



ENSULIB Business Meeting (Virtual)

Date: 4 November 2022

Meeting started at 3:00 pm Berlin Time / Meeting ended at 4:30 pm Berlin Time

Notes taken by Priscilla Pun

1. Welcome, Introduction, Apologies

Chair Harri Sahavirta opened the meeting by welcoming all members of the Standing Committee (SC) and observers to the meeting.

a. Approval of the Agenda: The agenda was approved as submitted.

b. Approval of Minutes from SC Business Meeting on 30 August 2022 and the meeting for Communication Plan on 14 September 2022, held virtually

c. Attendance:

SC members present: Amanda Delali Fie (Ghana), Kristine Deksnė (Latvia), Petra Hauke (Germany), György Drucker (Hungary), Per Eide (Norway), Sarah Foezon (France), Beth Filar Williams (US), Eva Hackenberg (Poland), Arnold Mwanzu (Kenya), Katharina Portugal (Austria), Priscilla Pun (China/Macao), Harri Sahavirta (Finland), Vivienne Byrd (US), Janet Wagner (Germany), Ana Zdravje (Slovenia)

SC members apologies: Antonia Mocatta (Australia), Rossana Morriello (Italy), Rosario Toril Moreno (Spain), Amelie Vallotton (Switzerland)

SC members absent: Jacqueline Breidlid (Germany), Janakis Balakrishnan (Malaysia)

2. Membership issues

- New ENSULIB SC members (co-opt) have been confirmed as below--
 - Janakis Balakrishnan, Sunway University, Malaysia - absent
 - Vivienne Byrd, Los Angeles Public Library, US
 - Amanda Delali Fie, Parliament of Ghana

Term for those new members will be until the next formal election cycle in 2023, at which point they can apply to be a full member of the Section.

- Term of SC Members: All in 2021 elected SC members are with the term 2021-2025; SC members could apply for a 2nd term of another 4 years.
- New secretary, or information coordinator needed in 2023
 - Unit Officers (Chair, Secretary, and Information Coordinator) are elected for two years, and can be re-elected for a second term of another two years.
 - Nominations: January - February 2023
 - Elections/Appointments: March - April 2023
 - Announcements: May 2023
 - Unit Officer elections: May & June 2023
 - Chair: Harri S., 1st term 2021-2023 ends, would like to continue for the 2nd term; suggestions for term 2023-2025?
 - Secretary: Petra H., 1st term 2021-2023 ends, will not continue for 2nd term; suggestions for term 2023-2025?
 - Information Coordinator: Priscilla P., 1st term 2021-2023 ends, would like to try for the position of Secretary; suggestions for term 2023-2025?
 - If Priscilla P. will be elected as new Secretary, a new Information Coordinator is needed; suggestions for term 2023-2025?

SC members are encouraged to nominate themselves as new officers, in order to take more responsibility and learn during the service term. As stated by Petra, HQ allows co-chair, co-secretary or co-information coordinator, if we want to divide or share the workload.

3. IFLA News Issues

- Settlement agreement with Gerald Leitner has been released by HQ
- Extra elections 2022 for Professional Committee (PC) chair: Harri (and other officers) will vote for this election.

4. IFLA WLIC 2023

- IFLA WLIC 2023 hybrid conference under design; Schedule for units' conference planning not ready yet.
- Suggested Open session partners by Harri, with planning committee members confirmed in the last meeting minutes:
 - FAIFE (+ C&P): Amélie, Per, Harri, Petra, Priscilla. Who will take the lead and start the project?
 - Library Buildings & Equipment Section: Beth, Rossana, Per, Anna, Rossana, Antonia, Janet, Harri, Petra, Priscilla. Who will take the lead and start the project?
 - Information Literacy Section: Per, Rossana, Vivienne, Harri, Petra, Priscilla, Arnold, Anna, Sarah, Eva. Who will take the lead and start the project?

5. ENSULIB activities – Outlook

- Webinar Series
 - The webinar on 1 Nov 2022 on neighborhood science, by Vivienne and Beth: Received many positive feedbacks.
 - Upcoming webinars in 2023:
 - with CYA for follow-ups on the open session 2022 (waiting for further discussion on the details); Who will take the lead and start the project?
 - with USQ on the SDGs reflective practice and storytelling (suggested by Beth; will be coordinated by Antonia and Priscilla)
- ENSULIB Newsletter
 - Kristine is coordinating the Dec 2022 issue. 5 articles have been received for the time being and Kristine suggested to send reminders to invite more articles. Petra and the social media team will help in this.
 - Petra will prepare the editorial for the Dec 2022
- Tools for Green Libraries (Action Plan): Rosario, Sarah and Petra will finalize it and Priscilla will help to publish the text to the website and repository.
- Communication plan (Action Plan)
 - As a pilot project, we decided in the virtual meeting for Communication Plan (on 14 Sep 2022) that the plan focused on the social media in this stage.
 - Project members: Jacqueline, Katharina, Per, Priscilla; Rosanna will help in writing hints/guidelines for hashtags with Katharina, while Ana will work with Per for the posters, etc.
- Given conference presentations
 - Action Plan: A shared collection of presentation and slide materials will be created to enable SC members to introduce and promote ENSULIB, prepared and shared by Harri, Petra and Priscilla
 - Upcoming presentations to promote ENSULIB:
 - By Harri, Priscilla
 - ✓ [2022 Virtual SARBICA International Symposium](#)
 - By Petra
 - ✓ [28th Panhellenic Academic Libraries Conference, Ionian University, Corfu, October 19-21, 2022](#)
 - ✓ [Oui au Vert ! Votre droit à un futur durable - Yes to Green ! Your Right to a Sustainable Future / BAIFA, Réseau Francophone de la Bibliotheca Alexandrina & Université Senghor, October 30-31, 2022](#)
 - ✓ “Green and Sustainable School Libraries Facing the UN Agenda 2030”. Introduction for Portuguese School Libraries Network, online 10 Nov 2022
 - Future conferences (2023): presented by Harri and Petra.

- Univ. of Limerick, tentatively on 18 Nov 2023, 2nd International Green Libraries Conference, Follow-up of Croatian conference in Zagreb Nov 2018, ENSULIB participation and support requested (Keynotes, Moderators, Speakers, promotion of the event)
 - British Library, London, is interested to cooperate with ENSULIB; to avoid a conflict with the Limerick conference they will contact Limerick Univ.
- Inclusion through multi-lingual publications (Action Plan): “Definition” available in 15 languages, 3 more will be added soon
 - The Green Library Checklist(Action Plan): Review, update, and publish the Green Library Checklist (Action Plan) – Tentative committee members: Arnold, Petra (more members are encouraged to join), but postponed to 2023
 - Green library tips (Action Plan): to develop an infographic or poster containing a list of simple, easy to implement tips for green libraries. Tentative committee members: Antonia, Harri, Priscilla, Vivienne, Eva, Janet; Spring: to ask for funding from IFLA, could be postponed to next Action Plan.
 - Guidelines for Green Libraries (Action Plan): Develop Guidelines for Green Libraries, based on the IFLA standards - <https://www.ifla.org/standards-committee> . It is an important work and suggested to postpone to next Action Plan.

6. The 8th IFLA Green Library Award

- Timeline:
 - Work begins in November 2022
 - Call for submissions December – deadline 28th February
 - Reviews April: Amanda will join as a reviewer.
 - Short list May
 - Winners announced August
- To be done/discussed:
 - Criteria update: by Harri, and reviewers
 - Evaluation form: same
 - Announcement update: by Petra
 - Application Form update: by Petra
 - Spreading of announcement: Petra; supported by a Management Team: Kristine, Priscilla
 - Reviewer team: will be confirmed and coordinated by Harri

7. New Book Project (Action Plan)

- Theme: “Sustainable Libraries as Driving Partners for Education for Sustainable Development”
- Background: “Education for Sustainable Development (ESD)”

- [UNESCO project](#)
- Libraries are not recognized as ESD agents/partners – but ESD is what libraries do!
- Project welcome: IFLA series editor, publisher de Gruyter
- Fully responsible Editors: Petra, Priscilla; (Editorial) Advisory Board: Kristine, Beth, Sarah, Vivienne, Ana
- Schedule
 - 2023-01-15: Call for Papers
 - 2023-02-28: Deadline for proposals: Abstract, not more than 250 words, in DOC or PDF format
 - 2023-04-30: Notification of acceptance
 - 2023-08-31: Deadline for full paper submission: 10-15 pages/ 4000-6000 words
 - 2023-11-30: Handing over of the edited manuscript to the serial editor
 - 2024-02-29: Handing over of the manuscript to the publishing house
 - 2024-08-XX: Presentation of the book at the IFLA WLIC 2024

8. Action Plan 2022-2023

- Already submitted and accepted by Division Chair Te Paea Paringtai; Petra will write a summary to be added to the AP for publication in the IFLA Repository
- Action plan form will be updated
- Action plan will be updated on March 2023

9. Other Businesses

- **SDGs reflective practice and storytelling Webinar**
Beth: The speakers (from USQ) from that presentation I heard, are able and willing to do a webinar for IFLA ENSULIB in Jan or Feb. Contact emails: Emilia Bell Emilia.Bell@usq.edu.au, Carmel O'Sullivan Director.Library@usq.edu.au
- Request from Megan at IFLA HQs. She asks for an article on the topic of *Documentary Heritage* between 150 and 300 words for IFLA's November newsletter. The background is: UNESCO's [Memory of the World \(MoW\) Programme](#) is celebrating its 30th anniversary from 27 October - 5 November 2022. Amanda will help to prepare the article.
- Harri's suggestion: Basecamp list of SC members special interests & expertise

Next business meeting is planned to be in January or February 2023 virtually.

There was no other business and the meeting was adjourned at 16:30 Berlin Time.