

Action plan 2019 – 2021

Name of Professional Unit: Cataloging Section

Focus Area 1			
Maintaining consistency of standards and vocabularies taking into account the new environment			
IFLA Strategic Direction			
2. INSPIRE AND ENHANCE PROFESSIONAL PRACTICE			
Key Initiatives			
2.3	Develop standards, guidelines, and other materials that foster best professional practice		
Funding Needed	Projects/Activities	Tasks & Responsibility	Timeframe
<input checked="" type="checkbox"/>	Structural revision of ICP (international cataloguing principles) : first draft (August 2020) for review (later than August 2020)	Establishing a Working group to led the project and work on a first draft by August 2020 Christian Aliverti (chair), Ana Vukadin, Marja Lissa Seppälä, Renate Behrens, Priscilla Pun	2019-2021
<input type="checkbox"/>	Finalisation of revision of Muldicat	Revision under the auspices of the Muldicat Editorial Group (chair : Mélanie Roche)	2019-2020
How will you communicate your activities and results?			
<p>Communication on these tasks is really crucial.</p> <p>By email lists of the metadata sections of IFLA</p> <p>By giving presentations at the seminars outside the IFLA</p> <p>By publishing in the Metadata newsletter</p>			
How will you measure the impact of your activities?			
<p>By contact from the environment</p> <p>How much the ICP are used : number of translations, number of citations in professional literature</p> <p>How much Muldicat is used : number of downloads of Muldicat for each included language</p>			
Identify other Unit(s) which may be interested in this Focus Area, or with which you could collaborate on projects/activities.			
the other IFLA metadata sections of (SAA, Bibliography section), Committee on Standards and its working group (Permanent Unimarc Committee, ISBD RG, BCM RG)			

Focus Area 2			
2. identify key-competences for metadata librarians dedicated to new needed competences A) What qualifications is mandatory to work in this area B) What do a metadata creator need – proposal for educational purpose			
IFLA Strategic Direction			
2. INSPIRE AND ENHANCE PROFESSIONAL PRACTICE 3. CONNECT AND EMPOWER THE FIELD			
Key Initiatives			
2.3	Develop standards, guidelines, and other materials that foster best professional practice		
3.4	Provide targeted learning and professional development		
Funding Needed	Projects/Activities	Tasks & Responsibility	Timeframe
<input checked="" type="checkbox"/>	Identifying new competences needed for metadata librarians in an evolving normative and technical environment	Dedicated working group with a chair : Susan Morris (chair), Marja-Lissa Seppälä, Henriette Fog, Katarina Synnermark, Evelyn Lagos, Karin Lodder-Scheffer <ul style="list-style-type: none"> - Getting in touch with other metadata sections to have a broader working group - Making a project plan - Informing other metadata sections - Set up an open discussion and/or workshop in the subject - Proposing a white paper on new needed competences in cooperation with other metadata sections 	2019-2021
	Identifying impacts on metadata librarians' training	<ul style="list-style-type: none"> - Disseminating the white paper and getting in touch with the Education and training section - Working on a new standard on training a 	2021-2023

How will you communicate your activities and results?

- 1) By involving interest group in reading the drafts
- 2) Making announcement by email lists
- 3) Making announcement in Metadata Newsletter
- 4) Making hearing processes internal/external, or by giving presentations at the seminars outside the IFLA

How will you measure the impact of your activities?

- 1) About how many questions there will come and to be responded in the hearing process
- 2) People after publishing asking for new examples
- 3) Papers about using the advisory or guideline at conferences

Identify other Unit(s) which may be interested in this Focus Area, or with which you could collaborate on projects/activities.

The other metadata sections of IFLA

We will make an announcement in IFLA UNIT:3 and outside by email list

The Education and training section will be contacted for the second step of this focus area

Focus Area 3			
Promoting section's key-documents and standardizing work on an international scale			
IFLA Strategic Direction			
2. Inspire and enhance professional practice			
Key Initiatives			
2.1	Produce, communicate and distribute key resources and materials that inspire the profession		
Funding Needed	Projects/Activities	Tasks & Responsibility	Timeframe
<input type="checkbox"/>	Promoting key-documents related to cataloguing standards to ask for translations to the community	Bill Leonard explores the possibility to set up a working group. Choosing key documents related to cataloguing standards to translate/review Reviewing the key documents chosen (state of the translations, if they exists) : dedicated working group to establish according to needs (setting up working groups during the 2020 mid-term meeting) Promoting the documents chosen looking for translations	2019/2020 2020 2020/2021 2021
	Continuing the Metadata Newsletter in cooperation with with other metadata sections	Information coordinator and assisting information coordinator, Metadata newsletter editor : - encouraging contributions - promoting its dissemination	2019-2021
How will you communicate your activities and results?			
1.- Focus on the Committee of Standards international reviewing 2.- Through the Cataloging website (IFLA website). 3.- Metadata newsletter 4.- Announcement via Mailing lists. 5.- At regional and national levels through professional associations.			
How will you measure the impact of your activities?			
1.- Number of downloads of the translated document. 2.- People asking for more translations. 3.- Citation or use of documents in papers. 4.- Number of questions related to translated documents. Number of people subscribing to the Metadata Newsletter			
Identify other Unit(s) which may be interested in this Focus Area, or with which you could collaborate on projects/activities.			
Committee on Standards Subject Analysis & Access Bibliography Division V and division III			

Focus Area 4			
Authority control and ID management : impacts for IFLA standards and cataloguers' practices			
IFLA Strategic Direction			
2. Inspire and Enhance Professional Practice			
Key Initiatives			
2.3	Develop standards, guidelines, and other materials that foster best professional practice		
Funding Needed	Projects/Activities	Tasks & Responsibility	Timeframe
<input type="checkbox"/>	Maintaining <i>Names of Persons</i> (https://www.ifla.org/node/4953) as an online and continuously updated publication	Ricardo Santos and the dedicated working group (Priscilla Pun, Ahava Cohen) <ul style="list-style-type: none"> • Maintain the latest online publication "Names of Persons", • Go through and adding new files • Reviewing and text editing • Publishing online of the new version/edition • Doing an report after two year 	2019-2021
<input type="checkbox"/>	Maintaining <i>Anonymous classics</i> (https://www.ifla.org/node/4957) as an online and continuously updated publication	Ricardo Santos and the dedicated working group <ul style="list-style-type: none"> • Maintain the latest online publication "Anonymous classics", • Making contacts to missing areas : Ahava Cohen (NL of Israël) ready to help with Hebrew works • Finding new volunteers • Go through and adding classics • Reviewing and text editing • Publishing online of the version/ed. • Doing an report after two year 	2019-2021
<input type="checkbox"/>	Organizing a satellite meeting in Dublin in cooperation with the VIAF Council " trends in authority control and identity management"	Organization committee	August 2020
	First exploratory work on needs of standardization regarding corporate bodies	Diana (and other volunteers)	2020-2021
How will you communicate your activities and results?			

Publication on Section's webpage.
Metadata Newsletter
Special announcement in the new country

How will you measure the impact of your activities?

The use of the new updates files from each country
Attendance of the 2020 satellite meeting

Identify other Unit(s) which may be interested in this Focus Area, or with which you could collaborate on projects/activities.

For Names of Persons and Anonymous classics : Africa Section / Asia and Oceania section / Bibliography section