

# 2020 Unit Annual Report

## 1. Welcome

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**Hello and thank you for submitting your Unit's 2019-2020 Annual Report.**

Some information about this form:

**Save and Continue**

If you want to leave the form and come back to complete it later, you can do so by clicking the "Save and Continue" link on the top right hand corner of the form.

A dialogue box will open, prompting you to enter in your email address.

Enter in the same email address you used to complete the form.

You will be sent an email containing a link to re-access the form. You can use this link as many times as you like.

You only have to do this action one time.

To save your entries on a page, you must click "Next" at the bottom of the page before closing your browser.

**Note:** You can share this link with other members of your Standing Committee; they can edit, add information, and make changes.

If you have any questions or need assistance completing the form, please contact [professionalsupport@ifla.org](mailto:professionalsupport@ifla.org)

Thank you.

Megan Price

IFLA Professional Support Officer

[professionalsupport@ifla.org](mailto:professionalsupport@ifla.org)

## 2. Unit Information

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**Please select your professional Unit**

International Standard Bibliographic Description Review Group

**Please select your Division**

Review Group

**Name of person completing form**

Rehab Ouf

**Role of person completing this form**

Chair

**Contact email of person completing form**

[rehab.ouf@bibalex.org](mailto:rehab.ouf@bibalex.org)

## 3. Unit member contributions

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**Please describe the contributions of the Unit members.**

**Role**

Chair

**Name of Unit member**

Rehab Ouf

**Contributions**

Chair of the ISBD Review Group  
Member of the following subgroups:  
Content Update Task Force (Component parts subgroup)  
Manifestation Task Force

**Role**

Information Coordinator

**Name of Unit member**

Ricardo Santos Muñoz

**Contributions**

Information Coordinator and Chair of the Website Task Group (new)  
Cataloguing Section Liaison  
Member of the Content Update Task Force (Unpublished materials subgroup)

**Role**

Member

**Name of Unit member**

Elena Escolano Rodríguez

**Contributions**

Chair of the Content Update Task Force  
Member of the Manifestation Task Force  
Member of the ISBD Linked Data Study Group

**Role**

Member

**Name of Unit member**

Renate Behrens

**Contributions**

Chair of the Manifestation Task Force  
RSC Liaison

**Role**

Member

**Name of Unit member**

Gordon Dunsire

**Contributions**

Member of the Manifestation Task Force (Independent Consultant)

**Role**

Member

**Name of Unit member**

Saeedeh Akbari-Daryan

**Contributions**

Member of the Manifestation Task Force

**Role**

Member

**Name of Unit member**

Flavia Bruni

**Contributions****Role**

Member

**Name of Unit member**

Judit Fejes

**Contributions**

Member of the Content Update Task Force (Component parts subgroup)

**Role**

Member

**Name of Unit member**

Mélanie Roche

**Contributions**

Chair of the Bib Linked Data Study Group

LIDATEC Liaison

Member of the Manifestation Task Force

**Role**

Member

**Name of Unit member**

Iman Khairy Weheba

**Contributions****Role**

Member

**Name of Unit member**

Hollie C. White

**Contributions**

Member of the Content Update Task Force (Component parts subgroup)

Member of the Website Task Group (new)

**Role**

Member

**Name of Unit member**

Dorothy McGarry

**Contributions**

Honorary member

Member of the Content Update Task Force (Unpublished materials, Catalogic materials, Component parts and Introduction subgroups)

**Role**

Corresponding Member

**Name of Unit member**

Adelaida Caro Martín

**Contributions**

Consulting Liaison from IFLA Rare Books and Special Collections Section  
Content Update Task Force (Unpublished materials subgroup)

**Role**

Member

**Name of Unit member**

Mikael Wetterstrom

**Contributions**

Consulting Liaison from the ISSN Network  
Member of the Manifestation Task Force

**Role**

Corresponding Member

**Name of Unit member**

Massimo Gentili-Tedeschi

**Contributions**

Member of the Content Update Task Force (Unpublished materials subgroup, Consultant for music)

**Role**

Corresponding Member

**Name of Unit member**

Mirna Willer

**Contributions**

Member of the Manifestation Task Force  
Member of the ISBD Linked Data Study Group

**Role**

Corresponding Member

**Name of Unit member**

Anders Cato

**Contributions**

Liaison from Danish Agency for Culture for Katalogiseringsregler og bibliografisk standard for danske biblioteker

**Role**

Corresponding Member

**Name of Unit member**

Chris Holden

**Contributions**

Liaison from the International Association of Music Libraries, Archives and Documentation Centres (IAML)

**Role**

Corresponding Member

**Name of Unit member**

Elena Ravelli

**Contributions**

Liaison from Commissione REICAT

**Role**

Corresponding Member

**Name of Unit member**

Regina Varnienė-Janssen

**Contributions**

Liaison from Kompiuterinių bibliografinių ir autoritetinių įrašų sudarymo metodika

**Role**

Corresponding Member

**Name of Unit member**

Takahiro Watanabe

**Contributions**

Liaison from Committee on Cataloging of the Japan Library Association

**Role**

Corresponding Member

**Name of Unit member**

Ben Gu (顾犇)

**Contributions**

Contributed to reviewing the Update of the ISBD 2011 Consolidated Ed. produced by the Content Update Task Force  
Attended the virtual WLIC 2020 Business meeting

**Role**

Corresponding Member

**Name of Unit member**

Irena Kavčič

**Contributions**

Attended the virtual WLIC 2020 Business meeting

**Role**

Corresponding Member

**Name of Unit member**

Françoise Leresche

**Contributions****Role****Name of Unit member****Contributions**

If there are Unit members who have not yet been actively involved with Standing Committee work, please list them here:

#### 4. Standing Committee Meetings

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Please provide information about your 2020 Standing Committee Meetings:

**Meeting date (dd/mm/yyyy)**

03/10/2019

**How was this meeting held?**

Virtual (Zoom/Skype/etc.)

**What were this meeting's main outcomes?**

Presentation, discussion and finalization of the Action Plan 2019 – 2020.

**Meeting date (dd/mm/yyyy)**

10/06/2020

**How was this meeting held?**

Virtual (Zoom/Skype/etc.)

**What were this meeting's main outcomes?**

Mid-point Main meeting

The first of two mid-point meetings which took place to follow up on the work of the ISBD RG and the ISBD Revision, including the consequences of COVID-19, cancellation of required face-to-face meetings, WLIC 2020 cancellation on the work of the ISBD RG and Revision.

**Meeting date (dd/mm/yyyy)**

12/06/2020

**How was this meeting held?**

Virtual (Zoom/Skype/etc.)

**What were this meeting's main outcomes?**

Mid-point briefing and feedback meeting

The second of two mid-point meetings which took place to follow up on the work of the ISBD RG and the ISBD Revision, including the consequences of COVID-19, cancellation of required face-to-face meetings, WLIC 2020 cancellation on the work of the ISBD RG and Revision.

**Meeting date (dd/mm/yyyy)**

10/07/2020

**How was this meeting held?**

Virtual (Zoom/Skype/etc.)

**What were this meeting's main outcomes?**

IFLA Governance Review

Discussion of the IFLA Governance Review Proposal; reflections and outcomes were sent to the Chair of the Committee on Standards

**Meeting date (dd/mm/yyyy)**

04/09/2020

**How was this meeting held?**

Virtual (Zoom/Skype/etc.)

**What were this meeting's main outcomes?**

WLIC 2020 Business Meeting I (members, corresponding members and liaisons and observers)

**Meeting date (dd/mm/yyyy)**

23/09/2020

**How was this meeting held?**

Virtual (Zoom/Skype/etc.)

**What were this meeting's main outcomes?**

WLIC 2020 ISBD RG Business Meeting II (closed meeting to the ISBD RG members)

## **5. Successes/Accomplishments/Achievements**

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### **Accomplishment Details**

## **Briefly describe the project, activity, or output you accomplished during the period August 2019 - August 2020**

Update to the ISBD Consolidated Edition 2011

This aspect of the ISBD Revision entails producing a draft content update to the 2011 Consolidated Edition, that extends the coverage of the ISBD to a larger array of resources, especially unpublished resources, and stipulations and instructions on how to record and describe them, in addition to clarifications and refinements, augmentations, and insertion of new Elements as required.

Three subgroups were established within the Content Update Task Force, Chaired by Elena Escolano Rodriguez, for Cartographic resources updating; Unpublished resources; and Component parts. In total, this TF had one face to face meeting and 7 Zoom meetings, in addition to emails.

The Task Force produced late July 2020 an Updating draft of the ISBD standard in full. The Draft is now passing to review by ISBD RG and the Liaison and community of selected experts.

The future 2020 Update to the ISBD Consolidated Edition 2011 has achieved the following broadening of scope and enhancements:

- The content of the ISBD standard was extended to include unpublished resources of any kind, especially the manuscripts (without colliding with the archival standards used for archival collections). The ISBD, therefore, is no longer a standard only for published resources.
- The ISBD has integrated stipulations for the application of the ISBD to the description of component parts, to allow for the granular description of component parts, a step that asserts ISBD's position as an international standard that provides internationally agreed on stipulations for the different granularity needed by different types of libraries, including those which perform cataloguing of analytics.
- Broadening and refining the description of cartographic resources, by completing the stipulations for the description of celestial cartography, clarifying some stipulations and distinguishing elements already existing in the Consolidated ISBD, providing more in-depth and reorganized description of these materials.
- Creation of new elements as required by the above broadening and extensions, augmenting the ISBD glossary and appropriate Areas of the ISBD as required.
- A draft introduction for the 2020 Update of the ISBD Consolidated Edition 2011 outlining the scope of this Update.

### **Do you have a URL to this output you can share?**

<https://3.basecamp.com/3833672/buckets/15748406/uploads/2933316305>

## **Briefly describe the project, activity, or output you accomplished during the period August 2019 - August 2020**

Aligning the ISBD Standard to IFLA LRM Conceptual Model

This aspect of the ISBD Revision is concerned with transforming the ISBD, aligning it to the new bibliographic paradigm presented by the IFLA LRM Conceptual Model, which entails deconstructing the current ISBD Standard and reconstructing it on a brand new basis as needed.

The Manifestation Task Force, chaired by Renate Behrens, centralized - in the Basecamp - and studied, the documents and guidelines produced by the former IEG, as well as those produced in the past years, like the previous mappings ISBD to FRBR and ISBD to LRM and requirements. The Task Force had 4 Zoom meetings and produced a number of key documents for the transformation of the ISBD, as follows:

- A concept note by Gordon Dunsire outlining the principles and Terms of reference of aligning the ISBD to LRM-Manifestation, that was commented by members of the Task Force and finalized during a Zoom meeting.
- A Top-level set of relationship and attribute elements for an ISBD Manifestation. This fills-out the top-level framework for interoperability between ISBD and LRM (a detailed spreadsheet that sets out the core of a database for the ISBD transformation and alignment to LRM - Manifestation).
- A bottom-up analysis of transcribed ISBD elements
- List of ISBD Manifestation Statement elements and other elements integrated in the Top-Level set.

### **Do you have a URL to this output you can share?**



**Briefly describe the project, activity, or output you accomplished during the period August 2019 - August 2020**

ISBD Vocabularies and IFLA Namespaces

The ISBD vocabularies are now on the IFLA Namespaces website, allowing for their use in the semantic web and Linked Open Data applications by libraries, archives and museums and the IT communities. The ISBD vocabularies published consist of 2 Element Sets: constrained and unconstrained, and 7 Value Vocabularies as follows: ISBD Content Form; ISBD Content Form Qualified Base; ISBD Content Qualification of Dimensionality; ISBD Content Qualification of Motion; ISBD Content Qualification of Sensory Specification; ISBD Content Qualification of Type; and ISBD Media Type.

All the phases of the work have been done through the ISBD Linked Data Study Group, a sub group of the Bib Standards Linked Data Study Group, Chaired by Mélanie Roche, under LIDATEC's supervision. During the testing phase, many members of ISBD Review Group also contributed to testing the server and reviewing the ISBD vocabularies. Official tests and reports have been done by Mélanie Roche and members from her Bib Standards Linked Data Study Group, and Rehab Ouf, as Chair of the ISBD RG and CoS Liaison to LIDATEC. Their reports have been submitted to Joseph Hafner, Chair of LIDATEC, and changes were made by Joseph as required.

**Do you have a URL to this output you can share?**

<https://www.iflstandards.info/isbd>

**Briefly describe the project, activity, or output you accomplished during the period August 2019 - August 2020**

ISBD RG website

- Website reorganization: a proposed new structure for the ISBD RG IFLA website was developed by the Chair and the Information Coordinator. It was presented by the Chair along with a brief presentation developed by Ricardo Santos, the Information Coordinator, highlighting the main issues to address and the tasks involved in reorganizing the website and updating its documentation. The new structure was approved in principle by the members of the RG.

- Website Task Group: a Task Group tasked with implementing the website reorganization and rewriting project was formed and a new workspace (Baseamp) with constituent documentation was created.

**Do you have a URL to this output you can share?**

**Briefly describe the project, activity, or output you accomplished during the period August 2019 - August 2020**

Development of New Work Plan for the ISBD Revision

& Establishment of Revision's Task Forces and their Terms of Reference for the 2 aspects of the ISBD Revision:

Aspect 1: Updating the content of the Consolidated Ed., Content Update Task Force

Aspect 2: Transforming the ISBD Standard and aligning it to the IFLA LRM, Manifestation Task Force

**Do you have a URL to this output you can share?**

## 6. Communication

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**How have you communicated your Unit's 2020 work to the following?:**

	Your Unit members	General IFLA members	The field at large
Newsletter		X	X
Webpage/Blog post		X	X
Basecamp	X		
Mailing List	X		X
Social Media			

**Please comment on any communication or partnerships outside of your own Standing Committee:**

Liaisons and Work Coordination with External Bodies

Harmonization between the ISBD, ISSN and RDA standards is an ongoing activity of the ISBD Review Group, as the Review Group has in its composition Liaisons from the external bodies developing these standards. The Liaisons keep the ISBD Review Group updated about the developments in their respective institutions and standards, and vice versa to ensure that their institutions are informed about the developments in the ISBD Review Group and Revision. The Liaisons from ISSN Network (Mikael Wetterstrom) and RDA RSC (Renate Behrens) are also members of the Task Forces to better concretize this harmonization and reflect it in the technical work of the ISBD Revision. The ISBD Review Group also have liaisons from other Sections in IFLA like the Rare Books and Special Collections, and other external bodies like IAML, and their role has been essential in developing the 2020 Update.

## 7. Additional Information

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**Please use this space to provide any additional information you would like to share about your Unit's activities for the year.**

Documents Produced During the Reporting Period

Plans

- Action Plan 2019-2020 (requested by IFLA HQ, published)
- New Work Plan for the ISBD Revision
- Terms of Reference of the ISBD Revision Task Forces

Reports

- Minutes of the post WLIC 2019 daylong meeting, by the Chair of the former IEG (Friday 30, 9.30-16.30, Premises of the Friends of Music Society, Athens Concert Hall, MAICC)
- Report by the Chair of the ISBD Review Group on the post WLIC 2019 daylong meeting (see previous)
- Annual Report 2018-2019 (requested by IFLA HQ, published)
- Unit update Report (requested by IFLA HQ, submitted to IFLA's Support Officers)

Articles and Publicizing Activities

- An article by the Chair of the ISBD RG introducing and detailing the work of the Revision of the ISBD was contributed to the IFLA Metadata Newsletter, December 2019 Issue.
- Translation of the ISBD into the Slovenian language has been published on the Translations of ISBD webpage, and the news about it was conveyed to the ISBD Community of users and relevant mailing lists.

## 8. Action Plan

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**2020-2021 Action Plans are due October 1, 2020. If you already have your 2020-2021 Action Plan ready, you can upload it here.**

[ISBD RG - Action Plan 2020-2021 Final 20201012.docx](#)

