

Library Expertise Needed Outside the Library

Implementing the Finnish Information Management Act

The Information Management Act came into effect in 2020 and imposed new requirements on Finnish public authorities, including universities, related to information management.



Requirements of the Act

- Documents' Publicity Description
- Information Management Model
- Requirements for information security and data protection
- Requirements for electronic archiving and records management

Facing the Challenges Together

- Many nationwide networks and groups were established to share the best practices and ideas.
- Joint project with six UAS was also formed to accomplish synergy effects and create best practices in information and records management.

Library's Role in the Implementation

- Provide core skills needed in the implementation: knowledge and experience in metadata, classification systems and organization of information.
- Universities have organized the implementation of the Act in different ways.

Documents' Publicity Description

Documents' publicity description aims to answer the following questions:

- what kind of information pools universities have
- what kinds of datasets the information pools include
- which information systems are related to the information pools
- what are the search parameters with which documents can be technically searched
- how personal data is processed in the information pools.

Example: Information Pool of Library and Information Services

- Datasets: library patron register; the documents related to the planning, development and production of library services; theses published in the open repository etc.
- Information systems: the library system, records management system, intranet and extranet, open repository Theseus (the theses and publications of the Universities of Applied Sciences) etc.
- Search parameters: library card number, case number, OID code, publication metadata etc.