



# Subject Analysis and Access

ANNUAL REPORT

2018-2019

## Report on progress and activities

<b>Objectives</b> <i>Identified in the Unit's Action Plan</i>	<b>Project or activity</b> <i>Identified in the Unit's Action Plan</i>	<b>Progress</b> <i>Please give brief details, including status (not started, in progress, near completion, completed)</i>	<b>Risks</b> <i>Please identify any problems or concerns (e.g. missed deadlines, lack of resource) and how you would propose to address them</i>
<b>1. Develop standards and guidelines that support subject access</b>	Compilation of resources relating to genre/form initiatives worldwide, making them publicly available on the IFLA website	The Genre/Form WG prepared a list of resources relating to genre/form initiatives worldwide. The list is available from the IFLA SAA website, and more specifically the WG's page. Working documents of the WG are migrated to Basecamp, under the Section's space. The initial list of Resources has been <b>completed</b> . Continuous updates of the Resource list will be <b>in-progress</b> . The terms and goals of the WG will be reviewed to determine future work	
<b>2. Explore the potential for improved subject access by scanning and evaluating the current landscape</b>	Establish a working group on the value of subject access	A Working Group was established but after discussions the focus was shifted to Automatic processes for subject analysis and access. Therefore, it is now the "Automated Subject Analysis and Access WG." The work is still in progress, a white paper is planned on several case studies of automatic processing, lessons, learned, best practices, etc. - <b>completed</b>	

	<p>Organize an open session at the 2019 WLIC in collaboration with the Art Section</p>	<p>The Subject Analysis and Access Section together with the Art Libraries Section presented Open Session 206 Libraries, Archives and Museums in Dialogue: Improving Access to Complementary Collections, held on 28 August, 8:30-10:30 am. Andreas Oskar Kempf, SAA, and Lucile Trunel, chair of the Arts Libraries Section, co-chaired the session, which over 120 delegates attended. - <b>completed</b></p>
<p><b>3. Liaise with national libraries and professional organizations to promote the new developments that support subject analysis and access</b></p>	<p>Continue collaboration with the Bibliography and Cataloguing Sections to support communication by producing the IFLA Metadata Newsletter.</p> <p>Collaborate with the Bibliography, Cataloguing, and Information Technology Sections on a shared satellite meeting for the 2019 WLIC.</p> <p>Additional activity:</p>	<p>During 2018-2019, two very successful issues of the IFLA Metadata Newsletter were produced in collaboration with the Cataloguing and Bibliography sections: the December 2018 and June 2019 issues – <b>completed</b></p> <p>The Bibliography, Cataloguing, Subject Analysis and Access, and IT Sections collaboratively organized an all-day satellite meeting, “Metadata Specialists in the Machine Age,” held at and sponsored by Aristotle University in Thessaloniki, on 22 August. Approximately 80 library professionals attended this event. – <b>completed</b></p> <p>Division III Session: Library Services for a Multicultural World: with Special consideration to the Many Languages Involved. Each section within Division III was invited to give a lightning talk at this session. From the Subject Analysis and Access Section, Andreas Oskar Kempf and Athena Salaba discussed the benefits of using a controlled</p>

vocabulary when dealing with multicultural issues and biases in subject analysis. –  
**completed**

## Results

Please provide further information about the activities that were completed during the year. Ensure that details or a full report can be found online, the main outcomes have been shared with a wider audience and the impact of the work can be demonstrated.

<b>Completed project or activity</b> <i>Please list those projects/activities identified as completed in the table above</i>	<b>Output</b> <i>Please state what the output of the project/activity was (e.g. Report, Standard, Workshop etc) and provide a URL to it</i>	<b>Communications</b> <i>Please state how the output and outcomes of the project/activity have been communicated to the Unit, IFLA members and the wider profession</i>	<b>Impact of the completed project or activity</b> <i>Through the Measures of Success identified in your Action Plan, describe what difference the project or activity has made to the Unit, IFLA members, the wider profession or society at large</i>
<b>1. WLIC 2019 Open Session</b>	WLIC Open Session. A Blog entry about the event, including links to the papers, is available at <a href="https://blogs.ifla.org/ci/2019/09/26/wlic-2019-what-happened/">https://blogs.ifla.org/ci/2019/09/26/wlic-2019-what-happened/</a>	The event was communicated through the SAA news webpage, through a call for paper submissions, IFLA SAA Blog, WLIC programme, and IFLA Metadata Newsletter. Email communications through the IFLA subj list and announcements via Twitter.	Over 120 delegates attended the open session. Positive feedback for the diversity of presentations and very informative content. In addition, the papers are available at the IFLA library. Four of them had been translated additionally into Spanish.
<b>2. 2019 Satellite Conference</b>	A blog entry about the event is available at <a href="https://blogs.ifla.org/ci/2019/09/26/wlic-2019-what-happened/">https://blogs.ifla.org/ci/2019/09/26/wlic-2019-what-happened/</a>	The event was communicated through the Satellite website, the SAA news webpage, through a call for paper	Approximately 80 library professionals attended this event. Positive reception of

	Papers will be available at <a href="https://www.lib.auth.gr/en/iflawlic2019">https://www.lib.auth.gr/en/iflawlic2019</a>	submissions, IFLA SAA Blog, WLIC programme, and IFLA Metadata Newsletter. Email communications through the IFLAsubJ list and Twitter posts.	papers and interactions during the round table discussion session.
<b>3. Genre/Form Working Group</b>	List of Resources relating to Genre/Form. WG web page: <a href="https://www.ifla.org/node/8526">https://www.ifla.org/node/8526</a>		
<b>4. Automated Subject Analysis and Access Working Group</b>	Working Group was established. WG web page: <a href="https://www.ifla.org/node/92551">https://www.ifla.org/node/92551</a>		
<b>5. IFLA Metadata Newsletter</b>	<a href="#">Vol. 5 no.1 (June 2019)</a> <a href="#">Vol. 4 no.2 (Dec 2018)</a>	The newsletter issue availability is communicated through the section webpage and the IFLAsubJ list and CATSMail list	
<b>6. Action Planning</b>	SAA Secretary Elise Conradi attended and participated in the Action Planning training and development of a draft Action Plan for the Section. The committee members reviewed and developed the final Action Plans, and submitted to Division Chair and IFLA HQ.		

## Standing Committee membership

Please provide further information about members of the Standing Committee and their contribution to the work of the Professional Unit.

Standing Committee members' names	Role on the Standing Committee (if any) and contribution made to the work of the Professional Unit over the year <i>For example, Chair, Information Coordinator, Project Leader</i>	Comments on position <i>For example, resigned, co-opted to fill a casual vacancy, etc.</i>
1. John C. DeSantis	Chair	
2. Elise Conradi	Secretary, Satellite PC member, Automated SAA WG member	
3. Harriet Aagaard	Information Coordinator, Satellite PC member, Automatic SAA WG chair, Genre/Form WG member	
4. Rosali Fernandez de Souza	Member	
5. Mauro Guerrini	Member	
6. Jinxia Huang	Member, Automated SAA WG member	
7. Ulrike Junger	Member, Automated SAA WG member, Standards liaison	
8. Andreas Oskar Kempf	Member, Open Session co-chair, Automated SAA WG member, Satellite PC member	
9. Seung Jeong Kim	Member	
10. Jane Makke	Member, Satellite PC member, Automated SAA WG member	
11. Jean Maury	Member, Genre/Form WG member	
12. Sally H. McCallum	Member, Automated SAA WG member	
13. Christine Oliver	Member	
14. Rehab Ouf	Member, Satellite PC member, Automated SAA WG member, Genre/Form WG member, Standards Liaison	
15. George A. Prager	Member, Genre/Form WG member	
16. Caroline Saccucci	Member, Satellite PC member, Automated SAA WG member	
17. Athena Salaba	Member, Satellite PC member, Automated SAA WG member	
18. Aida Slavic	Member	
19. Maria Stegaeva	Member	
20. Ana Stevanovic	Member, Genre/Form WG co-chair, Automated SAA WG member	
21. Elena Zagorskaya	Member	

Names of any other reporting persons	Role <i>For example, Corresponding Members</i>	Comments on position <i>For example, resigned, co-opted to fill a casual vacancy, etc.</i>
1. Marie Balíková	Corresponding member, Genre/Form WG member	
2. Edgardo Civallero	Corresponding member	
3. Tomomi Kamakura	Corresponding member	
4. Maria Camila Restrepo Fernández	Corresponding member	
5. Tomoaki Ueda	Corresponding member	

## Professional Unit meetings or conference calls

Please show how the Standing Committee has conducted its business over the year.

<b>Date</b> <i>When the meeting was held</i>	<b>Location or type of meeting</b> <i>Physical or virtual meeting (telephone, skype etc)</i>	<b>Main outcomes</b> <i>Briefly summarise the main outcomes of the meeting and how these were communicated to the membership of the Professional Unit</i>
<b>1. 23 August 2019 (15:45-17:45)</b>	Athens College, Room 210	Reported on Section activities during 2018/19, IFLA updates, and financial updates. Set the agenda and approved the 2018 Meeting Minutes. Confirmed the elections of new officers. The chairs of the two Working Groups reported their activities and future plans. Discussed IFLA communication, website redesign, and how it will affect the SAA web pages redesign. Gave an overview of metadata related sessions and social events.
<b>2. 29 August 2019 (8-10:30)</b>	Megaron Meeting Room 5	Discussed and evaluated the Satellite in Thessaloniki, Greece, Open Session, and formulated overall feedback on IFLA Conference. Planned activities for 2020 WLIC in Dublin, Ireland, including ideas for collaboration with the Knowledge Management section. Established an Open session program committee. The majority of the meeting was then focused on the development of the SAA Section Action Plan. Provided updates on other projects, activities of related professional organizations, and potential collaborations with other IFLA units and outside IFLA was discussed and opportunities identified.
<b>3. 22 March, 10 June, 22 July, 15 Aug 2019</b>	Zoom meetings	Collaborative work of the programme planning committee. Planned the 2019 Satellite meeting "Metadata Specialists in the Machine Age."
<b>4. 7 Sept – 15 July 2019</b>	Email collaboration & work	Collaborative work of the WG members. Planned the work of the Automated SAA WG. Held a Workshop in Athens to set goal, outcomes, and plan the content of the resulting report.
<b>5. 14 March 2019</b>	Zoom meeting	
<b>6. 23 August 2019</b>	Megaron, Staff Office: Workshop	
<b>7. 4 Oct 2018 - 25 Aug 2019</b>	Email collaboration and work	Collaborative work of the programme committee. Prepared the call, reviewed and evaluated the submissions, and planned the 2019 WLIC Open Session in collaboration with the Art Libraries Section.