



Approved Minutes  
October 2024 Professional Council Meeting  
Thursday, 3 October 2024, 09:00-11:00 AEST  
Hybrid – Supreme Court of Queensland Library

**Present:** Te Paea Paringatai (Professional Council Chair), Marian Morgan Bindon (Chair, Division Committee A, and Professional Council Vice-Chair), Lisa Janicke Hinchliffe (Chair, Division Committee B), Ann Okerson (Chair, Division Committee D), Russell Lynch (Chair, Division Committee E), Samira Zahra (Chair, Division Committee F), Edmund Balnaves (Chair, Division Committee G), Athena Salaba (Chair, Division Committee H), Diane Koen (Chair, North America Regional Division)

**IFLA HQ team:** Megan Price (IFLA Volunteer and Community Mobilisation)

**Apologies:** Karin Byström (Chair, Division Committee C), Ayanda Lebele, (Chair, Sub-Saharan Africa Regional Division), Saif AlJabri (Chair, Middle East and North Africa Regional Division), Helen Mandl (IFLA Deputy Secretary General), Sharon Memis (IFLA Secretary General), Vicki McDonald (IFLA President),

**Observers:** There were 3 observers present

### **Welcome and Apologies**

The Professional Council Vice-Chair, Division Committee A Chair provided a welcome to the country and welcomed the Council and observers to the Supreme Court of Queensland Library.

The Professional Council Chair acknowledged the generosity of Marian, her team and the Supreme Court of Queensland Library for hosting the Council and observers.

#### **1.0 Approval of agenda**

**Resolution:** The agenda was approved

#### **1.1 Approval of Minutes from August 2024 meeting**

**Resolution:** The minutes were approved

#### **2.0 \*Items for information only**

##### **2.1 Professional Unit updates**

### **The Council noted the report**

#### **2.2 PC Funding update**

### **The Council noted the report**

## 2.3 Actions from previous meetings

### **The Council noted the report**

## 2.4 Standards and publications

### **The Council noted the report**

## 2.5 Action Plans and Annual Reports

### **The Council noted the report**

## 3.0 Strategic matters for discussion (100 minutes)

### 3.1 **Governing Board Working Group update**

- Code of Conduct for Volunteers

An update on the Code of Conduct for Volunteers was provided. Extensive feedback was received from volunteers, with an overall positive reception. As a result of this comparative analysis, a need for balance between the two codes was noted. Feedback and input will be carefully considered and inform the final iteration of the Draft Code and recommendations for the GB in December.

The Chair noted that the code will become a better and refined product as a result of the feedback received.

- WLIC Review  
The WLIC Review process, including an overview of feedback and information on respondents, was provided, including the recent session on the future of WLIC at the IFLA Information Futures Summit. A report on the WLIC review will come to the Governing Board.

### 3.2 **Subcommittee Discussion**

- Tools and Data Management  
The Tools and Planning Subcommittee has merged with the Data Management Subcommittee, and the new name is the Tools and Data Management Subcommittee.
- Tools and continuity of content was raised in Basecamp and Infinity
- Proposal to have permanent emails using Google Workspace by subscribing for 1 email per unit in an IFLA domain as a way of preserving some email communication history for the unit will be explored
- MailChimp or other campaign-style email to be explored
- Funding of tools and the process for renewal was also discussed and will be part of the overall PC Funds Guidelines discussion

- The subcommittee will involve the IFLA Communications Manager in tools discussion.
- WLIC 2025
  - Overview of preliminary WLIC planning was provided. The Regional Council and Professional Council may be working in conjunction with IFLA HQ to develop the programming for WLIC 2025 in Kazakhstan (to be confirmed).
  - The following two Regional Council Members may represent the Regional Council on the WLIC Subcommittee (to be confirmed)
    - Diane Koen, North America Regional Division Committee Chair & Regional Council Member
    - Ertuğrul Çimen, Europe Regional Division Committee Chair & Regional Council Member
- Governance
  - SIG Communications plan has been developed and is underway.
  - A finalised Section review form is being reviewed and will be shared with the Sections shortly.

### **3.3 IFLA Strategy 2024-2029**

Discussion of the newly launched IFLA Strategy was discussed. A number of points are raised:

- Strategy integration with the IFLA Trend Report
- Can IFLA HQ provide some talking points that Division Committee Chairs should use
- The remainder of the 2023-2025 term is a lead in time and opportunity to hold conversations, to give committees time to digest and absorb the new Strategic Plan. Suggestions for sharing the Strategy with Division Committees include:
  - Providing a discussion question related to the strategy at your Division Committee Meetings
  - Raising the Strategy as a standing agenda item at Division Committee Meetings
  - Further discussion and coverage of the strategy by IFLA Leadership was requested.

### **3.4 Recruitment of 2025-2027 Division Committee Chairs**

The Professional Council Chair invited Division Committee Chairs to encourage members of their committees to stand for the position of Division Committee Chair in the 2025 elections.

### **3.5 Professional Council Funding Requests**

Discussion was held regarding PC funding and several points were raised for additional work on the revision of the Guidelines for 2025. Chairs of Division A, E and G will be a part of this working group to review and revise the guidelines.

### **3.6 IFLA Publication Series**

A report on the titles in process and ready for publication has been provided by the Series Editor, Janine Schmidt. A number of forthcoming titles were promoted at the IIFS Summit in Brisbane.

A new editor for the Series is being sought and a call for an editor has been launched

**Resolution:** The Professional Council approves the proposal for the title: New Frontiers on Freedom of Expression: Global Perspectives on Censorship.

#### **4.0 Division matters (10 minutes)**

- Discussion of removing individuals from committees was held.
- Discussion on ensuring accessibility to committee work for members whose first language is not English was held.

##### **Actions:**

1. The Governance Subcommittee will revise the removals process for clarity
2. The IFLA Liaison will prepare a “How to use Zoom translation feature” for Committee Officers and members
3. The IFLA Liaison will update existing guidance around the use of the IFLA Zoom platforms for official IFLA work.

#### **4.1 Co-opting**

**Note:** Co-opting closed for the term on 30 September 2024

#### **4.2 Other matters not covered in 3.0**

#### **5.0 Other matters**

#### **6.0 Closing**

Upcoming meetings

Professional Council

- 14 November 2024 - 21:00 CEST
- 13 February 2025 - 06:00 CEST
- 27 March 2025 - 19:00 CEST
- 8 May 2025 - 06:00 CEST
- 19 June 2025 - 21:00 CEST
- 31 July 2025 - 06:00 CEST

Governing Board

- 9-11 December 2024, Den Haag
- 7-9 April 2025, Den Haag