



Attendance

Present: Athena Salaba USA, Ulrike Junger GERMANY, Ana Stevanovic SERBIA, Drahomira Cupar CROATIA, Harriet Aagaard SWEDEN, George Prager USA, Chris Oliver CANADA, , Rehab Ouf EGYPT, Jane Makke ESTONIA, Caroline Saccucci USA, Aida Slavic NETHERLANDS, Judy Jeng USA (ALA Liaison), Sally McCallum USA, Jean Maury, Pat Riva CANADA (observer), Tharwat Al-Olaimi (observer), Michele Fenton (observer), Emily (observer)

SC1

1. Welcome

Athena informed that we will be recording the meeting for the purpose of ensuring that the Minutes are accurate.

Introduction round.

2. Approval of the Agenda

Aida moved to approve the agenda.

Chris seconded the move.

The Agenda was approved

3. Approval of the Minutes of the Spring 2020 Virtual Meeting (16 March 2020)

Chris moved to approve the minutes.

Caroline seconded the move.

The Minutes were approved.

4. Financial report

4.1 2020-2021 Funding Requests – due 1 October 2020

No funds requested this year. Let Athena know if any WGs would like to request funding.

Caroline: What happens with the funds that usually go towards the social? Do the funds get moved to the next year?

Neither Athena nor Elise know the answer but will investigate.

5. Section Development since the last meeting

5.1 Working Groups

5.1.1 Genre/form WG

Ana: Meeting in July and Athena shared a link to the meeting. 8 participants and 1 observer. Last year in Athens, Google accounts were connected to Basecamp because of difficulties in adding documents directly to Basecamp. All work is now available in this Google account. Ongoing project regarding developing lists of resources for Genre/Form and making list available. Two documents ready to publish on webpage, along with link to Google form open to public to gather information about genre/form resources. Would like to redesign the webpage first and reorganize for ongoing and past



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SC2: 17 Sept. 2020, 12:00-13:30 EDT

projects so that information is easier to find, before publication of documents. Group has decided to revise tasks. New deadline for publication and redesign is October, during which time the WG will coordinate with Harriet and Caroline to update the webpage. Have thought about a few online events, to be discussed at next meeting.

5.1.2 Subject Access in the Digital Age WG

Harriet: Not much news about the WG. Last meeting held in March, not much work done since then. Not enough material gathered so we need to regroup and discuss how to proceed and if we need to shift focus. Interesting subject, but scope is perhaps too broad.

Elise: Agree that the scope is too broad. Perhaps focus on CCQ special issue?

Athena: Should revise what we're focusing on because it becomes outdated quickly. A lot of time sensitive issues. Maybe editors of a special issue of CCQ, work on a call for papers?

Caroline: Likes idea of special issue of CCQ. Might get more feedback in a professional journal. May help spread word that our section helps edit special issue. Would provide focus and allow anyone working on the concept of automatic indexing submit. Heavy publication burden amongst academics in U.S., so special issue may work really well.

Athena: A lot of projects also in Europe. Should have a wide distribution of the call for papers.

Caroline: When do we as a WG need to discuss this further?

Athena: Standing Committee can provide guidance, but WG needs to make final decision.

Harriet: Sent out email a few weeks ago and encourages WG members to respond. We should set up meeting to discuss what to do.

Ana: Recommends brainstorming meetings on particular topics. Very good experience in Genre/Form WG.

5.1.3 Subject Access Education WG

Aida: New WG proposed in Athens. Small glitch getting started because it was unclear who would lead the group. Kick-started group on March 17 via email. Discussed name and how to share documents (Google documents and Basecamp) and scheduled some virtual meetings. First meeting scheduled for April but was postponed until fall. All members of SAA invited to share and read documents. Experts also invited to read and share documents. Four action areas: Education and knowledge regarding SAA; Identify competencies and skills; Liaise with other relevant groups; Produce analysis in education through interviews and surveys. Arranging first Zoom meeting. Webpage is not updated yet with information about the Working Group. Need to send information for webpage and next Zoom meeting to Harriet. May 30 short summary report sent to Athena with plans for action and background literature. Hope to proceed quickly.

5.2 Report on other actions undertaken by the Section in 2019/2020 (memberships,



liaison)

Athena: We have ca 75 members. Primarily institutional members from around the world. Some national associations and a few individual members. Any reports from liaisons with other groups or corresponding members?

Caroline: Helped Andreas Kempf edit article from their library for submission to the journal of ISKO (Knowledge Organization Journal). Great article on the use of the thesaurus they are using and its application in the wider community and wiki-community.

5.3 Section Newsletter + Section Blog

Harriet: Newsletter published in June. Pleased with the submissions in the newsletter. It is working quite well. Next meeting in October. Call for articles for December's issue will come after meeting in October. Section blog isn't working quite as well. Not so much written there. Encourages more members to publish there. Difficult to find things to write about during the Corona-spring/summer, since most conferences have been cancelled or postponed.

Caroline: Maybe it would help if we had a schedule for publishing material to the blog. Maybe publish information about the WGs?

Athena: Might be too much with two venues. Blog might suffer as a result since Newsletter has a bigger audience. Most people have so much else going on, so difficult to get people to find time to write articles for the blog.

5.4 Corresponding members

We have three corresponding members.

6. Website reorganization

No official information, but at roundtable it was revealed that there is an issue with a vendor doing the website redesign. HQ still hopeful that it will happen, but there are many, many challenges. SAA has been considering getting translations for our webpage but has waited for redesign.

7. SAA Annual Report – due 1 Oct 2020 (online form) + SAA Action Plans (2019-2020) – due 1 Oct 2020

Please let Athena know if there are any more meetings so she can include these in the report. She will send draft and reminder before October 1.

SC2

8. Updates on 2020 Conference Programme

8.1 Open Session

Due to a misunderstanding, none of the abstracts we received in the CFP for our open session were written as full papers. Opportunity to think new for next year.

8.2 Metadata Session



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Would like to hold a virtual Metadata Session which would focus on a particular topic of common interest and possibly include speakers. Have decided to set up task force with members from the three standing committees to determine theme for session. Cataloguing has nominated four volunteers. Bibliography would like to join but think October is too early. They have nominated a few volunteers to work on the task force (from the planning committee for Bibliography's Open Session). Athena has indicated that October is too early for us, as well. Chris volunteers to be on task force from SAA. Athena will send email to solicit more volunteers.

9. Nominations and Elections

New structure proposed which will be considered at General Assembly. No major changes to section structure. Seven members' terms in our group will expire in 2021. Elections will be done after new structure is accepted at General Assembly.

Harriet reminds members who are interested in a second term to procure nomination.

10. 2021 Rotterdam Conference Plans (19-26 August 2021)

Theme:

Open session:

No information at this point about theme or timeslot for Open session.

Pat: Bibliography has tentatively agreed on a theme and that they would post a call for papers instead of automatically reinviting accepted papers from 2020 Open session.

Athena: We could think of a theme but wait until January before we take any action. Theme will be the same, whether it ends up being live or held as a webinar.

Harriet: Has attended an IFLA webinar about webinars. We could use the IFLA platform if we would like to arrange a webinar.

Athena: Would we like to collaborate with another section? Will arrange a meeting later this year and suggest a meeting to find a work on finding a theme.

Chris: Good topic for 2020 Open session. We may be able to get better papers for the coming year, so that we can reuse work that the team did last year.

Harriet: Ethics and automatic indexing will likely be interesting next year as well. We can either do this alone or with Knowledge management.

Aida: Volunteers to be on team to look into themes for 2021. Will be on team to look into themes for next ISKO and can suggest topics based on what is suggested there.

Tharwat: Suggests a possible topic: Knowledge organization systems in health services, in light of current pandemic. Linked Data and enhanced subject information in health services.

Chris, Rehab, Tharwat and Harriet will join Aida in team to look into topics.

11. IFLA matters

11.1 Governance Review

Athena: Several roundtables over past months which garnered a lot of good feedback from various groups. Uncertainty how the suggested Regional Groups will work with the Professional Groups. HQ has set up a website with FAQs GB will finalize proposal for September 17th. Will be put to vote in General Assembly in November.

A lot of discussion about new structure of Divisions and how Sections will be



included in these.

Rehab: Feedback from roundtable attended was that there should be more equal numbers of sections in divisions. Discussion about gathering divisions by function. Seemed that HQ welcomed this idea. No conclusion was reached. Very concerned about the fact that corresponding members may be banned and replaced by five regional representatives that don't need to attend but have equal voting rights. Second concern is that sections need members that have experience navigating IFLA. If we allow for members that don't need to attend, it is difficult to see how they and the sections will benefit. At African regional roundtable, there was concern about how regions in Africa will be divided. Professional sections will continue to lead IFLA on professional matters.

Athena: Members can be in both Regional and Professional units. Caucus in the two will be very different.

Caroline: Heard through Professional Grapevine that there is concern that the Review Groups will have to go through another level for approval.

Rehab: Proposal that different review groups will be reporting to different caucuses. Will have to submit proposals. Have expressed their position, which was quickly accepted by the standard review groups. Now reporting and advising to the Governing Board and Committee on Standards. Happily solved with the situation. Need to keep experts and talent to continue to develop the work.

Pat: Changed structure on reporting, so it's not secondary. Not worse than current situation. Also wonders how sections will work with regional members. This will probably affect sections more than how sections are grouped in divisions.

Athena: Will we lose expertise when terms are over, can members continue to contribute, etc, led to discussions regarding proposals for new types of structures. We will have to look at new revised proposal after September 17th meeting.

11.2 General Assembly

Looking into allowing for remote voting and hoping this will pass since a lot of sections looking into it.

12. Unfinished business or updates from the first meeting

13. Other business

Harriet: Will send information about IFLA webinar tool by email.

Athena: Will send summary of major points. Thanks everyone for all their contributions and hopes to have more news about next year shortly. Wishes a wonderful day and upcoming weekend.

Adjournment