



**1. Welcome**

The Chair of the LPD Standing Committee, Yasmine Youssef, welcomed all Standing Committee members and observers to the meeting.

**2. Introductions and attendance list:**

In attendance:

Yasmine Youssef (Chair), JICA DAISY project, Egypt

Danielle Miller (Secretary), Washington Talking Book & Braille Library, USA

Christiane Felsmann, German Centre for Accessible Reading, Germany

Kirsi Yläanne, Celia Library, Finland

Jorunn Anna Wold, Norwegian Library of Talking Books and Braille, Norway

Irmgard Reijntjes, Bibliotheekservice Passend Lezen, Netherlands

Virginia Inés Simón, Observatorio del Tratado de Marrakech en America Latina, Argentina

Linda Ngaleka, South African Library for the Blind, South Africa

Saskia Boets, Luisterpunt Bibliotheek (Flemish Library for Audiobooks and Braille), Belgium

Dipendra Manocha, DAISY Consortium, India

Kazuhiro Ando, National Diet Library, Japan

Dalia Balčytytė, Lithuanian Library for the Blind, Lithuania

Koen Krikhaar, Dedicon, Netherlands

Hiroshi Kawamura, Assistive Technology Development Organization, Japan

Laurette Uzan, Association Valentin Haüy, France

Observers:

James Bartlett, RNIB, United Kingdom

Mike Marlin, California Braille and Talking Book Library, USA

Ellen Follin, MTM, Sweden

Kelsey Corlett-Rivera, National Library Service for the Blind and Print Disabled, USA

Alejandro Santiago, ONCE, Spain

**3. Apologies:** Jelena Lesaja (Croatia) and Ingvild Aanensen (Norway) cannot attend.

**4. Approval of the Agenda**

The meeting accepted the agenda.

**5. Professional committee News**

The Professional Committee is working on completing the transition to the new structure of IFLA.

We will soon receive updates on:

- Formation of SIGs and Review Groups. The appointment of the convener and chair will also be announced.
- Procedures for co-opting members (Handbook will be shared by December). Complete structure will be shared as well as a brief PowerPoint with new structure.

The link for the new action plan will be shared to Units by 16 September. It is now an online form that will be submitted and the template has been shared in Word document form. The action plan should follow IFLA guiding principles, which we have been doing the last few years. The IFLA strategies should be the guiding principles for activities

Action plan is due 1<sup>st</sup> of November 2021

New IFLA website has been launched.

## 6. Action plan 2021-2023

The Action Plan has a new template. The new template is quite extensive, but the template must align with strategic directions for each activity. The new Action Plan includes:

- Strategic Direction 1 Activities/Outputs
- Activity/Output Category
- description of the activity/output
- Activity/Output type
- Matched most closely with which Key Initiative
- Expected completion month/ year
- What need is this activity/output filling or what problem will be solved for your sector?
- Target group(s)
- Activity Category:
  - Communications
  - Curriculum/Framework/Checklist
  - Database/Register/Map
  - LMW or SDG-related
  - Networking/Collaboration/Partnership
  - Policy/Advocacy document or tool
  - Publication (Report, Best Practices, Book, Journal Article)
  - Seminar, workshop, webinar, event (not WLIC)

- Standards: Guideline or Technical Standard
- Standard or Guideline Tool/Toolkit
- Unit Membership
- WLIC Satellite Meeting
- WLIC Session
- If you want to introduce a new category, it must be approved by IFLA.
- These are the categories we will need to fit with any action plan.

When we plan an activity, we need to answer some questions about that activity.

- What will the outcome for the target group be as a result of the work described?
- How will this activity/outcome move the Unit's sector forward?
- How will you measure the performance and impact of your work?

We must now also include names of members who will be part of a working group for each activity.

- Name and email of Standing Committee members who will be part of this output working group
- IFLA Professional Structure/Regional collaborators
- How will you communicate this output to your stakeholders?

During the two years, we will have to report five times. The cycle of reporting is as follows:

- Completion status:
  - 1 October, 2021 - Beginning of cycle
  - 15 March, 2022 - 2022 Mid-term Update
  - 1 October, 2022 - 2022 Mid-cycle Action Plan
  - 15 March, 2023 - 2023 Mid-term Update
  - 1 August, 2023 - end of cycle
  - When we report and provide each update, we must report on the progress of each activity.
- Would you like to submit a funding proposal?

## **7. Action Plan: Ongoing Activities:**

Discussion of activities from previous Action Plan to determine plan for new Action Plan.

- **1. Strengthen the Global Voice of Libraries**
- **Focus area 1: Implementing the Marrakesh Treaty through cross-border exchanges of accessible books**

- Activity 1 : Contribute to the development of Accessible Book Consortium (ABC) Global Book Service
- Description:
- WG members: Koen Krikar, Dipendra Manocha

The question was asked as to whether the Committee wanted to carry this activity forward.

Saskia: We want to stay in touch with ABC, and with their user interface, but we want to find other countries to work with ABC, and look for other countries who don't have special libraries.

Virginia: In Latin America, we ask for the open catalogues, because we cannot do cross border exchange if we don't know what is available.

Saskia: They are working on that.

Virginia: No, you must register, it is not open for all. The issue isn't with only ABC, it is also in Spain, Ecuador, and Argentina.

Laurette: There are two catalogues for ABC. One is shared among AE members who are members of ABC who are members and one is public. The second catalogue is a work in progress so libraries are coming in one after another so it is growing slowly so in a few months it will be bigger and you will be able to look at it without being a user with a print disability. We have work to do with raising awareness, but also discussing how we use it between members of public and non-public catalogues because we are trying to share the books more and more quickly. This opens a questions about whether we will go to a shared selection of books for acquisition.

Koen: We should keep this activity alive and make it more specific and maybe focus on user interface and focus on public libraries. It is important we keep activity one.

Yasmine: It seems there is consensus on keeping activity one and ways to make it more concrete.

Hiroshi: There are issues if a Japanese user wants to search in original Japanese, it can't be searched in Japanese, or not in Russian in original Cyrillic. It needs to be searched in Roman alphabet. Some specific languages need to be searched in different characters so this is something we need to solve for real global sharing and we expect there to be a lot of Daisy content placed in the catalogue and there will need to be original Arabic characters.

Yasmine: Some libraries in Egypt don't transliterate the Arabic into Roman characters but some only use Arabic which can be a problem when we are talking about global sharing.

Ellen: MTM also has 200 Arabic titles which can be hard to find unless they are transliterated into Roman characters, so this is a very important topic.

Dipendra: would like to volunteer for this group activity and spread the word about methodologies about taking this activity further. But would this be an extension of this activity or a new activity. There are questions about how public libraries can participate or work in their own jurisdictions. Based on use cases, could we create a publication that helped public libraries and similarly, we keep getting questions and there is an information gap for countries that do not find good options for setting up online libraries or central collections which hampers their participation in exchange. So another guide for establishing online distribution which can help a library to plan setting up such services. This might be an extension of this activity, but could be a new activity.

Yasmine: Your idea about how public libraries could provide services could go with a guideline for libraries that was part a more inclusive guide for libraries providing inclusive services.

- **1. Strengthen the Global Voice of Libraries**
- **Focus area 1: Implementing the Marrakesh Treaty through cross-border exchanges of accessible books**
- Activity 2 : Find and Describe a best practice of bilateral cross-border exchange
- Description: share best practices of cross border exchange other than ABC.
- WG members:

Yasmine: Should we continue with this one or not? We did this in a newsletter issue.

Virginia: Regarding this point maybe we can talk about where beneficiaries are actually getting the right to read or we can get collaboration with the Latin American group for exchange as there is currently no bilateral exchange on this group.

Yasmine: I think if we don't have best practices to share, we will remove this from our action plan.

- **1. Strengthen the Global Voice of Libraries**
- **Focus area 1: Implementing the Marrakesh Treaty through cross-border exchanges of accessible books**
- Activity 3 : Strengthen communication among existing or potential authorised entities aimed at ending book famine for persons with print disabilities
- Description: Continue with two annual newsletters per year, and translate newsletter to other IFLA languages: Spanish and Arabic for example.
- WG members: Christiane and Saskia

Yasmine: Basically this was regarding our communication and we've revived our newsletter thanks to Christiane and Saskia so I think we will continue with this activity.

Christiane: To have a strong activity, we should do more than send out the newsletter and we should identify more addresses that we want to send it to. We can do far more than we are doing now and if we really want to aim at ending book famine, we should have a look at those topics and how we can do this in a better way to more fully execute this activity.

Yasmine: Maybe we can reformulate this activity around our communication plan.

Dipendra: Last time we were also discussing including more AEs in our communication and working with IFLA and Daisy Consortium in better ongoing communication and maybe that can be reemphasized.

- **1. Strengthen the Global Voice of Libraries**
- **Focus area 2: Establish a strategy for libraries to ensure that accessible books are available to all who benefit from them. (Part of long term goal SDGs in 2030, Ensure public access to information & a world with universal literacy)**
- Activity 4: Develop new guidelines for library services to persons with print disabilities

- Description: form a working group to develop and update the outline (developed in Helsinki 2019). Prepare a plan for two years and funding request from IFLA?
- WG members: Christiane, Dipendra, Danielle, Saskia, Linda

Yasmine: This would fit on working on a guideline for working for libraries in general. We will just need to describe this activity and start working on it.

Christiane: Need to know what our point is and what we want to share, what should be different and what would make a really good impact. Would be nice to work with different groups and reach as many people as possible.

Kirsi: Contact LSN because they are publishing guidelines and we don't want overlap.

Yasmine: Jelena has offered to host a meeting for this working group as a face-to-face.

- **1. Strengthen the Global Voice of Libraries**
- **Focus area 2: Establish a strategy for libraries to ensure that accessible books are available to all who benefit from them. (Part of long term goal SDGs in 2030, Ensure public access to information & a world with universal literacy)**
- Activity 5: Raise awareness of the benefits of accessible publishing outside LPD members
- Description:
  - a. Publish video testimonials
- WG members:

Yasmine: This was originally for publishing video testimonials but we haven't been able to work on this very much so maybe we should combine this with communication activities.

Saskia: The YouTube page was set up.

Christiane: Maybe we shouldn't just focus on videos or YouTube but rather the benefits of accessible publishing as a very important topic. We should leave this on the agenda but work on it in a different way.

Dipendra: There was a meeting about documents being born accessible and there are things like that that can have long lasting impact and the methodology could be slightly different and more ways of raising awareness could be thought about.

Saskia: Videos are one channel, but this needs to be broadened.

Yasmine: Maybe we can think about ideas with collaborating with publishers to raise awareness or hold online events.

Kirsi: Thinking about the 9/23 Zoom meeting if the speakers would agree to be recorded then we could share it on the YouTube channel.

- **1. Strengthen the Global Voice of Libraries**
- **Focus area 2: Establish a strategy for libraries to ensure that accessible books are available to all who benefit from them. (Part of long term goal SDGs in 2030, Ensure public access to information & a world with universal literacy)**

- Activity 6: Identify relevant target groups under SDGs and estimate which groups could be beneficiaries of the Marrakesh Treaty and which groups need accessible mainstream services or other solutions
- WG members:

Yasmine: We have not started this but it was in our previous action plan. We haven't done any tangible activity with this activity.

Kirsi: The EU is estimating the Marrakesh Treaty and they collected information from people who would be eligible and it would be interesting to follow that information. This is very difficult and it would be interesting to follow the copyright law. I don't think we have the resources to move forward with this.

Yasmine: We can just follow what is happening with this.

Hiroshi: Probably we need to look beyond Marrakesh Treaty and critical information distribution related to COVID 19 related to broadcasting and motion pictures.

Yasmine: We also need to think of achievable activities we can do within the next two years.

- **1. Strengthen the Global Voice of Libraries**
- **Focus area 2: Establish a strategy for libraries to ensure that accessible books are available to all who benefit from them. (Part of long term goal SDGs in 2030, Ensure public access to information & a world with universal literacy)**
- Activity 7: Survey existing scope of services to beneficiaries
- Description: Map good and bad practices. Share experiences and campaigns at how to reach older persons.
- WG members:

Yasmine: Should we continue with this activity?

Christiane: This would be good to know about practices to include in our guidelines.

Yasmine: Maybe we can collect this in a publication and focus on the good practices.

Irmgard: It can also be good to hear the bad practices.

Christiane: You may need to hear the good things people have set up. This could be the work of two or three people to point out the good and bad practices.

Saskia: I know that LSN is working on guidelines for elderly and elderly homes if they can share some information.

Dipendra: Would this survey also serve the purpose of identifying gaps of the information delivery ecosystem, like various languages being used.

Yasmine: The idea was to look for practices being used to serve other beneficiaries so extending beyond elderly. This is a good idea to continue working on but we need volunteers.

Saskia: Can the work of the Daisy Consortium be relevant in this activity?

Dipendra: We can share experiences of those beyond traditional experiences.

Christiane: What if we do not find people who want to work these activities? It would be good if each of us can find something for us to work on so each of the activities can be done.

Yasmine: We have time to meet again and regroup and we may be able to bring in people from outside the committee.

- **2. Inspire and Enhance Professional Practice:**
- **Focus area 3: Promote Inclusiveness and accessibility of digital library collections for persons with print disabilities**
- Activity 8: Develop a guideline on how to use accessibility metadata standards
- Description: Update draft project plan, form WG and start with researching needs of libraries and users.
- - WG members: Kirsi, Anna, Koen, Kazuhiro - Funds?
- Note: Victoria Owen proposes LPD to collaborate on a US-Canada project on metadata.

Kirsi: Now is the time to discuss the metadata because of the European Accessibility Act because publishers are trying to find ways to add metadata. We should find ways to get information into the cataloging systems. It is important to discuss the quality of the metadata and I will be meeting with Luc at ABC.

Kelsey: If nonmembers can participate in the working group someone from NLS would like to.  
Koen: Dedicon is initiating a national project on the needs of persons with print disabilities and what information is lacking at the moment when they search for a book.

Hiroshi: We have an expert, Kazuhiro, who will give us a lecture.

Christiane: We are not all experts on metadata, so it might be good to put together experts from institutions and talk about metadata and have that as a presentations for one of our monthly meetings.

Yasmine: It would be great if someone could be a liaison with US-Canada project.

- **2. Inspire and Enhance Professional Practice:**
- **Focus area 3: Promote Inclusiveness and accessibility of digital library collections for persons with print disabilities**
- Activity 9: Pay attention to digitization projects of libraries and raise awareness of accessibility
- Description:
- WG members:

Yasmine: We have not started this activity. If no volunteers, I think we will have to leave this one for now.

- **2. Inspire and Enhance Professional Practice:**
- **Focus area 3: Promote Inclusiveness and accessibility of digital library collections for persons with print disabilities**
- Activity 10: Form a joint committee on IFLA online accessibility with LSN
- Description: Collaborate with LSN to report accessibility issues to IFLA.
- WG members: Mike Marlin



Yasmine: Collaborating with LSN is important and will always be an ongoing activity. We will have to continue but we need to coordinate.

- **Action Plan: New Activities**
- **Other Ideas?**
- IFLA standards on Accessible publications
  - Saskia: When we were working on Dyslexia guidelines we wanted to use a specific font, we struggled, so we would have liked to make it better. They didn't agree that we could include pictures, so I hoped there was an evolution. I think new standards for accessible publications within IFLA is very important. I haven't looked at the new website, but before the font wasn't ideal and you had to search and have so many clicks to get to things, it wasn't ideal. Saskia would be very happy to help Victoria with the standards on Accessible Publications.
  - Dipendra: What is the target for these standards?
  - Saskia: I think it is for accessible digital publications as well.
  - Hiroshi: I think we need to think about the acceptance of the major target groups like ePub and ISO standard and the schema and the metadata should be based on the standards. So for the IFLA standards to be real standards they should cover the existing standards, but when it comes to the guidelines they could be a little different when it comes to a target group. When we use the word standard, I like a little more clarification about what it is going to be.
  - Saskia: With our first newsletter we couldn't do an ePub version.
  - Yasmine: I think the idea is that there will be a standard from IFLA that all their publications will have to follow a certain set of accessibility standards.
  - Kirsi would like to volunteer but would like us to also have a meeting with Victoria and be sure we know what they are actually wanting to produce for the publication, will it be in all languages, etc.
  - Yasmine will set up a meeting and invite any volunteers.
  - Irmgard will volunteer as well.
  - Virginia says maybe recommendations to reduce accessibility gaps is a good way to refer to it.
- Koen: Planning a satellite meeting. Should we add an activity of planning a satellite meeting in 2023.
- Irmgard: This is already in the planning for Rotterdam in 2023. Saskia will be part of this working group.

## **8. Communication plan 2021-2023.**

Christiane: Communication is based on the activities and strategies of the LPD. What is our messages and content and audience? If we don't come to a point, it is hard to say something. If we come to something, we can have an audience. Due to COVID we have

started monthly virtual meetings and working on new topics, services, and applications. We are continuing with monthly meetings on topics of 60-90 minutes on things you want to know more about. We have the newsletter twice a year. We have to have a look at who we want to send it to and to broaden our audience. We have Basecamp where we can share documents and send messages. We can do individual emails. We also have the mid-year meeting and it is great to meet and be busy during the day and in the evening and everyone is learning and connecting. There is also the WLIC and a place to communicate with each other and the community.

Communication within IFLA. We have the LPD newsletter which will be on the website and see how we can share more widely. We want public libraries to know about services for persons with print disabilities. We also use the WLIC presentations to spread what our work is and at our mid-year meetings to work with other people. We have new ideas of ways to open digital meetings to present topics with maybe other IFLA groups. On Basecamp we can connect with other groups as part of Division D or IFLA groups like CPU the communication group.

Our communication channels in use: IFLA webpage with a lot of documents and facts. We have Basecamp. LPD newsletter, Mid-year meeting and WLIC. YouTube, Twitter (mostly used to spread news) and Facebook, we also have a mailing list.

Saskia: Maybe with a few colleagues we could have short online meetings to come up with a social media calendar to share more and more people should have the login information and be able to post.

Virginia: Recommends using more Twitter.

Christiane: We may need to share the things we share on Basecamp on the mailing list.

Saskia: Twitter is quite quiet at the moment but if we can share the workload, and if we can work with Virginia, or maybe Laurette, it doesn't matter if it is in English, Spanish, French.

Kirsi: Think about how to keep it LPD discussion, rather than individual LPD members discussing.

Christiane: I will take the question with me about what we really need and will set up a first communication meeting and everyone interested can participate and we can take the next steps. If you have ideas, wishes, please feel free and share.

## **9. Next mid-term meeting.**

Face to face or online? Having a mixed format would be good because you need a crystal ball to know what our situation will be in the future. Having a hybrid version with a face-to-face component will be best. We will plan for in-person component.

Where to host? Can someone volunteer before October meeting? Ellen in Sweden may be able to host us at MTM.

Reminder: September meeting on 9/23.

Recommend Meeting in October for action plan discussion. Yasime will send a Doodle poll.

**10. Any other business.**

There was no additional business.

**11. Closing.**