



Meeting Minutes CPDWL Standing Committee Meeting – in person at WLIC in Rotterdam and online via Zoom

Business meeting: August 20, 2023, 15.45 – 17.45 CEST (UTC+1)

Some members joined us via Zoom

Participants in person:

SC members: Ulrike Lang (outgoing), Alan Brine, Tina Haglund, Jarkko Rikkilä, Ray Pun (outgoing), Almuth Gastinger (outgoing), Rajen Munoo (outgoing), Carmen Ka Man Lei, Ivana Todorovic, Gillian Hallam (outgoing)

Advisory group members: Sandy Hirsh, Catharina Isberg

Incoming SC members: Helen Chan, Jorun Systad, Julia Gelfand, Simona Bursasiu, Joan Weeks, Tao Yang

Observers: Camille Lefebvre, Antonija Filipeti, Chipa Maimela, Egbert Sanchez, Debbie Schachter, François-Xavier Boffy

Participants via Zoom:

SC members Svetlana A. Gorokhova (incoming), Heba Ismail, Edward Lim (outgoing) and Mingyan Li (incoming)

Apologies from SC members: Elena Corradini (co-opted SC member), Claudine Weber (outgoing), Mantra Roy, Florian Forestier (incoming)

No apologies from SC members Mitsuhiro Oda, Susan Cherono, and Anne Reddacliffe and from outgoing SC members Constance Lehro Kouï, Nyakundi James Nyambane, and Daria Beliakova.

1. Welcome

- A warm welcome to everybody in the room.
- Introduction of SC members and meeting participants.
- The meeting was recorded.
- A quorum for a unit business meeting is 50 % +1. That's 11. When the access to the meeting via Zoom finally worked, we were eligible to vote on any new initiatives, resolutions, or decisions.

2. Approval of the Agenda

- The agenda was approved.

3. Administrative matters to be noted

- Minutes of the SC meeting held online via Zoom in March 2023 were approved and can be found in the IFLA repository. No matters were arising in relation to the minutes.
- At our meeting in August 2022 SC members and advisory group members were asked to think about new ways of welcoming new section members. But nobody had an idea or commented on that. This might be something to discuss among the new SC members.

4. Standing Committee membership matters

- No matters were arising in the beginning.
- Later on, the “list of responsibilities” was mentioned. The SC has found this overview over our tasks/working groups/responsibilities very useful. All SC members and advisory group members could tick off where they wanted to be involved and what they wanted to work with. We expected all SC members to participate in at least one of our working groups.
- The new SC members need to decide whether they want to continue with such a list.

5. Programmes at the WLIC 2023 in Rotterdam

- **Coaching session** on Wednesday 23 August, session number 149, 10:00 – 11:30 am. Several SC members will serve as coaches or hosts.
- **Knowledge Café**, together with KM section, on Tuesday 22 August, session number 099, 08:30 – 09:45 am. Several SC members will serve as discussion leader/rapporteur.
- **Toxic librarianship and leadership: strategies and methods in addressing difficult workplace environments**, together with Management & Marketing section, on Monday 21 August, 12:45 – 2:00 pm, session number 079.
- Involved in 2 **satellite meetings: 1. Agile methods in libraries: innovations in library projects and 2. Inclusiveness through openness**. Both led by other sections.
- Ulrike has also booked a “Brain date”. An open discussion on coaching and mentoring with a limited number of participants. Tuesday 22 August 11:00 am.

6. Projects and working groups

The newest newsletter with information about some of our projects was not published until the day of our meeting. Anyway, since not all project updates were described in the newsletter, we highlighted some aspects and working conditions of some of our projects and working groups in this meeting and answered questions. Of course, the new standing committee members have to decide whether they want to continue with those projects/groups:

- **Webinars:** One of our most successful projects, have been running for years in collaboration with the NPSIG (New Professionals SIG) and the ALA series of free quarterly webinars on issues of interest to new librarians. We have organised and conducted two to three webinars per year. Also, we created other webinars by ourselves, some of them in other languages than English. Those webinars have been a real highlight.

The new SC members need to think about what kind of webinars CPDWL wants to offer in the future.

New people have to be recruited for organising the webinars. There have been two roles for the planning: **1. convenors (or producers)** - a role where you engage with speakers and other

content providers – Loida has often taken on this role so far, with help by others. Not sure, whether she wants to continue. **2.** coordinators, 'behind-the-scenes' role, providing technical support, from making the webinar happen, promoting the webinar, to wrapping up the webinar, etc. – Edward has often taken on this role. Will he continue? Should it automatically be a duty of the Information coordinator? Who wants to work with that?

- Knowledge Café: a co-operation with the Knowledge Management (KM) Section in organising a session called “Knowledge Café” during the WLIC. Daria B. has been responsible for the event from CPDWL and worked together with colleagues from KM. When she could not come to the WLIC anymore because of the war in Ukraine, Ulrike took over. Daria and Ulrike are no longer SC members of our section, so who wants to take on this role/responsibility?
- CPDWL Award: Heba and Mantra have been working on a draft, together with Edward. Any news? → They will send an updated draft soon.
- Coaching (Ulrike): this initiative is supported by IFLA HQ, that means CPDWL does not need to use any hours for the coaching session during the WLIC. We have another session at the WLIC in Rotterdam and we collaborate with the M&M (Management & Marketing section). New SC members can read about this initiative on CPDWL’s website. We need new members for this working group, too.
- Guidelines (Alan, Gill): The former guideline were updated and a poster was presented at the WLIC 2022 in Dublin. Gill wrote a blog post (<https://blogs.ifla.org/cpdwl/2022/08/27/ifla-guidelines-for-cpd-the-imperative-for-high-quality-online-learning/>). A few translations have been done, but we need many more!!! So, we need help from you! Our first poster has been translated more than 35 times, maybe we can beat that?
- We did not talk about all of these projects in that detail, but since new SC members will read these minutes, the outgoing secretary thought to mention and describe them here, so that new members can learn more about them.
- As already mentioned, the new SC members have to decide whether and how to continue with CPDWL’s projects in the future. There were no comments on that during the meeting.

7. Announcements and report from Division C and the Professional Committee (PC)

- This morning there was the officer's forum that our chair Ulrike attended. Here is her report:
- Started with a round of discussion with the new secretary general Sharon Memis and the incoming president Vicki McDonald, asked by the outgoing and incoming PC chair Te Paia.
- Sharon is looking for a strategic way on communication. Not only sending out news from HQ but being more visible and doing more data, she called it „tell the story better“.
- Vicky reflected on the new structure of the PC after two years of implementation. It is positive but still work to do, especially between the professional and regional council. People want easier ways to be engaged in IFLA. Her recommendation are more networks.
- Financial aspects: Sharon mentioned that they will discuss with the SIGL board in September and ask to think about using the money from the Gates Foundation strategically. The money might last for another five years. So, they will invest more in fundraising, since most of funders support more projects for the global South than the North. But she is confident about financial resilience. They have to map funders and start creating special projects which fit in their/our strategy. But no chance for any financial support of sections.

- They both defended the decision for the WLIC2024, because everything requires starting with listening instead of telling others how they have to act.
- Strategy of IFLA is from 2019-2024. There are three different programmes to create the next strategy. The incoming GB will meet on Friday and will discuss the upcoming year. What worked well and what has to change. Big question from the forum: in a huge federation with different views we have to discuss our strategy and core values much more.
- The tool Infinity: It's the result of making action planning more fun. Maybe future SC chair Helen will describe it in more detail at the next business meeting.
- Division C: Our Division Chair Dilara Begum was participating virtually, so the Division Secretary Loida led the meeting. At the beginning there were two online participants and beside Loida three others in the room. Only 3 sections were represented (CPDWL, Education & Training and MLAS).
- There was no content for this meeting. So, nothing to report, but Ulrike asked what rules exist for division meetings and communication between division and sections. And Ulrike criticised that there are lot of rules and restrictions for sections but not for the "higher institutions" like divisions, PC or GB. And she asked our outgoing division chair to take that comment with her to the GB as she is an incoming member there.

8. Co-operations with other sections

As time was running, we did not have reports about present co-operations and recommend to look for written statements (either in other meeting minutes or in past newsletters or in project reports).

Nobody had any new cooperations in mind. It was recommended that the new standing committee will discuss this topic at the next meeting.

9. Programmes for WLIC 2024 in Dubai

We do not know how many members will be able to attend the 2024 WLIC. Many countries and associations will not fund their members to go there. There is no theme for the congress yet and we do not have any information whether it will be a hybrid congress, so that some members can participate however.

That's mainly because the host country has given instructions on the content of the programme, that means certain topics are not allowed to be discussed. Many members think that "a line was crossed" and that accepting such an instruction is not in line with IFLA's values and principles. Members from the MENA region and others look very much forward to the WLIC 2024 and will surely make the best out of it.

Some ideas for sessions were mentioned/discussed:

1. There could be a session on the guideline to promote them more and get more translations.
2. It would be great to have a session for the CPDWL award.
3. A session on skill sets. How to get other skills / skills in new areas, like Artificial Intelligence (AI)? What about skill sharing? What are the requirements for future education of new skills? Can we collaborate with other sections, like the Science and Technology Libraries section and/or the IT section and AI SIG?
4. A session on Open Science?

Very good ideas that should be discussed further and decided about during the next meeting.

10. Any other business

Our section dinner will take place at the Chinese restaurant Tai Wu on Wednesday, 7.30 pm.

11. Next meeting of the Standing Committee

The new standing committee has to decide the date and time for this meeting. It should take place very soon. The new chair Helen Chan will contact you after the WLIC.

12. Closure of SC Meeting

Ulrike's closing remarks: Thanks so much for your assistance over the years. I'll leave the IFLA family now after 23 years of working together. It was a very intensive and interesting time for me, especially with CPDWL. Sorry when I sometimes run too fast through our always packed agenda and sorry for not being so visible for the last months. It was a very hard time for my family. In all these years I made so many friends and learned from colleagues from all over the world, and I really hope that we can stay in touch via social media. Whenever your journey will bring you to Hamburg, Germany, please stop by. All the best for the new officers and the new SC. Your work is important for the community worldwide, and I hope you will be able to further develop the programmes we started or to create new ones.

The chair wishes everybody an interesting and successful conference and hopes to meet us in all CPDWL sessions. And we should not miss the closing ceremony. A surprise might be waiting.

(The surprise was that CPDWL again was awarded the Dynamic Unit and Impact Award – for Engagement & Leadership Development. Congratulations!)