



Division IV – Support of the Profession – Annual Meeting (Zoom)
www.ifla.org/support-of-the-profession

Minutes of the Annual Meeting held in Zoom
Tuesday 8 September 2020

Attendance:

Division IV

Catharina Isberg Chair Division IV cathis.isberg@gmail.com SWEDEN

Albina Krymskaya Secretary Division IV krymskayaalbina@gmail.com RUSSIAN FEDERATION

IFLA Headquarters

Megan Price Professional Support Officer professionalsupport@ifla.org

Continuing Professional Development and Workplace Learning

Gillian Hallam Co-Chair CPDWL gillian.hallam1@bigpond.com AUSTRALIA

Ulrike Lang Co-Chair CPDWL lang@sub.uni-hamburg.de GERMANY

Education and Training

Kendra Albright Chair SET kalbrig7@kent.edu USA

Albina Krymskaya Secretary SET krymskayaalbina@gmail.com RUSSIAN FEDERATION

Library Theory and Research

Agnese Galeffi Information coordinator LTR agnese.galeffi@uniroma1.it ITALY

Management & Marketing

Anya Feltreuter Chair M&M anya.feltreuter@mjolby.se SWEDEN

Leslie Weir Secretary M&M leslie.weir@canada.ca CANADA

Management of Library Associations

Hella Klauser Secretary MLAS klauser@bibliotheksverband.de GERMANY

Loida Garcia-Febo Information coordinator MLAS loidagarciafebo@gmail.com USA

Statistics and Evaluation

Bella Gerlich Chair S&E bella.k.gerlich@ttu.edu USA

Library History SIG

Kerry Smith Convenor LH SIG kerrylib@westnet.com.au AUSTRALIA

New Professionals Special Interest Group

Magdalena Gomułka Convenor NPSIG mgomulka@gmail.com POLAND

LIS Education in Developing Countries Special Interest Group

Saif Aljabri Convenor EDC saljabri01@gmail.com OMAN

Women, Information and Libraries SIG

IFLA Division IV Zoom Annual Meeting
8 September 2020

Evviva Weinraub Lajoie Convenor WIL evvivawe@buffalo.edu USA

1. Opening and confirmation of the agenda

The meeting was opened at 14:00 pm CEST. Catharina thanked Megan Price for joining the meeting and Albina for taking the meeting's notes.

Catharina informed that the minutes of the last meeting were uploaded on the IFLA Division IV website (https://www.ifla.org/files/assets/support-of-the-profession/minutes/ifla_division_iv_2020_april_16_mid-year_zoom_meeting.pdf).

The following Agenda was confirmed for the meeting:

- Information from the Division Chair
- Information from IFLA HQ
- Accomplishments for the year, August 2019 – August 2020 and plans for the coming year, August 2020 – August 2021. – (One representative from each unit)
- Governance Review
- General Assembly
- Other business
 - Next division meeting
- Closure of the meeting

2. Information from the Division Chair

The focus of the PC has been on the Governance Review as well as the cancelled WLIC in Dublin.

As with this Division business meeting a face-to-face PC meeting was planned for Dublin. Instead PC would meet virtually on September 11. Depending on the agenda of the PC meeting Division IV Professional Units will meet in October. If the Professional Units have any question to be discussed then officers should inform the Division IV chair.

Reminder about 2020 IFLA Dynamic Unit and Impact Award – Call for nominations!

Deadline for nominations: **23 October 2020**

In 2018, the Professional Committee established the **IFLA Dynamic Unit and Impact Award** to recognise Professional Units who excel at putting the expectations of a [Dynamic Unit](#) into practice. It is the second year of the work – **nomination year coming up**. Professional Units should look at themselves to ensure representation and competencies, communicate with different stakeholders to get new SC members and communicate what Professional Units' expectations are.

Later this year a call for nominations to Standing Committee members will be announced. Sections should check if they have vacancies for members and should think about filing them with people who will work globally. SCs should look for those who will follow aims of the sections.

Catharina and Megan reminded that **there are several deadlines** for Professional Units documentation:

2019-2020 Annual Report - due 1 October, 2020

[Using this online form](#), one should complete a brief Annual Report for 2019-20:

<https://www.surveygizmo.com/s3/5767270/2020-Unit-Annual-Reports>

A full-cycle Annual Report template, aligned to the 2019-2024 IFLA Strategy will be available for August 2021 Reporting.

2020-2021 Action Plan – due 1 October, 2020

Professional Units should use the most recent version of their 2019-2021 Action Plan to provide updates, additions, or deletions, by using “Track Changes” when editing the document. This allows the Division Chair and IFLA HQ to quickly see the changes from the previous plan, and prevents Professional Units from having to recreate a plan from scratch.

2020-2021 Funding Requests – due 1 October, 2020

An online form for funding requests will be available following the upcoming Professional Committee Meeting – the link will be posted to the Officers Basecamp.

3. Information from IFLA HQ

Megan gave some comments on deadlines for Professional Units.

The Annual Report is a digital document that should be filled in through the Surveygizmo form.

Many sections provided an update in May about the activities based on the cancellation of WLIC and the changes in the funding requests because of impact of COVID-19 on the work. So SC officers just need to track changes in the existing plan and upload that into the Annual Report document. There is no need to re-do the whole Plan.

Funding Requests Document will be provided in digital form after the Professional Committee on September 11.

If Sections and SIGs need assistance from the IFLA HQ they can talk to Megan.

Megan also reminded about the webinar on organizing the virtual events. Recording will be provided later.

She also thanked sections and SIGs for webinars they ran during these months. Also, she mentioned that 17 webinars are planned for the next 3 months.

Megan also told about lifecycle – the Professional Committee is working on all deadlines, so professional units will know ahead of time what documents by what dates should be done.

4. Accomplishments for the year, August 2019 – August 2020 and plans for the coming year, August 2020 – August 2021

In order to do this in a way which will give all units equal meeting space Catharina asked each unit to briefly share:

- one accomplishment from a unit;
- one activity a unit plans which a unit thinks its colleagues from other units would benefit from knowing of;
- one activity where a unit might seek collaboration partners among the other units.

Sections’ Officers represented their results:

- [Continuing Professional Development and Workplace Learning](#)
 - CPDWL are working on the cohesion within the team. This is a very multicultural team covering all parts of the globe. One initiative to engage the new members was by having a survey on the expectations and competencies. A Zoom meeting was held to welcome the new Corresponding Members to the team and the 2020 Business Meeting was scheduled across 12 time zones, enabling all SC members to attend.

- Collaboration is encouraged through multi-pronged communication strategies, underpinned by the Marketing and Communications Plan. SC members are involved in webinars (with NPSIG), podcasts, Twitter chats, posting to the blog, the newsletter, Facebook, Instagram and more.
- One of the important projects worth to be mentioned is a joint project with M&M section – after two years of F2F coaching during WLIC (in Kuala Lumpur and Athens), the coaching initiatives moved virtually in August and offered coaching online in different languages. To develop the coaches webinars and coaching materials were provided in different languages.
- [Education and Training](#)
 - One of the outstanding projects SET has is Building Strong Library and Information Science Education (BSLISE) Working Group which has been run since 2016. It is an ongoing project with LTR Section. LIS Education in Developing Countries SIG participates in this project as well. One of the accomplishments of the last year was working on creating an international map of LIS education. Next part is researching core competencies for LIS and creating the framework of LIS education.
 - The second project with LTR Section on surveying research methods in LIS education was postponed due to COVID-19.
 - The third project on KM education programs is initiated in cooperation with Knowledge Management Section. Preliminary work has been done by Kendra and Albina.
 - SET plans a webinar “Putting Emerging LIS Competencies into Education and Practice: Challenges and Opportunities” on November 19-20. More information is forthcoming.
 - One more important project was proposed in early 2020 that will be included into the Action Plan for 2020/2021. It is the IFLA Academy project which is designed to 1) “train the trainers” (i.e., SET members), and 2) hold a summer school.
- [Library Buildings and Equipment](#)
 - No one could be present.
- [Library Theory and Research](#)
 - LTR Section held the Midterm meeting in March 2020 in Mexico. It was organized in conjunction with the conference, “Bridging the Gap between Research and Practice” at the National Autonomous University of Mexico (UNAM). Several LTR members attended and presented at the conference. LTR also offered a workshop, “Becoming a stronger researcher-practitioner: Research methods in library and information science.” Next step is creating an international survey on the research methods to collect research data. A link to the survey will be disseminated soon.
 - BSLISE Working Group Project, in which LTR Section participates, was mentioned by the Section on Education and Training (see above).
 - Of importance is starting a communication plan, with roles established. Also, close relations with Division IV Professional Units would be welcomed.
- [Management and Marketing](#)
 - In Athens the section got many new members, it worked together to engage all members in the section’s activity. A lot of help in it came from section’s secretary Leslie Weir and information coordinator Jeremiah Walter.
 - In Athens the section decided to split members into smaller teams. Everyone should join one team at least. Observers asked to join as corresponding members. It gave

an opportunity to have representatives from other parts of the world. M&M was strict on removing people not active during the year. Two people were removed and it let promote those corresponding members who were active to become SC members. All teams worked a lot during last year. One team (on communication) worked especially a lot – chaired by information coordinator. It consists of members from China, Kenya, the Netherlands, and the US. M&M used Facebook before, but now it started using Twitter, Instagram and Weibo (Chinese social media). Social media strategy is in a development.

- M&M has been seeking for collaboration with potential partners from other units. It plans to organize webinars on different topics related to management and marketing. M&M already collaborates with CPDWL within the coaching project. It also plans to organize a satellite conference together with Library services to people with special needs Section. The theme is Management and Marketing social justice and inclusion in libraries. If any other unit is interested in collaborate with M&M or has good ideas about speakers the section would love to hear about that.
 - Also, M&M holds a series of webinars on different topics. It is happy to collaborate with other sections.
- [Management of Library Associations](#)
 - MLAS has regular meetings with SC members. At least every two months SC members meet via Zoom to discuss and keep the contact with each other, to get information on what the section is doing and planning. The idea came up after seeing many SC inviting observers to their meeting.
 - It updated information for the website. It runs an account on Facebook where many library associations share their events and news.
 - The section tries to engage more people to its activity as corresponding members who represent all different areas. It will help to explain the work of the MLAS. Everyone is welcome to visit FB account and see many library associations sharing their activities.
 - All minutes are uploaded on the website. Section's SIGs work a lot as well.
 - [Statistics and Evaluation](#)
 - The section focused on looking at and analyzing existing standards of data collection and feasibility creating guidelines, online tools of libraries and cultural institutions. Comparing ISOs determine consistency of the standards and see differences. The section is partnering with Rare Book Section to try this analysis survey.
 - Also, the section partners with Academic and Research Libraries Section.
 - It plans to have a satellite conference in Rotterdam together with the University of Utrecht.

Special Interest Groups (SIGs)

- [Library History](#) (Library Theory and Research Section)
 - SIG is going to launch a unique project on Oral Histories of the librarian themselves. It will include interviewing IFLA characters including President and Secretary General and other interesting peoples. This project will help to determine what we have and what we need to work on.
- [New Professionals](#) (Management of Library Associations Section)
 - It has monthly Zoom meetings, organized webinars.
 - It has worked on becoming more visible, invited to talk on different conferences also outside IFLA.

- It plans to launch Music competition for librarians which will show important role of libraries and music in our life. Participants should prepare a song with a melody and lyrics. The song must present a passion for library and the community. SIG will have a special website which will be collecting songs. Deadline is due to March 2021. Winners will be presented in Rotterdam at the music session.
- One more project is creating a map of new professionals – library groups for NP around the world. It currently collects data and organizes surveys.
- [Women, Information and Libraries Special Interest Group](#) (Management of Library Associations Section)
 - Active and hosted their business meeting.
- [LIS Education in Developing Countries](#) (Education and Training Section)
 - Involvement in the BSLISE Working Group Project on creating a map of LIS education and researching professional competences worldwide.
 - Planning to have a webinar on education of future libraries in terms of new technologies in mid-November. More information will be provided soon.

Strategic Programmes

- [Committee on Freedom of Access to Information and Freedom of Expression \(FAIFE\)](#)
- [Committee on Copyright and other Legal Matters \(CLM\)](#)
- [Committee on Standards](#)

Hella expressed thankful words for organizing this kind of reports which are very interesting to know about. It gives opportunities to seek for cooperation.

5. Governance Review

- Governance Review is a part of the Global vision and IFLA strategy work. It was started up in August 2019.
- A lot of material from the global vision and strategy work, survey during September-October last year, interviews, input.
- Proposal of the new Governance Review was presented in June followed by a survey which was followed by revisions.
- New proposal in August, followed by 5 professional round tables and 6 regional round tables.
- Now working on all the input from the last month's work. To form a final proposal.

Hella raised a question about new divisions and new members in terms of the new structure of IFLA. Catharina told that we should wait for the final results of the Governance Review.

6. General Assembly

- This is planned for November 5
- Members – proxy vote.

Important to exercise your right as a Member to vote at the IFLA General Assembly. Due to the pandemic we realise that few Members will be able to join us and therefore your proxy vote is extremely important.

The convening notice has been sent to all members and is also available at the website: <https://www.ifla.org/node/93227> .

One of the major motions being put to Members at the General Assembly is to change IFLA's Statutes to allow important matters to be voted on by all Members, not only those who can attend a General Assembly. In times like these, an organisation such as IFLA requires greater flexibility in the ways in which it can hear its members' voices.

IFLA members are encouraged to submit the proxy vote by completing the electronic form which is sent out to all members.

7. Other business

- **Next division meeting**

Catharina proposed to focus on how we work without meeting face to face. We should have a meeting to exchange ideas on communication efforts. She asked for any suggestions.

Sections' officers agreed with this suggestion and expressed their opinion about meetings:

- It sounds interesting. It'd be good to have 45 min per each issue or 2 different meetings for information coordinators (Anya).
- One topic per a meeting (Hella).
- Totally agreed. Also it would be good to know how to keep communities to be engaged into professional dialogue. A good idea would be to have a section represented successful and non- successful events /examples /ideas / initiatives (Agnese).
- We should know what and where we want to involve people – not always same tools work for each activity (Magda).
- We should involve observers into Division's meetings (Ulrike).
- Sharing experience at the meetings is very useful and should be continued whether we talk on several meeting or one depending on time zones (Loida).

8. Closure of the meeting

The Chair thanked everyone for attending the meeting and for contributing to the Division and of IFLA. Special thank you words go to Megan who participated in the division virtual meetings. Catharina wished to everyone to take care and stay healthy.