1. **Call to order and welcome**

   Spencer Acadia

2. **Approval of the agenda**

   Spencer Acadia

3. **Record of attendees**

   Spencer Acadia &

   Frank Cervone

   - Unable to attend, sent regrets: Agnes Hajdu Barat, Dawei Wei, Monica Ertel, Xuemao Wang, Kendra Albright, Steffen Wawra, Stephen Lei
   - Did not attend, no regrets received: Daniel Okumu, Liz Turner, Tyler Walters, Victor Walusimbi, Zheng Weng
   - Guests: Jenny Mackiewicz, Jinmin Hao, Leda Bultrini, David Byrne

4. **WLIC 2022 KM main events**

   a. **Open Session (098)**, jointly organized by the KM and CPDWL Sections

      *Knowledge Café: Facing the future together: Connecting, learning, sharing*

      Wednesday, July 27, 2022
      10:15 am – 11:45 am (local time)
      Room Liffey A, Conference Centre

      KM Planning Team:
      • Monica Ertel (co-chair)
      • Maggie Farrell (co-chair)
      • Kendra Albright
• David Byrne

b. **Satellite Meeting**, jointly organized by the KM Section and DH/DS SIG

*Knowledge management (KM) principles and human behavior: How do we inspire, enable, engage, and connect people in KM?*

Saturday, July 23, 2022
8:30 am – 3:00 pm (local time)
Centre for Digital Humanities, Trinity College Dublin

SM Planning Team:
• Xuemao Wang (co-chair) w/ Jenny Mackiewicz
• Liz Turner (co-chair)
• Agnes Hajdu Barat
• Maggie Farrell
• Long Xiao
• Stephen Lei
• Jane Dysart


5. **WLIC 2022 other events to note**

a. **Open Session (074)**, jointly organized by the DH/DS SIG, Big Data SIG, and IT Section

*Perspectives on data access and use at scale: Lessons from the field*

Tuesday, July 26, 2022
3:00 pm – 4:15 pm (local time)
Liffey Hall 2, Conference Centre

b. **DH/DS Business Meeting**

Tuesday, July 26, 2022
2:45 pm – 4:15 pm (local time)
Wicklow Meeting Room 3, Conference Centre

6. **Updates from the Information Coordinator**

• KM webpage
  o Lihong has made updates and changes to reflect events at WLIC 2022.
  o Group discussed issues with IFLA template and how it affects our ability to add and maintain content.

Xuemao Wang & Liz Turner (co-chairs)
• For example, should we eliminate the blog link since it is not used? Will discuss with IFLA office to determine what can be done.

• Social media
  o Spencer requested that we try to gather some engagement metrics for our social media accounts
  o Lihong will work with Stephen on engaging with social media outlets
  o KM members who are interested in helping with social media or website work are encouraged to contact Lihong

7. **Joint project between the KM and SET Sections**
   - Project to develop a global database of KM education programs
   - Using the BSLISE project as a model ([https://bslise.org/](https://bslise.org/))
     o Will rely on IFLA members but also others, such as in-country experts, as KM practice is not limited to libraries and library science
   - Survey drafting for initial data gathering is underway
     o We will need to get input from KM and SET members to ensure we capture the information that would be most useful
   - Members of KM and SET sections are working on a special issue of the *Library Trends* journal
     o This issue is a survey of KM education trends worldwide and will provide a basis for initial data gathering
     o Kendra, Frank, and Albina are guest editors
   - We will need volunteers to help in survey translation as well as survey administration in all areas around the world

8. **Two new IFLA policies**
   - **Appointment of mentors**
     - Up to three mentors can be appointed to the KM Section
     - Mentor terms are for four years
     - Spencer will send a Basecamp message seeking input from the SC on:
       o What qualities, skills, etc. do we want in our mentors?
       o For what purpose(s) do we need mentors?
       o Are any former KM Section members interested in being mentors?
b. **Removal of inactive Standing Committee members**
   - IFLA does not wish non-contributing members to remain on SCs
   - KM SC members who have not been contributing over the past several years will be contacted by the KM Officers with two options:
     - Volunteer for a WLIC 2023 event planning team, or
     - Resign from the SC

9. **Upcoming reports**
   - WLIC 2022 Open Session success report
     - Monica/Maggie please submit to Spencer, Frank, and Lihong prior to the next Business Meeting
   - Satellite Meeting 2022 success report
     - Xuemao/Liz please submit to Spencer, Frank, and Lihong prior to the next Business Meeting
   - Success reports should contain the following information:
     - How many total people attended the event?
     - Reflections on what you thought worked well? (i.e., successes)
     - Reflections on what you thought did not work well? (i.e., challenges)
     - Prior to the event, how was it marketed? (e.g., listservs, social media, etc.)
   - Spencer needs these success reports for:
     - Updates to Action Plan
     - Annual Report 2021-2022

10. **Next meeting**
    - Business Meeting #2 will be on Thursday, August 11, 2022 at 13:00 UTC

11. **Other business**
    - The group had a brief discussion of the recent issues with IFLA governance and avenues for gaining greater clarity on the current situation

12. **Adjournment**