



**Library Services to People with Special Needs Minutes for  
Standing Committee Mid-Year Meeting**

Mar 11, 2021 (Thu)

Location:

Zoom Meeting

**Members present:**

Nancy Bolt, Chair (The United States of America)

Helen Chan, Secretary (Hong Kong (China))

Janet Lee (The United States of America)

Misako Nomura (Japan)

Anna Sieberns (Germany)

Lisa Krolak (Germany)

Ingrid Källström (Sweden)

Maela Uvodic (Croatia)

Erlend Ra (Norway)

**Apologies**

Marie Engberg Eiriksson

Maria Isabel Gutierrez Sanchez

Dolores Carungui

**Corresponding members**

Heidi Carlsson Asplund (Sweden)

Aly Velji (Canada)

**Observers**

Gerhard Peschers (Germany)

Anya Feltreuter (Sweden)

Mohit Garg (India)

Dipendra Manocha (India)

Bonnie A Dedem (The United States of America)

Saskia Boets (Belgium)

Delaina Massie (The United States of America)

Dalia Balcytyte (Luthania)

Naoko Nakajima (Japan)

Mateja Lesar (Slovenia)

Jessica Barowitz (The United States of America)

Matsudo Hiroyo (Japan)  
Maria Isabel Abalo (Buenos Aires Argentina)

## **1. Welcome and Introduction**

Section Chair, Nancy Bolt, welcomed the Standing Committee Members, Corresponding Members, guests and visitors of the meeting. She clearly stated the purpose of this Mid-Year Meeting as

- 1.1. Report on and discuss current LSN activities
- 1.2. Plan and decide on LSN future activities
- 1.3. Discuss LSN membership and elections

Nancy invited the guests and visitors to join LSN. She expressed her thankfulness to Helen Chan, Secretary of LSN section, for setting up the zoom meeting with live captioning and taking minutes today before the Standing Committee Members and Corresponding Members introduced themselves.

## **2. Approval of LSN SC Meeting Minutes**

- 2.1. LSN Minutes for the SC Meeting of Oct 8 2020 was sent to SC and Corresponding members before the meeting.
  - 2.1.1. Approval of minutes for the Mid-Year Meeting of Oct 8, 2020: Lisa Krolak moved to approve. Misako Nomura seconded. It was passed unanimously
  - 2.1.2. Janet will post it online after the meeting today.

## **3. Chair's Report**

### **3.1. IFLA Governance changes:**

IFLA's Governing Board worked to develop a new governance structure for IFLA after consultation with Members and volunteers. The new governance structures, will only enter into force from the day following the August 2021 General Assembly. The new structures focus on stronger regional representation. There will be eight Professional Divisions, up from five now, each of which will have a similar, manageable number of Professional Units. There will be increased support from the Division Chairs and IFLA HQ for activities that align with and enhance IFLA's Strategy. Information Coordinators are officially included as Officers. There are no longer corresponding members, but it is possible for Sections to co-opt up to five additional members to boost geographical diversity. These additional members will not be expected to attend WLIC meetings. Furthermore, Section Standing Committees can also top-up members if they have fewer than 20 people. Sections can also appoint mentors, in order to support new members to engage most effectively. Special Interest Groups continue to exist, but will now have a committee of up to 9 members to support them in their work. They will only be able to operate for two four-year terms before either.

### 3.2. IFLA Guidelines for Professional Library and Information Science (LIS) Education Programmes

One of the roles of LSN is to insert accessibility language and assistive technology into as many different guidelines and programs as possible. The goals of the IFLA Guidelines for Professional Library and Information Science (LIS) Education Programmes include diversity and accessibility. Nancy responded to IFLA's Education and Training Section about it, particularly on assistive technology and individual needs of people with disabilities.

### 3.3. Marrakesh Treaty

LSN was invited to work with the LPD section on a project that they want to start on the Marrakesh Treaty with the European Union. Nancy and Helen will work on it.

### 3.4. Guidelines

We are working on the guidelines for refugees, immigrants, migrants, and asylum-seekers. The project was delayed due to the pandemic. A survey was sent out and 283 responses from 33 countries were received. An in-depth interview will carry out after the survey to ask some follow-up questions. The guidelines are co-sponsored by IFLA Library Services to Multi-Cultural Populations and Libraries Serving Persons with Print Disabilities and the Women, Information, and Libraries Special Interest Group.

## 4. Financial Report

LSN received 500 euros for the editor of the Guidelines for Library Service to People Who are Deaf, Hard of Hearing and Deafblind. We have received grant for the Prison Library Guidelines and accessibility guidelines. We have also received funding for the closed captioning of the joint webinar from the Information Literacy section and LSN section entitled "Using Universal Design for Learning to Enhance Information Literacy Programs: Online and in the Library". Thank you Megan Price, IFLA Professional Support Officer, for her tremendous support over accessibility matter of the joint event.

## 5. Status of each set of Action Plan Project:

### 5.1. IFLA conference accessibility

An accessibility report was sent to IFLA by Nancy Bolt after WLIC 2019. LSN will continuously work with LPD on improving accessibility at IFLA WLIC even the congress goes online in 2021.

### 5.2. Deaf Guidelines

Though the project was delayed due to a number of co-authors were involved under this uncertain time. The project keeps moving forward. A good draft of the guidelines is expected to send to IFLA by Dunja and Maela in August 2021.

### 5.3. Refugee Guidelines

As Ingrid reported, the project was delayed because of COVID but was on track again. A survey was completed, and interviews were done with selected libraries. The Guidelines were in final draft for review. These Guidelines will be the focus of LSN program for WLIC in August 2021.

#### 5.4. Prison Guidelines

The draft Prison Library Guidelines will be finished in August 2021. There will be a WLIC session on the Prison Library Guidelines in 2022. Evaluation and celebration of achievements are included in the plan and take place in 2023. The project keeps moving forward on schedule.

#### 5.5. Library Accessibility Guidelines

The chair of the Working Committee had to resign for personal reasons so there was a delay in implementing this action item. Progress has now resumed with a new committee under the lead of Misako with anticipated completion in August, 2021.

#### 5.6. Joint committee with LPD

LSN and LPD will work closely on developing some basic guidelines about library services to people with disability. We can also review new websites and work together for the advocacy of accessibility online or offline.

#### 5.7. Action Plan Report to IFLA

Helen Chan will be responsible to write the Action Plan Report and send it to IFLA by Mar 15, 2021.

### **6. Nominations and Elections.**

6.1. All corresponding members terms will end August, 2021 and there will not corresponding members in the future

6.2. There is a maximum of 20 elected Standing Committee members plus five members “co-opted” in for special reasons. These must be justified to the Division chair.

6.3. There are currently 16 openings on LSN.

6.3.1. LSN Standing Committee currently has 13 members with five corresponding members.

6.3.2. 4 current members are continuing with terms that do not end till 2023

6.3.3. 5 current members are retiring as they have served two terms.

6.3.4. 4 current members are eligible for a second term.

6.3.5. 5 corresponding members are invited to be nominated to the Standing Committee

6.4. If you would like to be a member of the LSN Standing Committee, you can

6.4.1. Be nominated by an IFLA organizational member

6.4.2. Be nominated by a member of the Standing Committee

6.4.3. Self-nominate

- 6.5. Open information sessions  
IFLA offers information sessions on the new governance structures and elections.
- 6.6. Who can nominate someone to LSN Standing Committee?
- 6.7. Professional affiliates can nominate some to LSN Standing Committee. Nancy Bolt, Helen Chan and Lisa Krolak are professional affiliates.
- 6.8. Your professional association or work institution if they are members of IFLA and LSN.
- 6.9. If you are an Individual Affiliate, you can nominate yourself.
- 6.10. Certain members of the Standing Committee can make nominations

## **7. Plans for IFLA 2021 online and the fall**

- 7.1. Program on Library Service to Refugees, Immigrants, Migrants, and Asylum Seekers including
  - 7.1.1. Keynote to review Guidelines: Despina Gerasimidou, primary editor of the Guidelines, will be the keynote on the new Guidelines
  - 7.1.2. Two case studies of services from different countries: One from the United States, the other from Australia.
  - 7.1.3. It will be video-recorded for the three time-zones.
  - 7.1.4. Each session is limited to 45 minutes
  - 7.1.5. Nancy Bolt, Helen Chan and Ingrid Källström are in the project team
- 7.2. One Standing Committee Meeting
- 7.3. One joint webinar on "Managing and Marketing Social Justice and Inclusion in Libraries" in cooperation with the Managing and Marketing Section. Anya Feltreuter, Chair of Managing and Marketing Section expressed her thankfulness to Nancy Bolt, Helen Chan, and Misako Nomura who were in the program team and explained the original plan was to do a satellite meeting in Amsterdam. The joint webinar will be an online event on Oct 28, 2021. We got funding for closed captioning. We believes that if we really want the organizations to be inclusive and diverse, it has to be started at the top.

8.

## **9. Communication Report**

Janet Lee reported that

- 9.1.1. Website: updated in a timely manner. Nancy suggested to have all LSN minutes, annual plan and action plans uploaded to the website
- 9.1.2. Facebook page: LSN has two pages, Facebook pages will be down to for easy control.
- 9.1.3. Newsletter: Nancy will call for articles for another Newsletter after the meeting.
- 9.1.4. YouTube channel: LSN YouTube Channel was set up last September after the joint webinar of LSN section and Information Literacy section on "Using Universal Design for Learning to Enhance Information Literacy Programs: Online and in the Library".

9.1.5. Other: Maela suggested to upload the keynote speaker at Athens, who is a deaf blinded person, to the LSN website. She will pass the video to Janet.

10. Report on the LSN Brochure Translation

Helen reported the progress of the LSN Brochure Translation matter. The LSN Brochure was first disseminated at WLIC 2019. The easy-to-read version of the LSN Brochure was written in more natural English. With the synergy of different LSN Standing Committee members, including Nancy Bolt (English), Helen Chan (Traditional and Simplified Chinese), Misako Nomura (Japanese), Samira Zahra (Bulgarian and Arabic), Anne Sieberns (German), Ingrid Källström and Heidi Carlsson Asplund (Swedish), Knut Michael Nygaard (Norwegian) Maela Rakocevic Uvodic (Croatian) and supporters, the LSN Brochure was translated into 11 languages. Different version of the Brochure will be uploaded by Janet on the LSN website.

11. Involvement in the IFLA Virtual Events Handbook

Acting as the coordinator and technology management officer of the joint webinar on “Using Universal Design for Learning to Enhance Information Literacy Programs: Online and in the Library” were run successfully with flying color in September, 2020. Helen Chan was invited to recap the experience on handling the webinar for the IFLA “Virtual Events Handbook for IFLA Professional Units”. Helen submitted her brief summary to Megan. It will be included in the coming version of the Virtual Events Handbook.

12. Election for Officers

Regarding election and nomination 2021, LSN has have openings in the chair, the Secretary and inflammation coordinator.

13. Self-introduction of visitors

Nancy invited visitors to introduce themselves one by one.