



IFLA Review Group International Standard Bibliographic Description (ISBD)

ISBD Review Group

Working Groups & Planning BM – 11 November 2022, via Zoom

MINUTES

Attendees:

ISBD RG members and liaisons: Renate Behrens (Chair of the Manifestation Task Force, RSC liaison), Gordon Dunsire (member), Massimo Gentili-Tedeschi (corresponding member), Dorothy McGarry (honorary member), Jennifer Dimasaca (member), Saeedeh Akbari-Daryan (member) Isabel Garcia-Monge (IFLA RBSCS liaison), Flavia Bruni (member), Rehab Ouf (Chair of the ISBD RG)

Apologies: Mikael Wetterstrom (member, ISSN International Centre Liaison), Judit Fejes (member), Hyejin Kim (member), Ricardo Santos Muñoz (CATS liaison), Elena Escolano (Chair of the Content Update Task Force), Szabina Ilácsa (member), Mirna Willer (corresponding member)

1. Projects and working groups (continuing, discontinuing and new)

- 1.1. Discontinuing: The Content Update TF has achieved its task and Elena Escolano (Chair) has requested to discontinue it. As Elena is absent and the meeting was not having the quorum when discussing this item, the disbanding decision will have to be postponed to a next meeting; disbanding it shall go according to set procedures.
- 1.2. New: Renate Behrens said that Rehab Ouf sent out call for nominations several times, so the Manifestation TF got nominations for the 2 subgroups on [Examples](#) and on [Prescriptiveness and Granularity](#). The 2 subgroups were set up in the Manifestation TF last meeting. Rehab Ouf said that she sent out invitations to the successful candidates and got answers from most of them. (Annex 1 for the membership of the subgroups). The new members will have 2 hours orientation session on 7 December 2022, with an introduction to the work done so far and what is expected from the members of each subgroup.

(Original call: [Call to express interest, published 4 October 2022](#); Extension: [Call extended to 1 November, published 20 October 2022](#); Last reminder: Promotional videos in [English](#) and [French](#) sent out on 28 October on IFLA mailing lists and promoted on social media accounts)

2. ISBDM webinar

The Manifestation Task Force has set 26 January 2023 as date for the informational webinar about ISBDM. Very soon a “Save the date” announcement will be publicized on the ISBD RG website and on IFLA-L and IFLA relevant mailing lists. A webinar team will be set up soon with distributed roles before and during the webinar.

3. Elections 2023

Rehab reminded the members that 2023 will be an IFLA Election year. Members ending their first term in August 2023 will be contacted by IFLA HQ reminding them to get nominated if they consider having a second term. Rehab also invited members to contact her should they need to have a support letter to their institutions to re-nominate them.

The general election timeline is:

- Nominations: January - February 2023
- Elections/Appointments: March - April 2023
- Announcements: May 2023
- Unit Officer elections: May & June 2023

IFLA HQ has ensured that this year the RGs will follow the same timeline as the professional units (the Sections) to avoid the late settlement of the RGs as in 2021 Elections.

3.1. ISBD RG call for nominations

Rehab reminded that the call for nomination in 2021 Elections was not totally adequate. It was drafted more as a job description, which required some amendments after the elections have started and the call was already sent. Rehab said that, this year, the ISBD RG should be proactive and present to IFLA HQ a draft with terms of reference reflecting the role and mandate of the ISBD RG to use in the call for nomination. For this, Rehab will be sharing with the members on Basecamp 2 texts: a proposed text, and the text of the 2021 original call for nominations before the amendments, to express their views.

4. WLIC 2023 planning

Next year, IFLA congress will be in August as it used to be in previous years. The registration just opened yesterday but the programme is not set yet in terms of formats of the sessions. All what is known for now that IFLA wants to have a hybrid congress; a physical one with strong and innovative virtual components. More information will come after the IFLA Governing Board in December 2022. Arrangements for satellite meetings are however opened with 3 countries proposed: Netherlands, Belgium and Luxemburg. Proposals to hold satellites will be received until February 2023. If we would like to plan an open session, a joint satellite, or a post congress daylong meeting, we must abide by the arrangements and the deadlines.

5. Website

Rehab said that until we find a volunteer to coordinate the content gathering and update for the website, she will take herself the responsibility of publicizing the forthcoming ISBDM

webinar, including content development for the announcements and their publishing, as some of the announcements and the pages need to be set up ASAP.

Rehab informed the members that she uploaded all the ISBD RG documentation to the last updates to the IFLA repository. This includes the minutes of meetings, the annual reports and the action plans. The only submissions that were rejected by the IFLA HQ teams were the agendas of the meetings, as deemed not required. She advised the members that the historical agenda items from past years should be removed from the website for consistency. Members agreed with this.

6. Action Plan 2022-2023

Rehab informed the members that she updated the [Action Plan 2021 – 2023](#) to reflect the latest state of things and the projected activities. She explained the color codes in the Updated Action Plan 2021-2023 used to mark the status of activities as achieved (light green), canceled (strikethrough), on track (normal font), added or timeline adjusted (red).

7. ISBD RG meetings

Rehab asked the members their opinions about the frequency of the ISBD RG virtual business meetings, and if the RG should meet at shorter intervals (bimonthly or every 1.5 month) starting from the new year through WLIC 2023 as the ISBD revision works would accelerate. Renate said that the current frequency is good and efficient. She added that should the Manifestation Task Force like to refer to the ISBD RG or to consult with it at any time, a dedicated meeting can be set up.

8. Updates from other units

Rehab informed the members that concerning MulDiCat and the new Cataloguing Section proposals to the Advisory Committee on Standards and when they can be kicked off; she has been following up with the concerned parties, but she does not have feedback or update yet from Melanie Roche and Vincent Boulet on these issues respectively. Ricardo, CATS liaison, is not present today to give the ISBD RG some updates either. Rehab will inform the ISBD RG members of any developments through emails or on Basecamp.

The meeting was adjourned.

ANNEX 1: ISBDM subgroups (Task & Finish type of groups)

Subgroup on Examples (Convenor and Leader: Mirna Willer)

1. Hyejin Kim (South Korea, ISBD RG member)
2. Antonin Benoit Diouf (Senegal)
3. Elia Ekinović Micak (Croatia)
4. Honor Moody (USA, RSC)
5. Jennifer Dimasaca (Philippines, ISBD RG member)
6. Aicha Afaf Saha (Algeria)
7. Mounira Hattab (Algeria)
8. Ederina Demo (Albania)
9. Priscilla Pun (China)
10. Rosinda Ferreira (Spain)

Subgroup on Prescription and Granularity (Convenor and Leader: Gordon Dunsire)

1. Chris Holden (USA)
2. Fatma Zahra Ali Pacha (Algeria)
3. Mihwa Lee (South Korea)
4. Maria Camila Restrepo Fernandez (Columbia)
5. Maliheh Dorkhosh (Iran)
6. Irena Kavčič (Slovenia)