

Action plan 2020 – 2021

Name of Professional Unit: ISBD Review Group

Focus Area 1			
Revise and develop the ISBD Standard according to international bibliographic needs and IFLA's LRM Conceptual Model			
IFLA Strategic Direction			
2: Inspire and enhance professional practice			
Key Initiatives			
2.3	Develop standards, guidelines, and other materials that foster best professional practice		
Funding Needed	Projects/Activities	Tasks & Responsibility	Timeframe
<input checked="" type="checkbox"/>	<p>ISBD Revision – 1st Phase: Produce an <i>Update to the ISBD Consolidated Edition 2011</i> to provide for the urgent needs of communities of users</p> <p>Draft Update completed in time by the Content Update Task Force during 2019-2020. Review and approval process, publication and further developments processes are the subject of Action Plan 2020-21</p>	<i>Content Update Task Force</i>	<i>Mid Nov.- Draft Aug 2020 - Publishing end 2020/early 2021</i>
	Review and approval process:		
	<ul style="list-style-type: none"> Review draft Update to the Consolidated Edition 2011 by the ISBD RG 	<i>ISBD RG</i>	<i>In progress</i>
	<ul style="list-style-type: none"> Apply modifications after external consultancy and reviews 	<i>Content Update Task Force</i>	<i>Oct. – November 2020</i>
	<ul style="list-style-type: none"> Final version of Update 2020, after applying comments by RG, Sections and Liaisons to ISBD RG for final approval 	<i>ISBD RG</i>	<i>December 2020</i>
	<ul style="list-style-type: none"> Send approved Update 2020 to CoS for review and endorsement 	<i>ISBD RG, Chair</i>	<i>January 2021</i>
	<ul style="list-style-type: none"> Committee on Standards Endorsements/Comments on Update 	<i>Committee on Standards</i>	<i>As processed by CoS</i>
	Publication and further developments process:		<i>All below following CoS</i>
	<ul style="list-style-type: none"> Publishing <i>Update 2021 to the ISBD Consolidated Edition 2011</i> 	<i>ISBD RG</i>	
	<ul style="list-style-type: none"> Examples development 	<i>Content Update Task Force</i>	
	<ul style="list-style-type: none"> Other aids publishing 	<i>Content Update Task Force</i>	
	<ul style="list-style-type: none"> New elements to ISBD Namespace and Manifestation TF 	<i>Content Update Task Force</i>	
	<ul style="list-style-type: none"> Launch of the Update 2021, announcing its publication in an online event <ul style="list-style-type: none"> Webinar to be organized with a set agenda, speakers and presentations 	<i>ISBD RG</i>	<i>TBD: In conjunction with or following official publication of the update</i>
<input checked="" type="checkbox"/>	<p>ISBD Revision – 1st Phase: Produce the <i>ISBD for Manifestation</i></p> <ul style="list-style-type: none"> Develop a set of stipulations for describing a manifestation according to LRM 	<i>Manifestation Task Force</i>	<i>Mid Nov. – Draft Aug 2020 - Publishing end</i>

	<ul style="list-style-type: none"> Reflection on Transforming the ISBD into a Full Implementation of the LRM <p>The Manifestation Task Force completed the preparatory steps leading to planning and developing the deliverables during 2019-2020. These deliverables with new ones will be subject to Action Plan 2020-21</p>		2020/early 2021
	Complete ISBD-LRM Manifestation Alignment & Develop stipulations for describing a manifestation according to LRM		
	<ul style="list-style-type: none"> Review ISBD manifestation elements by Areas vs. top-level set of relationships for gap analysis 	<i>Manifestation Task Force</i>	<i>Sep – December 2020</i>
	<ul style="list-style-type: none"> Work out a new set(s) of ISBD elements with stipulations and produce a draft for Review by the ISBD Review Group 	<i>Manifestation Task Force</i>	<i>Jan – March 2021</i>
	<ul style="list-style-type: none"> Review and assessment of the draft by the ISBD Review Group 	<i>ISBD RG</i>	<i>Apr. – May 2021</i>
	<ul style="list-style-type: none"> 3 days face to face meeting or intensive virtual meetings for the review of the comments and preparation of a final draft 	<i>Manifestation Task Force</i>	<i>May – June 2021</i>
	<ul style="list-style-type: none"> Send draft to the Committee on Standards for review 	<i>ISBD RG Chair</i>	<i>End of June 2021</i>
	<ul style="list-style-type: none"> Committee on Standards review and comments 	<i>Committee on Standards</i>	<i>As processed by CoS</i>
	<ul style="list-style-type: none"> Presentation of the New Element Set(s) with stipulations at the WLIC 2021 (to be planned carefully later on) 	<i>ISBD RG</i>	<i>Virtual WLIC 2021</i>
	New ISBD Element set for the New ISBD Namespace	<i>Manifestation Task Force</i>	<i>Once available</i>
	Reflection on Transforming the ISBD into a Full Implementation of the LRM (set of issues and problems resulting from the alignment and gap analysis and their possible solutions)	<i>Manifestation Task Force</i>	<i>Progressive task</i>
<input type="checkbox"/>	Continue activities on harmonization on the treatment of serials between ISBD, ISSN and RDA and monitor development of other national and international standards	<i>ISBD RG</i>	<i>Ongoing</i>
How will you communicate your activities and results?			
<p><i>Progress Reports to the Committee on Standards - contributions of articles and news in IFLA's relevant newsletters</i></p> <p><i>Through ISBD RG mailing list, webpage, social media - Through IFLA's website and IFLA mailing lists</i></p> <p><i>Communication with the RSC and ISSN through the formal liaisons</i></p> <p><i>IFLA WLIC sand other relevant and dedicated conferences – webinars and online dedicated sessions</i></p>			
How will you measure the impact of your activities?			
<p>Comments received by the concerned and relevant IFLA sections, liaised bodies, and external experts</p> <p>Committee on Standards' feedback and endorsement</p>			
Identify other Unit(s) which may be interested in this Focus Area, or with which you could collaborate on projects/activities.			
<p>IFLA Metadata Sections, IFLA Rare Books and Special Collections Section, BCM Review Group, Permanent UNIMARC Committee (PUC), Bib-LD Study Group, LIDATEC, Liaised Bodies: RDA RSC, ISSN Centre,... National Cataloguing Agencies, other library networks</p>			

Focus Area 2			
Optimizing the ISBD vocabulary to the semantic web and Linked Open Data to support its adoption and use by Libraries, Archives and Museums (LAM) and IT communities			
IFLA Strategic Direction			
2: Inspire and enhance professional practice			
Key Initiatives			
2.1	Produce, communicate and distribute key resources and materials that inspire the profession		
2.3	Develop standards, guidelines, and other materials that foster best professional practice		
2.4	Provide tools and infrastructure that support the work of libraries		
Funding Needed			
Funding Needed	Projects/Activities	Tasks & Responsibility	Timeframe
<input type="checkbox"/>	Update the ISBD vocabularies and work with LIDATEC to upload and test them in the new IFLA namespaces Registry (MMA server) Completed in time <i>Revise and update ISBD RG relevant documentation as needed (Replaced by the below activities, as tied to LIDATEC and IFLA Namespace Action Plan)</i>	ISBD-LD members	As requested by LIDATEC- Completed in time
<input type="checkbox"/>	Match original files against ISBD Namespaces	ISBD-LD members	Ongoing
<input type="checkbox"/>	Trainings co-organized by LIDATEC and MMA	By LIDATEC & MMA Bib LD Study Group ISBD-LD members	Several, as below
	• Basic GitHub training		Early Dec. 2020
	• Vocabulary Maintenance training		Jan/Feb 2021
	• Intro to Namespaces for IFLA		Spring 2021
<input type="checkbox"/>	Add mapping between RDA and ISBD vocabularies to IFLA Namespaces	ISBD RG Chair, BCM &f Bib-LD SG Chair, RSC Technical Team Leader	December 2020
	• Coordination and planning meeting (Gordon Dunsire, Mélanie Roche, Rehab Ouf with Joseph Hafner, Jon Philipps) • Further steps (ISBD-LD members & several groups as per planning)		ISBD-LD members & other
<input type="checkbox"/>	Promotional activities		
	• Promote IFLA Namespaces and new website through IFLA channels	LIDATEC, ISBD RG Chair	Per LIDATEC's time
How will you communicate your activities and results?			
Progress Reports to the Committee on Standards Through ISBD RG mailing list, webpage, social media - Through IFLA's website and IFLA mailing lists Communication with the RSC and ISSN through the formal liaisons / Webinars and online events			
How will you measure the impact of your activities?			
Via LIDATEC / Through regular contacts with interested bodies, liaisons and potential users			
Identify other Unit(s) which may be interested in this Focus Area, or with which you could collaborate on projects/activities.			
LIDATEC, Bib-LD Study Group, BCM Review Group, Permanent UNIMARC Committee (PUC), RDA RSC, ISSN Centre			

Focus Area 3			
Promote the ISBD standards (Update and the New ISBD) and the ISBD vocabularies to various communities			
IFLA Strategic Direction			
2. Inspire and enhance professional practices			
3. Connect and empower the field			
4: Optimize our organization			
Key Initiatives			
2.2	Deliver high quality campaigns, information & other communications products on a regular basis to engage & energise libraries		
3.3	Support virtual networking and connections		
4.2	Effectively mobilise our human resources and networks		
4.4	Increase our visibility through excellent and innovative communications		
Funding Needed	Projects/Activities	Tasks & Responsibility	Timeframe
<input type="checkbox"/>	Implementing CoS Communication Strategy in promoting several groups' work <ul style="list-style-type: none"> Highlight activities of ISBD through various mailing lists & IFLA's newsletters Advertise activities through social media profiles 		<i>Ongoing</i>
<input type="checkbox"/>	Review and update all the ISBD documentation on the website and add new documentation as it becomes available (ToRs, Reports, ...)	<i>Website Task Group with concerned Groups and TFs</i>	
<input type="checkbox"/>	Website re-organization <ul style="list-style-type: none"> New proposed structure for the ISBD RG website (Done) Establish a Website SG, including membership and ToR (Done) New website implementing (to start soonest) 	<ul style="list-style-type: none"> <i>ISBD RG Chair, Information Coordinator</i> <i>Website Task Group</i> 	<i>Started in August 2020- ongoing</i>
	Maximize the use of the ISBD RG mailing list <ul style="list-style-type: none"> Get more frequently in touch with the ISBD community Increase ISBD mailing list membership 	<i>ISBD RG, Chair</i>	<i>Ongoing</i>
<input type="checkbox"/>	Webinars and online events <ul style="list-style-type: none"> Dedicated webinars to present results and achievements Interactive sessions connected to ISBD RG meetings Co-arranged webinars with other IFLA standard bodies under CoS auspices 	<i>ISBD RG ISBD RG, Chair with Chairs of relevant IFLA professional units</i>	<i>TBD according to work progress</i>
	ISBD Review Group programming in the Virtual WLIC 2021, possible items: <ul style="list-style-type: none"> Presenting in Virtual Open Sessions Business meetings open to observers Arrange a WLIC 2021 daylong meeting/webinar open to observers 		<i>TBD after being informed by IFLA on the form of WLIC 2021</i>
How will you communicate your activities and results?			
<i>In meetings, through emails, through message board on Basecamp -Activity reports to CoS and IFLA HQ</i>			
How will you measure the impact of your activities?			

Interaction with emails/Social media - Feedback from members – Virtual/physical meetings attendance (feedback forms/surveys after events)

Identify other Unit(s) which may be interested in this Focus Area, or with which you could collaborate on projects/activities.

IFLA Committee on Standards, BCM RG, LIDATEC, LD Study Group, Liaised bodies / IFLA Metadata Sections

Project Funding Request 2020 – 2021

Name of Professional Unit: ISBD Review Group

Project or activity <i>Use your list above</i>	Will rely on Committee on Standards allocated funds to support <i>Area 1 activities (ISBD Revision)</i> , should face-to-face meetings become possible.
Resources and Amount of Funding For what do you need resources in relation to this task? What is the estimated amount of funding required for these resources? Refer to the Project Funding Request Criteria.	Will fill in due course.
Estimate time and cost. <i>Give a breakdown of the tasks in your project that require funding . Give an estimate for the work time and funds dedicated to each task.</i>	Pending on COVID-19 situation developments and as allocated by the Committee on Standards
Reimbursement. When would the money need reimbursement? <i>Usually reimbursements are made following completion of the work, however, pre-payment can be arranged in some circumstances</i>	Per IFLA's rules and procedures