



Attendance:

Helen Chan, Professional Division Committee Chair (Division F)
Lilly Ho (Chair, Acquisition and Collection Development Section)
David Tréfás (Secretary, Acquisition and Collection Development Section)
Susan Parker-Leavy (Information Coordinator, Art Libraries Section)
Nicole Clasen (Secretary, Document Delivery and Resource Sharing (DDRS) Section)
Filiz Ekingen Flores Mamondi (Information Coordinator, Document Delivery and Resource Sharing (DDRS) Section)
Russell S. Lynch (Chair, Preservation and Conservation Section)
Makeswary Periasamy (Secretary, Rare Books and Special Collections Section)
Thomas Chaimbault-Petitjean (Convenor, LGBTQ Users Special Interest Group)
Fabien Vandermarcq (Convenor, Religions: Libraries and Dialogue Special Interest Group)

Apologies:

Ann Roll (Information Coordinator, Acquisition and Collection Development Section)
Rana Abdulrahman (Chair, Art Libraries Section)
Elsa Loftis (Secretary, Art Libraries Section)
Tina Baich (Chair, Document Delivery and Resource Sharing (DDRS) Section)
Céline Allain (Secretary, Preservation and Conservation Section)
Mariia Kolpakova (Information Coordinator, Preservation and Conservation Section)
Daryl Green (Chair, Rare Books and Special Collections Section)
Stephanie Stillo (Information Coordinator, Rare Books and Special Collections Section)

1. **Opening and confirmation of the agenda**

The agenda was approved.

2. **Welcome and introduction**

The Professional Division Committee Chair, Helen Chan welcomed the Professional Unit Officers of Division F.

David Tréfás, new Secretary of Acquisition and Collection Development Section was introduced to the group.

The meeting was begun at 17:30 HKT and was recorded.

3. **Minutes of previous meeting September 27th, 2022**

The minutes of previous meeting was approved without correction.

4. **2023 Nominations and Elections**

4.1 **Professional Division Committee Chair**

Helen encouraged the Division members to put their names forward as a Division Committee Chair candidate for the upcoming term 2023-2025. The positions are open to Officers (Chair, Secretary and Information Coordinator) of the Professional Section Standing Committees. There are 8 positions available, one on each Professional Division. The Division Chair is part of the Professional Council. It is a rewardable experience to be a Division chair.

Helen also reminded the Division members of the deadline, 24 February 2023. An eligible candidate needs 3 nominations from members of Professional Section Standing Committees and requires to complete a nominee form and 300 words statement. The nominator and nominee forms for the role can both be found here: <https://hub.ukevote.uk/iflachair>

4.2 **Other volunteer positions**

There are about 800 volunteer positions in IFLA. Apart from the Division Committee Chair, other volunteers such as Standing Committee Members, Officers of Professional Section and Special Interest Group are also available. The deadline of nomination is 24 February 2023. Division members are encouraged to share "IFLA elections" information to their colleagues who are interested in the positions.

5 **WLIC 2023, 21-25 August 2023 in Rotterdam, The Netherlands**

The conference theme is "Let's work together, Let's Library" and the sub-theme is "Building a sustainable future through the SDGs". Each Professional Unit may propose one open session as the lead, and may partner with other units to contribute to a joint session where another unit is the lead.

The group was reminded to add all necessary information in the proposal. The deadline of submission is 13 March. The conference program will be published in May 2023.

This year, there are options of different formats such as Q&A, "Ask me Anything (AMA)", workshops, ignite talks, provocations, panel discussions, interviews, case studies, open forum, solutions rooms and award presentations. The hybrid format such as Q&A, AMA allows online participation. Nevertheless, the session has limited number of remote speakers (no more than one third) and requests pre-recording of presentation. No fundings is given to the speakers for all sessions.

The duration of business meeting is two hours. Each professional unit should schedule its business meetings, one before and one after the congress.

A social gathering would be arranged during the congress. Helen would send out more information in July.

6 **Division updates**

6.1 **Division F newsletter**

Helen checked with the group regarding the next issue of Division newsletter. The theme was suggested as “WLIC 2023”. The content of contributions could be unit activities at WLIC, promote a specific IFLA guideline, standards or publications, share experience at WLICs, express support to IFLA or showcase any library events in the past two years. The group supported the topics of upcoming newsletter which would focus on promoting their sections.

Helen would like to collect the contributions and finalize the draft in April. She targets to publish the Division newsletter in May and would send out a call for contribution on 1 April.

6.2 Division webinar

To provide an alternative of promoting sections’ activities, Division F would host a series of webinars before the congress. The theme would be “Libraries of the Future”. It would be delivered in two different dates. Each professional section are allocated 10-minutes live presentation by the Secretary or Information Coordinator. The Convenor of Special Interest Group can assign a representative to present.

The content of two webinars could be repeated but delivered by different speakers. This online event would be recorded and published on the EVENT webpage. The timeline, presentation approach and structure of the webinar was discussed. Helen would send out a Doodle poll to confirm the actual webinar dates.

7 Unit updates

All officers provided updates on their units.

Acquisition and Collection Development

- Acquisition and Collection Development (ACD) planned to host an open session and possibly a joint session with other session in Rotterdam. The topics would be “open access and collection development” and “open educational resources”. The officers were currently working with the leads of working groups to decide the topic and details of the proposal.
- ACD was actively seeking for nominees as standing committee members, aiming to fill the eleven vacancies of the section.

Art Libraries

- Arts Libraries had been focusing on a satellite meeting for nearly a month. The section coordinated with the Rijks Museum to work out a proposal.
- The Section was also working on the nominations.

Document Delivery and Resource Sharing (DDRS)

- Document Delivery and Resource Sharing (DDRS) involved in a few projects and looked into different possibilities on the resources and collections. There might more updates after the latest DDRS meeting.

Preservation and Conservation

- Preservation and Conservation Section was planning a satellite meeting on the emergency preparation and disaster responses. The section would like to jointly host this meeting with the national library in the Netherland.
- The Section would also consider an open session with environment sustainability as a main theme.

Rare Books and Special Collections

- Rare Books and Special Collections Section would have a mid-term meeting in Switzerland on 17 March. A “Library in Time on War” seminar would be delivered around that time. Other activities such as library and museums visits.
- The Section was planning a satellite meeting with Indigenous Matters Section on 19 August. The meeting would be about the colonization and how to look at the indigenous heritage collections.
- The Section might have an open session. They looked into different areas such as how to better describe heritage collection etc.

LGBTQ Users Special Interest Group

- The SIG would host a satellite meeting with the Management and Marketing section in Rotterdam. It would be about open face to face working environment in the libraries, reaching out to the users.
- The SIG also considered an open session to focus on the archival LGBTQ collections with the IHLIA archive center in Amsterdam.

Religions: Libraries and Dialogue Special Interest Group

- The SIG was working on a special project with the religion colleagues in Rotterdam.
- The SIG would organize an open session with other health libraries or SIG to see the religion approach on the health issues.

8. Other business

N/A

9. Next meeting

The meeting was adjourned on Friday, February 17th, 2023 17:30 HKT.

Next Division meeting would be Friday, May 19th, 2023 09:00 am

CEST.