



IFLA Section Library Services to People with Special Needs

Minutes of Library Services to People with Special Needs Mid-term Section Meeting

Teleconference (Zoom), 5 May, 2023

15:00-1600 CEST

Members Present:

Maela Uvodic, Chair (Croatia)
Janet Lee, Secretary (The United States of America)
Corinna Haas, Information Coordinator (Germany)
Lisa Krolak (Germany)
Samira Zahra (Germany)
Sanjica Faletar Tanackovic (Croatia)
Laia Vidal (Spain)
Faisal Hamzah (Malaysia)
Farah Sbeiti (Lebanon)
Miguel Rivera (Chile)

Apologies (and no response)

Clayton Copeland (The United States of America)
Caroline Smith (The United States of America)
Diego Anthoons (Belgium)
Bashiru Adamu (Nigeria)
Priya Rangra (India)
Olanike Alabi (Nigeria)
Jane Garner (Australia)
Dolores Carungui (Philippines)
Marie Engberg Eiriksson (Denmark)
Maria Isabel Abaolo (Argentina)
Tilahun Shiferaw (Ethiopia)

Abstract for metadata record:

Items discussed at the meeting include Guidelines Reports (Accessible Libraries and Services for Everyone, Displaced Guidelines, Autism Guidelines), Section Name Change, LSN Elections Report, Proposed LSN Session at WLIC 2023, and Communications.

1. Welcome (Maela)
2. Attendance and apologies (Maela)
3. Approval of the minutes (all)
 - a. The minutes from the 25 October 2022 meeting were not distributed prior to the meeting (but they are viewable on the website). They will be added to the agenda of the next meeting.
4. Approval of the agenda (all)
 - a. Approved by acclamation.
5. Guidelines report
 - a. Prison Library Guidelines (Lisa) Lisa announced that the guidelines are published and officially launched. She and Jane announced this at a conference in the Philippines. They have been used in a Germany library, and also specifically in a Bavarian library. Miguel mentioned that an announcement of the Spanish version has been spread across the Spanish prison library network. Portuguese and French are in the pipeline. Faizal has offered to either find a translator or to translate himself into Malay. Lisa will send pdfs to Corinna who can add to both the repository and to the Prison Project page. The links to the various languages must be added in a specific order, with the IFLA official languages first and the other languages following. There is no apparent restriction on the number of languages.
 - b. Autism Spectrum Guidelines (Miguel, Maria Isabel) Miguel updated the committee on the status of the guidelines. He and Maria have been thoroughly researching the literature on autism. They have developed an outline and began writing in Spanish. At this time, they have approximately 10 pages written. They have been sharing the drafts with others who will be joining their group. After they translate into English, they will share with this committee. The goal is to have an English document of about 20 pages by October of 2023 and to release at the World Conference in 2024. Miguel would like the committee to consider a web version in addition to the pdf version that will enable the reader to explore further. It would have links to furniture, guidelines, and videos. Maela agreed this is an idea worth exploring. It is important that both include a glossary of terms and that examples come from all over the world. Corinna would develop a Project Page similar to the current Prison Project page.
 - c. Accessibility Guidelines, Displaced Persons (Maela) These guidelines were submitted to IFLA for review at the end of last year and they received feedback. Nancy Bolt (former chair), Misako, Heidi and Maela met several times. There were issues with some of the terminology so Maela consulted with LDP. They will be resubmitted at the end of the month.

The Displaced Guidelines were also submitted to IFLA for review last year and they received feedback. Maela is trying to get in touch with all involved for a final review. There is a great need for these guidelines at this time.

6. Section name change (Maela and all) The process for a name change is to submit a change request to Professional Council with the name and the rationale for the name change. The rationale should be thorough in order that Professional Council can make a recommendation. An LSN Section name change document was attached with three steps for the process and included Suggestions for the new Section's name. Faizal noted that the acronym for one suggested name "Section for Inclusive and Accessible Libraries (SIAL) was considered a curse word in Malaysia and it was therefore omitted. The three steps for the process are:
 - i. The units will review the name change, which will be facilitated by HQ
 - ii. Review of Unit feedback and a decision by the Professional Council
 - iii. Decision will be granted by the Governing Board
7. Action plan (update) (Maela) Due to a lack of quorum, we cannot amend the Action Plan at this meeting. Maela recommends that we remove the Inclusivity Award when we have a quorum.
8. LSN Elections Report. Nominations opened January 13-February 24. Since there was a tie between two or more candidates, there will be a runoff election from May 1 – May 15 and results will be announced shortly thereafter. Two members were reelected: Lisa and Samira. Priya received the spot vacated by Ingrid Kallstrom. We will hold a short zoom meeting with new members once we get the results.
9. LSN Session at WLIC 2023 (Maela) LSN will be presenting Guidelines for Accessible Libraries and Services for Everyone. Diego will be a moderator and speakers are: Nancy Bolt, Misako Nomura, and Karin Larsson. They will submit bios and abstracts by May 10th and Corinna will publish them on the Accessibilities Project Page on the IFLA website and will send out a news article about the program. The slot is Tuesday, August 22nd from 8:30-9:45.
10. Information and Communication (Corinna)
 - a. Flashlight section members: What's new (Corinna) (not in minutes)
 - b. Brainstorming: How can we improve the internal communication of the section? (Corinna, all) Members present discussed ways to improve communications. Solutions include:
 - i. More frequent meetings. Monthly or bi-monthly. Next proposed meeting would be June 12 or 13.
 - ii. Use a different channel in addition to the LSN-L. Faizal set up a WhatsApp account and members present supplied him with phone numbers.
 - iii. Use Google Docs rather than Basecamp. An LSN gmail account has already been established to facilitate the LSN YouTube Channel. Janet and Corinna have password access and can share a Folder for members' use.
 - iv. Better use of subcommittees such as newsletters, web page, conferences. This is an opportunity for members to become better acquainted with a limited number of committee members and get real work accomplished.
 - c. Newsletter (Maela, Corinna, Janet) Corinna, Diego, Maela, and Janet put together a recent issue of the newsletter in a more accessible format. It contained a variety of

articles and was well received. (As of May 5, it had 1665 views). Corinna would like the next issue to be a post-WLIC issue. She suggested that a planning committee meet in July and anyone interested is invited to attend. The next issue would be published either October or November. She also liked Miguel's idea of a web-format publication. Since Diego, Lisa, and Maela will be attending WLIC, they could solicit articles at the conference. We could also make an open call. The last issue was in three parts: section news, news from members, WLIC.

- d. Webpage and repository (Janet, Corinna) Janet and Corinna will meet and go over next steps. Hopefully, Corinna will be onboarded in August during the changeover in terms. It would be hopeful if members would suggest priorities of what needs to be migrated from the old webpage to the new page (old page: <https://origin-www.ifla.org/activities-and-groups>) The LSN brochure is a priority. All files need to be uploaded to the repository and a metadata record needs to be created. It then needs to be submitted to the webmaster and approved.
 - e. Facebook (Janet, Corinna, Maela) Maela already had a meeting with Misako, who is an administrator on both LSN Facebook pages. She will designate Maela to both and Maela will delete out-of-date administrators. Then the committee needs to determine which page/group to keep and which to discard.
 - f. Plan/schedule communication team meetings (Corinna) Next meeting will be June 12 or 13.
11. Other (all)