters - Discussion**

**4.1 Other matters not covered in 3.0**

None noted

**5.0 Other matters**

**5.1 Regional Council Update**

Te Paea provided an update on her meeting with the Regional Council in March. Current topics at hand for the Regional Council are their handover to the incoming Regional Council and whether a joint PC-RC session is feasible in May.

**Confirmed GB and PC meeting dates**

- Governing Board Monday, 17 April 2023, time TBD – teleconference
- Governing Board Wednesday to Friday, 7- 9 June 2023 - The Hague
- Professional Council Friday, 2 June 2023 09:00 CET – teleconference
- Governing Board (WLIC) Saturday, 19 August 2023 time TBD
- Professional Council (WLIC) Saturday, 19 August 2023 time TBD