



**IFLA Section  
Bibliography**

Minutes of Bibliography Section  
Business Meeting II  
Teleconference (Zoom), 9 October 2023

## Attendance

### Bibliography Section Standing Committee

Rehab Ouf (Egypt), Maud Henry (Belgium), Isabel Ayres Maringelli (Brazil), Annette Dortmund (Netherlands), Haliza Jailani (Singapore), Kazue Murakami (Japan), Marina Neshcheret (Russian Federation), Linda Jerrewing Strömberg (Sweden), Lobel Machala (Croatia), Paweł Leleń (Poland), Tiziana Possemato (Italy), Satu Niininen (Finland)

### Invited speakers

Athena Salaba (United States of America), Mathilde Koskas (France)

### Observers

Pavla Hartmanová (Czech Republic), Julijana Nadj-Guttandin (Germany), Bonnie A Dede (United States of America), Pat Riva (Canada), Heba Sayed (Egypt), Dorota Siwecka (Poland), Vojtěch Malínek (Czech Republic), Marie Balikova (Czech Republic)

### Apologies

Rebecca Higgins (Australia), Renate Goempel (Germany)

### Absentees

Ainagul Nurseitova (Kazakhstan), Florence Tfibel (France), Sandra Gisela Martín (Argentina)

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## Welcome and introductions

Rehab Ouf (Chair) welcomes everyone and all attendees introduce themselves.

## Approval of the agenda

Rehab Ouf suggests moving agenda item number 5 (Follow up on Satellite Meeting) before item number 3 (Division H chair update). The agenda is approved with this amendment.

## Follow up on Satellite Meeting

Mathilde Koskas is invited to talk about the follow up on Satellite Meeting on Universal Bibliographic Control and the future of IFLA metadata standards that took place at KBR (Royal Library of Belgium) on the 18-19<sup>th</sup> August 2023. The outcome was that the UBC declaration is still important but it needs to be updated.

Mathilde's proposal is as follows: set up a working group for a period of one year, whose task will be:

- to find what form would be better suited to the new context of UBC, taking into account the new standards handbook;
- to prepare the redaction work that will take place the following year.

The WG would be composed of representatives from the metadata sections and the Committee on Standards - Bibliography Section being the forefront of this initiative and coordinating it. Experts and colleagues could be invited to join. The proposal has already been approved by the Cataloguing Section and Mathilde has been chosen as representative. It was discussed that this working group could be co-chaired by Mathilde and by someone from the Bibliography Section.

Pat Riva gives some extra comments: there is still a need for IFLA to take leadership in UBC and that some of elements in the statement are worded in a way that has become a little dated (especially regarding authority control and documents referred to in the UBC statement). She also mentions a report to be written by Mathilde Koskas, Maud Henry and herself about the Satellite Meeting in the next [IFLA Metadata Newsletter](#).

Athena Salaba suggests making it clearer in the title of the declaration, for example, that the scope is for national bibliographies, not for any bibliographic control.

Maud Henry mentions that the slides of the presentation are available on the [webpage of the event](#) and that some papers and slides have been added to the IFLA Repository as well. There is not much material of the Satellite Meeting in the Repository because the slides alone cannot be published, the paper is needed too and unfortunately we didn't have a paper for all the presentations. Rehab Ouf mentions the possibility to publish the material on the Bibliography section webpage. The report of the satellite meeting requested by IFLA has been submitted and is also available on Basecamp. An article will be published on the [Bibliography blog](#).

Volunteers from the Bibliography section to join the WG on UBC: Maud Henry, Rehab Ouf, Satu Niininen, Haliza Jailani.

### Division H Chair update

Athena Salaba gives an overview of the Division H Committee:

- each division has about 7 professional units
- there is a division committee that is consisting of the officers of each unit and the SIG's (convenors). This committee is chaired by Athena
- being part of a division will enhance collaboration and communication between the units
- the division chairs are part of the professional council, facilitating communication and coordination across all divisions
- as a chair of the division, Athena is in charge of reviewing the action plans and approve them. Division chairs also review and make recommendations on funding proposals.

The Professional Council discuss the professional units matters and make recommendations to the Governing Board. There are several subgroups: one is looking at handbook revisions or guidelines, another one is looking at the content of the Congress, another one looks at tools and planning, another project is guidelines for data management, another one is the review of the units, and a subgroup will create a code of ethics or conduct.

Athena encourages everyone to communicate their concerns to the officers who can then bring it to the attention of the division chair and then further to the GB.

She also explains the co-opting members, mentors and network processes.

Athena mentions the last meeting of the GB that confirmed there will be no WLIC 2024. For the 2025 congress, there was no bid so the GB will try to do targeting solicitations of bids. The GB will be discussion options. Athena mentions the possibility of having a unit mid-year event or a collection of events from different units as part of the floating ideas at the moment.

Rehab mentions her concerns about not having a WLIC in 2024 and feeling clueless about what we can have instead, she asks to bring this to the GB to get directions. Guidance is needed in order to prepare the action plan. In the meantime, Athena encourages us to start conversations on alternative events.

Tiziana Possemato reacts on the cancellation of WLIC 2024 and underlines this is a specific historical moment, saying that alternative proposals could reduce the historical impact of the decision.

Haliza Jailani, who is also a member of the RDA board, proposes to hold an event together with the RDA board. Rehab thanks her for this important initiative that will be discussed.

### Chair's updates & news from IFLA

Rehab Oud mentions Infinity, which is the new tool for the action plans, and says it's a collaborative tool that can boost collaboration.

IFLA HQ have shared the list of Bibliography's section members (individuals and institutions), we will get in touch with them to introduce ourselves and the work of the section.

### Common Practices (translations, next steps, volunteers)

One of the ongoing projects of the section is the [Common Practices for National Bibliographies in the Digital Age](#). It is an informing document that covers the essential aspects of organization, the structure, the tools, etc. for a national bibliographic service.

This resource needs to be revised and continually updated to remain relevant. There was a 2022-2023 revision plan that includes items to revise like formatting, content (expanding and updating examples), revision proposals chapter by chapter.

Translations of the CP:

- complete: English, Italian, Spanish and Chinese
- ongoing: French, Persian, Arabic
- announced: Brazilian-Portuguese

Members of the CP WG: Tiziana Possemato, Linda Jerrewing Strömberg

## National Bibliographic Register (next steps, volunteers)

The other ongoing project is the National Bibliographic Register, which is a resource made of profiles contributed by national bibliographic agencies from around the world. Is it ideal for understanding how others bibliographies are organized, their services and standards used.

The main tasks of the working group are:

- collecting and analyzing the profiles to provide a survey of the state of the field
- soliciting new and updated profiles
- updating comparative data

There is a project plan to develop the NBR and the WG is also updating the template. The infographics recently created by Rebecca Higgins could be used for communication through different channels and to get new contributions.

Members of the NBR WG: Rebecca Higgins (coordinator), Maud Henry, Satu Niininen, Annette Dortmund

## 2023-2024 Planning

### Action planning timeline

We are expected to develop the Action plan for our Section in October 2023, we will then finalize it together and then we will need to submit it before the 31th October. We will be planning for one year for now.

Mid-March 2024, we can review and provide a formal update to the plan.

### Projects and working groups (continuing, new)

- 1) Common Practices (ongoing – see above)
- 2) National Bibliographic Register (ongoing – see above)
- 3) Working group on UBC declaration (new – see above)  
Bibliography Section: Maud Henry, Rehab Ouf, Satu Niininen, Haliza Jailani  
Cataloguing Section: Mathilde Koskas  
Committee on Standards: Pat Riva (informally interested)
- 4) Working group on Accessibility Metadata / Accessible formats (new) as part of the broader Network for Accessibility Metadata to create guidelines on how to represent accessibility metadata in the catalogue. The national bibliographic agencies having a direct line to the publishers, the legal deposit and copyright, they certainly are a major player in the field. The Bibliography Section will be a founding sponsor of this new network.  
Volunteers to join the WG: Satu Niininen (chair), Kazue Murakami, Linda Jerrewing Strömberg, Tiziana Possemato
- 5) National Bibliographies and New Technologies (new - name yet to be determined) working group that will be dedicated to national bibliographies metadata and ICT technologies like AI, linked open data, the semantic web.  
Volunteers: Tiziana Possemato (chair), Rehab Ouf, Isabel Ayres Maringelli, Lobel Machala, Annette Dortmund

## Events planning and collaborations

Before the WLIC cancellation, our idea was to be more energetic and proactive by developing a series of virtual events and collaborate with other units related to our field for those webinars of series. We look forward to receiving more guidance soon on what events we can organize and how.

A project space will be created on Basecamp to collect ideas for the events.

## Section communication

### Website, blog, mailing list, repository

Isabel Ayres Maringelli (Information Coordinator) is responsible for updating the section webpage on the IFLA website. She encourages members to send suggestions for the website communication.

Rehab brings also the idea of sending updates of our work and activities to the members of the Bibliography Section (individuals, institutions).

Further discussion on the different communication channels will take place during the following SC meeting.

### IFLA Metadata Newsletter

Rehab Ouf suggests we should add a submenu for the [IFLA Metadata Newsletter](#) on our webpage.

Our previous coordinator from the section for this newsletter, Jay Weitz, has retired a couple of months ago. Rehab has been in touch with him because he's still eligible to continue as a SC member, but he is willing to step down.

The new coordinator will be Isabel Ayres Maringelli. Rehab also invites SC members to contribute with articles in the newsletter and submit a short text to present themselves and their work as new member with a picture (not mandatory).

### SC internal communications

Basecamp is a platform where we can communicate, manage projects, store documents and schedule work. Maud Henry (Secretary) invites all new members to browse through the platform to familiarize themselves with it. To do lists can be created, you can communicate via message boards, Campfire and Pings (chat). The calendar will be used for the meeting dates and events organized and related to our Section, suggestions are welcome.

New spaces will be created for the new projects of our Action Plan.

The important information is shared via email and Basecamp, suggestions to improve the circulation of information is always welcome.

Two mailing lists: Bib Sc [bib-sc@iflalists.org](mailto:bib-sc@iflalists.org) ; bibmail [bibmail@iflalists.org](mailto:bibmail@iflalists.org)

## Future meetings

Main meetings are the two business meetings and the mid-year meeting. We will also have regular meetings on a monthly basis.

As an international group, we have members from almost all the time zones, it is challenging to find a convenient time for everyone.

Maud Henry will post the file with proposed time slots so that everyone can have a look and approve it.