Minutes of Professional Division F Committee Meeting  
Friday, June 23rd 2023, 17:30 HKT  
Teleconference  

Attendance:  
Helen Chan, Professional Division Committee Chair (Division F)  
Lilly Ho (Chair, Acquisition and Collection Development Section)  
Susan Parker-Leavy (Information Coordinator, Art Libraries Section)  
Nicole Clasen (Secretary, Document Delivery and Resource Sharing (DDRS) Section)  
Russell S. Lynch (Chair, Preservation and Conservation Section)  
Daryl Green (Chair, Rare Books and Special Collections Section)  
Makeswary Periasamy (Secretary, Rare Books and Special Collections Section)  

Apologies:  
David Tréfás (Secretary, Acquisition and Collection Development Section)  
Ann Roll (Information Coordinator, Acquisition and Collection Development Section)  
Rana Abdulrahman (Chair, Art Libraries Section)  
Elsa Loftis (Secretary, Art Libraries Section)  
Tina Baich (Chair, Document Delivery and Resource Sharing (DDRS) Section)  
Filiz Ekingen Flores Mamondi (Information Coordinator, Document Delivery and Resource Sharing (DDRS) Section)  
Céline Allain (Secretary, Preservation and Conservation Section)  
Mariia Kolpakova (Information Coordinator, Preservation and Conservation Section)  
Stephanie Stillo (Information Coordinator, Rare Books and Special Collections Section)  
Thomas Chaimbault-Petitjean (Convenor, LGBTQ Users Special Interest Group)  
Fabien Vandermarcq (Convenor, Religions: Libraries and Dialogue Special Interest Group)  

1  Welcome and apologies  
The Professional Division Committee Chair, Helen Chan welcomed the Professional Unit Officers of Division F.  

The meeting was begun at 17:40 HKT and was recorded.  

2  Confirmation/approval of the agenda and minutes  
2.1 The agenda was approved.  
2.2 The minutes of previous meeting, February 17th 2023 was approved without correction.  

Lilly Ho will upload the final version to IFLA repository and the Division basecamp.
3 Division updates

3.1 Division chair 2023-2025
Helen reported that two officers from Division F were promoted to Division chair for next term. They are Karin Byström (Acquisition and Collection Development) and Russell S. Lynch (Preservation and Conservation Section). Congratulations to Karin and Russel!

The Division Chair position gave Helen opportunities to work with different IFLA groups across different profession units such as IFLA awards, WLIC planning etc. She would like to share her experience and exchange contact details with the new Chair of Division F when they meet at WLIC 2023 in Netherlands.

3.2 Division webinar
A Webinar series, “Libraries of the Future”, were delivered on May 25th and June 10th. 270 participants were registered for two identical sessions; about 65 participants attended the live sessions. Another webinar series, entitled “High-performing Schools with Effective School Libraries” were delivered on Nov 26, 2022, Feb 4, 2023, Apr 8, 2023 and Jun 3, 2023. More than 200 participants from 30 countries were benefited from the webinar series on the whole.

Helen thanked all officers’ collaboration and effort to make the webinar happen. Both sessions were delivered successfully. She also expressed her gratitude to Lilly who managed the Division webpage over past two years. The online events and PowerPoint presentation slides are well-organized and published on the EVENT and Division pages.

3.3 Division F newsletter
Helen had not received ten or more submissions which is the minimum requirement to publish a new issue of IFLA newsletter. Therefore, she decided not to continue the June issue. She would pass the received submissions and the next publication to new Chair.

3.4 Division F social gathering
Helen would organize social gathering in Rotterdam. After the meeting, she would send out Doodle poll to decide the date and time.

She suggested all officers to prepare a small gift for exchange, sing a song together, prepare a card to collect blessings from different officers and create a memorable gathering in Rotterdam. Incoming Division chair, ongoing and new officers would also be invited.

4 IFLA updates

4.1 WLIC 2023, 21-25 August 2023 in Rotterdam, The Netherlands
The two-hour business meeting of professional unit will take place on Sunday August 20th 2023. Helen reminded the group to invite all standing committee members to attend the congress activities, including the business meetings, open sessions and cultural evening.
The session details would be published on the conference programme page in late June. Any questions about the conference, please contact Helen or Marie-Emmanuelle Marande, IFLA Conference Officer at marie-emmanuelle.marande@ifla.org

4.2 Officer nomination and election
Officer self-nomination closed on June 19th.

The election would take place from June 26th to July 10th. The group was reminded to promote the election and encourage their standing committee members to vote. A list of successful officer candidates would be announced on July 13th.

4.3 Action plan and annual report
Regarding the action plan, Helen, as the Chair of the Action Plan Review Group reminded the officers the updates from IFLA HQ at WLIC 2023. She encouraged all officers to take United Nations sustainable goals into consideration when preparing the action plan this time.

The group was reminded to submit an annual report by August 1st.

4.4 Profession unit welcome guide
IFLA guidelines of onboarding and transition are available on the Basecamp. The group was reminded to refer to the guidelines when they are doing handover and scheduling a welcome meeting with new members.

5 Unit updates

All officers provided updates on their units.

Acquisition and Collection Development
- Acquisition and Collection Development (ACD) would host an open session on Tuesday August 22nd and a joint World Café session with Library, Theory and Research Section on Wednesday August 23rd.
- The former session titled “Learning from pitfalls and embracing the promises of Open Educational Resources (OER) collection development”. The attendees are expected to learn and share best practices for OER collection development during this session.
- The second session is called “New frontiers in migration: A new vision from the perspective of librarianship”. The session would bring together perspectives on the topics of library supports to migrants, refugees, and displaced person. Speakers from four professional sections were invited for presentation. David Tréfás would represent ACD in this session.
- A welcome meeting was hold on June 22nd. Seven new members attended the meeting.

Art Libraries
• Arts Libraries would have a satellite meeting, “Big idea, difficult questions” at the Rijks Museum from August 17 to 19, before the congress.
• The Section also hosted an open session on Tuesday August 22nd. The session about the art Libraries and artificial intelligence, digital repositories, linked data and semantic web. Four speakers would present in the session.

**Document Delivery and Resource Sharing (DDRS)**
• This year, Document Delivery and Resource Sharing (DDRS)’s open session is to explore different perspectives on the controlled digital lending (CDL). The attendees would hear from experts on the legal and theoretical frameworks for CDL as well as from those pursuing practical applications of CDL in their libraries. Following the presentations from six speakers, the panelists will discuss and engage the attendees to identify ways of advancing the use of CDL in resource sharing.

**Preservation and Conservation**
• Preservation and Conversation Section joint hosted a two-day satellite meeting with the National Libraries Section before the congress. The meeting, “Strengthening libraries emergency preparedness and response”, is about the emergency preparation and disaster responses.
• The Section would have two open sessions on Thursday August 24th. One is a workshop to plan for the unexpected disaster event. The other one is a joint session with Library History Special Interest Group, Management and Marketing, Library, Theory and Research Sections. It is an oral histories project about the key personnel in the IFLA corporate memory.

**Rare Books and Special Collections**
• Rare Books and Special Collections and Indigenous Matters Sections would have a satellite meeting at the University of Leiden Library from August 18th to 19th. The session is about “Empire, Indigeneity, and colonial heritage collections: confronting difficult pasts, enabling just futures”.
• An open session would be held on Tuesday 22 August and is about transforming vocabulary and enriching information of heritage collection in a 21st century. Four keynote speakers would be presented in the session.

**LGBTQ Users Special Interest Group (SIG)**
• Thomas Chaimbault-Petitjean provided written updates.
• The SIG would host a satellite meeting with the Management and Marketing section at Government of the Netherlands, The Hague. It is about creating a safe working environments for LGBTQ+ library employees and marketing supportive LGBTQ+ services.
• The SIG would also host an open session to focus on the archival LGBTQ collections. Three speakers would present in the session on Thursday August 24th.
• The SIG would also have social gathering during the congress.

**Religions: Libraries and Dialogue Special Interest Group**
• N/A
8. **Other business**
Susan Parker-Leavy received a lot of enquiries about the location of WLIC 2024 and are related to the LGBTQ communities. She would direct the enquiries to Helen who was happy to pass it on to IFLA HQ.

9. **Next meeting**
The meeting was adjourned on Friday, June 23th, 2023 18:30 HKT.

Next Division meeting would be in person in Rotterdam, The Netherlands. Date and time to be confirmed.