

## ACTION PLAN for Professional Units – 2020-2021

Name of Professional Unit: **PRESERVATION AND CONSERVATION SECTION**

**Objectives of Professional Unit/Strategic Programme Committee 2016-17:** (We recommend a minimum of 1 and a maximum of 5. Please state how each contributes to the IFLA Strategic Plan and, most importantly, the Key Initiatives 2015-16)

1. **To share and promote good practices in preservation and conservation, both digital and analogue** - contribution to IFLA Strategic direction 2016-21: Cultural Heritage / key initiative: Preservation of cultural heritage - promotion of standards and good practice.
2. **To promote the professional training and development of librarians involved in preservation and conservation** – contribution to IFLA Strategic direction 2016-21: Cultural Heritage / key initiative: Preservation of cultural heritage - promotion of standards and good practice.
3. **To contribute to regional development and adoption of standards and best practices in preservation and conservation** - contribution to IFLA Strategic direction 2016-21: Capacity building / key initiative: Enhanced regional presence, and Cultural Heritage / key initiative: Preservation of cultural heritage - promotion of standards and good practice.
4. **To gather and provide information on existing standards** - contribution to IFLA Strategic direction 2016-21: Cultural Heritage / key initiative: Preservation of cultural heritage - promotion of standards and good practice.

Objectives <i>What do you want to achieve? Use your list above</i>	Project or activity <i>What project or activity are you going to do?</i>	Main tasks <i>What are the specific things you need to do?</i>	Responsibilities and timeline <i>Who will do them and by when?</i>	Resources <i>Do you need specific skills, money or technology?</i>	Communications <i>How will you communicate your achievements? To whom? By when?</i>	Measures of success <i>How will you show the impact of your work?</i>	Progress <i>Report here the progress of your work, at least every month</i>
1. <b>To share and promote good practices in preservation and</b>	<i>Work with library history SIG for IFLA past presidents oral history</i>	<b>Organize and develop questions and process for upload to web</b>	<b>Interested members will work with library history SIG</b>	<b>Apply for funds for travel for interviews?</b>	<b>Share with all members of standing committee for comment and edits</b>	<b>Conduct interviews and upload to IFLA web</b>	<b>To P&amp;C SC members, SIG members and Division2</b>

	<i>conservation, both digital and analogue</i>	<i>interviews for IFLA website</i>					management via Zoom	
2.	<i>To promote the professional training and development of librarians involved in preservation and conservation</i>	Special issue of IFLA journal on preservation storage for physical and digital collections	Promote call for papers and support review of submissions	Designated P & C standing committee members		We will use all IFLA and professional channels, social media, etc. for promotion and use usual communication channels.	Publication completed	To P&C SC members, section members and Division2 management before the Cfp and after the peer review via Zoom
3.	<i>To contribute to regional development and adoption of standards and best practices in preservation and conservation</i>	<i>conduct Webinar based on program for cancelled world congress</i>	Arrange webinar for approved papers for cancelled program, present via webinars	Chair of program and reviewers working with IT Section members	Arrange webinar through IFLA staff as directed	We will use all IFLA and professional channels, social media, etc. for promotion and use usual communication channels.	Webinar completed	To P&C SC members, section members and Division2 management via regular Zoom meetings
4.	<i>Overview of standards and guidelines in preservation and conservation</i>	<i>Update standards working with PAC</i>	Work with PAC to review IFLA standards and best practices and update as needed or remove from website.	Designated P & C standing committee members	Assigned standing members who expressed interest	Assure that assigned members update the full committee through Zoom meeting agenda inclusion	First overview of standards in preservation and conservation – online publication or website	To P&C SC members, section members and Division2 management via regular Zoom meetings

<b>5. Complete update of P &amp; C web pages</b>	<i>Update brochure and translate into IFLA languages</i>	<b>Standing committee members</b>	<b>Translation via standing committee members with needed language skills</b>	<b>Various members with needed languages</b>	<b>Review text to assure uniform translation message</b>	<b>Complete brochure language update and translations</b>	<b>Announce via listservs on available new webpage and brochure</b>
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