



**Minutes of Digital Humanities/Digital
Scholarship Special Interest Group – Business
Meeting**

Rotterdam, 22 August 2023

Introductions (Xuemao Wang)

- Xuemao recognized the outgoing leadership, including his own role as SIG convener. This was his last conference as convener of the SIG. Additional outgoing leadership include Secretary Jenny Mackiewicz and Information Coordinator Sabrina Celi.
- Xuemao introduced the incoming/ongoing leadership: Convener Sabrina Celi, Secretary Jenny Mackiewicz and Information Coordinator Long Xiao
- Xuemao announced the 9 formal members of the SIG Standing Committee, most of whom were in attendance. They are:
 - Sabrina Celi
 - Omnia Fathallah
 - Megan Gooch
 - Safirotu Khoir
 - Jennifer Mackiewicz
 - Mohamed Majeed Mashroof
 - Zheng Wang
 - Marcin Werla
 - Long Xiao
- All attendees online and in person introduced themselves, 18 total in person and 5 online.

SIG Leadership Transition and Business Continuity (Xuemao Wang)

- Xuemao provided an overview of the history and mission of the SIG, explaining our sponsorship via the Knowledge Management Section and our major activities of SIG. (See details at: <https://www.ifla.org/units/dhds/>)
- Xuemao explained the current status of the SIG. In summary, we completed a review in 2021 that resulted in an extension of two years followed by re-evaluation as to whether or not we are ready to become a full Section or discontinued. (See IFLA SIG four-year review guideline: [Special Interest Groups \(SIGs\) Four-Year Report and ...IFLAhttps://www.ifla.org > officers > key-documents](https://www.ifla.org/officers/key-documents))
- Xuemao explained the structure of a section vs a SIG, and what is required for us to successfully complete out next review.
- Finally, Xuemao discussed our plans for business continuity with the change in leadership, including: SIG website. Social Media. Mailing List. Basecamp.

Planning for the Future Works of the SIG (Sabrina Celi)

- Sabrina discussed her priorities as convener, including using the IFLA Strategy 2019-2024 <https://www.ifla.org/units/strategy/> as a guide for the future DH/DS SIG direction.
- Sabrina engaged the group in a discussion about what we can do to differentiate ourselves. Some of hers and the group's thoughts and discussions include:
 - Communicating the activities of the DH/DS SIG by investing in increased visibility (social media, website, blog, newsletter). Creating and managing new platforms to communicate our activities.
 - Reaching outside of corporation for global view.
 - Connecting- reaching new professionals and increasing access to the ones we have already reached.
 - Creating place to continue sharing (basecamp?) tools, best practices, education, etc.
 - Acting as ambassadors for DHDS in our countries and institutions.
 - Maintaining a focus on library's connection to DHDS or make explicit the link between libraries and DHDS.
 - Collaborating within the field, with people in libraries and outside of libraries.
 - Connecting programming to SDGs, or find other ways to incorporate sustainability?
 - Using projects as a form of content, incorporating them and researchers in our communications, while connecting to larger initiatives.

Next steps (All)

- Schedule our next Business meeting between the end of September/beginning of October to discuss our plan of action. Possible agenda items include:
 - Discuss how to engage people from other areas of IFLA.
 - Set action plans, including community engagement.
 - Create a one pager that is available and accessible.
 - Discuss updates to website/BaseCamp, including shared reports that outline our progress so far.
 - Discuss requirements to become a section.