



IFLA Review Group International Standard Bibliographic Description (ISBD)

ISBD Review Group

Pre WLIC 2023 Business Meeting – 2 August 2023, via Zoom

MINUTES

Attendees:

ISBD RG members and liaisons: Renate Behrens (Chair of the Manifestation Task Force, RSC Liaison), Gordon Dunsire (member), Massimo Gentili-Tedeschi (corresponding member), Dorothy McGarry (honorary member), Flavia Bruni (member), Isabel Garcia-Monge (IFLA RBSCS liaison), Mihwa Lee (incoming member), Ederina Demo (incoming member), Rehab Ouf (Chair of the ISBD RG)

Apologies: Elena Escolano Rodríguez (member), Judit Fejes (member), Mikael Wetterstrom (ISSN International Centre Liaison), Jennifer Dimasaca (member), Hyejin Kim (member), Saeedeh Akbari-Daryan (member), Szabina Ilácsa (member), Ricardo Santos Muñoz (Cataloguing Section liaison), Anisatul-Wahida Abdul Wahid (incoming member)

1. Welcome

2. Agenda

Agenda approved without change.

3. Minutes of past meetings approval

Rehab Ouf thanked members who have reviewed the minutes of past meetings, asked if there are more comments. The deadline to amend the minutes is tomorrow 3 August 2023 end of the day.

4. ISBD RG Chair 2023 – 2025 election, membership remaining issues

4.1. Election of chair 2023 – 2025

Rehab informed the members that no one self-nominated to the position of ISBD RG Chair 2023 – 2025 despite the information communicated in the welcome and introductions meeting and in Basecamp and the reminders via emails. Stressing that no Committee/RG can go without a chair, Rehab encouraged interested eligible members (new and continuing) to ask questions or to express their concerns so she can address them. On Massimo's suggestion that Rehab would identify candidates and talk to them, Rehab reported that she already did approach an eligible member, who is currently in

summer holidays, who informed her they may re-consider taking the position should there be no other candidates.

Action: In case no one approaches Rehab in the following days with the desire to become the ISBD RG Chair 2023 - 2025, she will talk again to the interested member upon their return from their holidays.

4.2. Co-opting expert advisors

Rehab informed the members that IFLA HQ advised that co-opting expert advisors will be undertaken by the incoming Review Group committee, likely with the same timeline as the co-opting call for Sections, which will be after WLIC 2023.

5. Chair's update

5.1. Chair's report

Rehab advised that her report as well as the plan through WLIC 2023 will be covered through the next agenda items.

5.2. Update from COS, IFLA HQ, GB

Rehab talked about the Advisory Referendum on IFLA WLIC 2024 conducted by IFLA. She reminded that, as volunteers on one of IFLA's committees, the ISBD RG members have individually received emails to express their views about the selection of Dubai, UAE, as the host for WLIC 2024 by completing a poll after reading a [briefing paper](#). Today is the last day to complete the poll.

The briefing paper outlining the background and reasons for the decision, revealed issues of censorship that are against IFLA's and librarians' values, but also issues in favour of geographical inclusivity, representation and participation as among the main objectives of the new governance. The risk of not having a congress at all in 2024 if Dubai is to be rejected is a major concern. This will be a tremendous loss and a missed chance for the whole library field and community.

6. Development of the Standard: ISBD for Manifestation Revision updates

Renate Behrens said that the work of the 2 Task & Finish groups that joined the Manifestation Task Force for Examples and for Granularity and Prescriptiveness has made important developments in the ISBDM. The Manifestation Task Force is now at the final stage of the development of ISBDM, and is starting the review process phase soon after the WLIC 2023. The review process will start by an internal review by the Manifestation Task Force for completeness and coherency as well as an editorial review for proofreading; this will be through end of August 2023. The second phase will be the review by the ISBD Review Group and its approval, which is planned for Fall 2023, emphasizing that this is an important review and assessment before the work can go out. An expert review by other IFLA units and external standards bodies is planned from mid-January through mid-March 2024. Finally an official world-wide review for the ISBDM, before the submission to the Advisory Committee on Standards, is planned in Spring 2024.

Gordon Dunsire invited the members to discover and get acquainted with the [ISBDM Demonstrator](#) hosted on the GitHub website (<https://www.iflastandards.info/ISBDM/>), all

with noting that the content of the ISBDM is still not final. Rehab reminded that the Demonstrator is a temporary solution showcasing the potential of delivering the ISBDM as an online interactive tool. This is to catch up with the timeline of the review phase, until a full-fledged integrated permanent online publishing platform is developed.

7. Text about ISBD RG in IFLA Handbook

Rehab informed the members that she reviewed the text about the ISBD Review Group in current edition of the IFLA Handbook. She provided new terms of reference for the ISBD RG reflecting its mandate and strategic role within IFLA. Taken from the IFLA's archived website, the current text in the Handbook is tied to an action plan preceding 2018, thus referring to an older state of things and superseded standards and conceptual models. The new text is making the terms of reference specific to the role of the ISBD RG, not tied to specific action plans. The new terms of reference were approved by the Chair of the Advisory Committee on Standards and will be enclosed in an new release of the IFLA Handbook to be issued soon.

8. Website

The ISBD RG landing page has been completely redone to enclose detailed information about the ISBD RG. This includes the role and mandates of the RG, its composition, its affiliation to the Advisory Committee on Standards, its connections to other Review Groups and IFLA sections, and its relationships with external standards bodies.

Other works will follow in the coming days, including the creation of new submenus for new content about the revision task forces, and the renaming of other submenus for more organization. The part about the history and the origin of the ISBD has been redrafted, sectioned, and augmented to show the development of the standard over the years, until the current updating and transforming Revisions started in 2019.

Update:

9. Annual Report 2022 – 2023

The Provisional Annual Report 2022 – 2023 which encloses the works of the ISBD RG until 31 July 2023 has been submitted by the Chair by the deadline of 1 August. The “Final” Annual Report 2022 - 2023 is due 15 September 2023 to include the activities of the ISBD RG in WLIC 2023. The provisional report will be put on Basecamp by the Chair for members' review and amendments by the deadline of 1 September 2023.

10. ISBD RG Collaborations

10.1. WG on integration of IFLA metadata standards

Rehab reported about the latest activities and outputs of the Working Group on Integration of IFLA Metadata Standards, a working group established in the Advisory Committee on Standards composed of the chairs of the Review Groups and the 3 metadata sections and other members. Rehab, Renate and Gordon are members of this WG.

Working through monthly Zoom meetings since December 2022, and inputs by chairs of review groups and sections and other members, the WG has recently finalized a document

enclosing recommendations for the Advisory Committee on Standards for better integration of IFLA metadata standards. Renate commented that these are just recommendations for CoS to study them, but nothing is considered final. It is up to CoS to consider them or develop them further or differently.

11. Matters arising from minutes and hand over issues

Rehab informed the members that she has been in contact with other parties in follow-up on pending matters and issues. She contacted the coordinator of the Romanian translation of the 2021 Update of the ISBD in the National Library of Romania, with no answer until now. The Italian translation coordinator, Elena Ravelli (ICCU liaison to the ISBD RG) reported that the translation is underway. Flavia Bruni added that changes in staff has delayed the Italian translation, but the team has been re-formed to include members from the academic sector also. She will be in contact with Rehab after the meeting about people's names including who will be the new coordinator. Rehab will handover all info about translations coordinators to the incoming Chair of ISBD RG.

12. ISBD RG in WLIC 2023, Rotterdam

This year, the ISBD RG will host an open session in the congress programme on Tuesday, 22 August 2023, 10:00 am – 11:00 am (Session ID 193). The session will be run as an informational session to update the international library community about the status of work in the ISBDM and inform about the review process and phases.

The ISBD RG will present a lightening update in the Advisory Committee on Standards open session (Session ID: 153) on Wednesday, 23 August 2023, 1:30 am – 12:45 pm.

The ISBD RG will have its WLIC 2023 business meeting on Thursday, 24 August 2023, 12:30 pm – 2:30 pm (Session ID: 183) in a hybrid format. Rehab will make the Zoom arrangements and share them with the members with the agenda of the WLIC 2023 business meeting.

The meeting was adjourned.