



1. Welcome

2. Introductions and attendance list:

In attendance:

Yasmine Youssef (Chair), ATDO, Egypt

Danielle Miller (Secretary), Washington Talking Book & Braille Library, USA

Christiane Felsmann, German Centre for Accessible Reading, Germany

Kirsi Yläanne, Celia Library, Finland

Jorunn Anna Wold, Norwegian Library of Talking Books and Braille, Norway

Irmgard Reijntjes, Bibliotheekservice Passend Lezen, Netherlands

Saskia Boets, Luisterpunt Bibliotheek (Flemish Library for Audiobooks and Braille), Belgium

Dipendra Manocha, DAISY Consortium, India

Kazuhiro Ando, National Diet Library, Japan

Dalia Balčyūtė, Lithuanian Library for the Blind, Lithuania

Koen Krikhaar, Dedicon, Netherlands

Laurette Uzan, Association Valentin Haüy, France

Jelena Lesaja, Croatian Library for the Blind, Croatia

Observers:

Kelsey Corlett-Rivera, National Library Service for the Blind & Print Disabled, USA

3. Apologies

4. Approval of the Agenda

Question: Koen: Is there an update of the action plan? Yasmine, Yes, there is the update of the annual report as the update of the action plan.

Agenda is approved.

5. Meeting minutes of previous business meetings online on August 11th and September 9th 2021 Available at <https://3.basecamp.com/3833672/buckets/6568895/vaults/4752251468>

No comments, Minutes were approved.

6. News from Professional Council

- The IFLA Handbook. The IFLA Handbook has not been published yet. The PC 'Co-opting, Mentors, SIGs, Networks, Working Groups Subcommittee is working towards completion within the next few weeks.
- The PC is reviewing the impact of the new rules introduced following the Governance review. We are seeking a solution to balance the needs and requirement of SIGs and

Sections. A general update to all Units will be provided following the next PC meeting in April.

- IFLA Website Roadmap: The need for a Website Roadmap was discussed. Functions such as Blogs were previously available on the legacy IFLA website and are a desired feature on the new website. The Deputy Secretary General, Helen Mandl, advised that a Roadmap does exist however, it is currently only available within internal IFLAHQ. The Secretary General, Gerald Leitner, advised the PC that in order for the Roadmap to be transparently published a request needs to be made to the Governing Board. The PC will make this request within the planned report for the April Governing Board Meeting.

7. Update of Annual report/Action Plan March 15th

Action Items in Progress:

- Guidelines for library services to persons with print disability (includes accessible mainstream services (less than 50%). Work started in Helsinki and Danielle is going to chair committee moving forward.
- Develop guidelines on how to use an accessibility metadata standards (less than 50%). Kirsi started by drafting survey that she will be sharing more information about tomorrow in 2nd business meeting and we are doing well.
- Online distribution systems for libraries serving persons with print disabilities (more than 50% complete). Webinar will be held jointly with midterm meeting. Webinar is scheduled, announcements have been shared.
- LPD Monthly meetings. Christiane and Saskia are working on those meetings and we will hopefully be having more in the coming months.

Action Items Not Started:

- Contribute to the development of ABC:

Comment: Kirsi: link this with metadata project. I have already been in contact with Luc Maumet. We could do one thing and touch on two items,

Christiane: We can see the connection with communication as well, we have to communicate toward disabled people so they come and use the service that ABC gives so we will need to cover this in the guidelines.

Koen: I would like to propose that we follow up on Christiane says so that we inform the non-active LPD members. IFLA is difficult with getting members, but there must be a way of contacting members that are not in the standing committee and give them an introduction so they are aware of ABC.

Christiane: I just checked and we have 138 people who are listed on mailing list. We may already have a list that we can use to contact these people and we may have some more addresses we can use to contact these people.

Dipendra: Could we create a list of people who are on GBS and on Supplementary Application so we know which members are part of services and which members are not part of these services? If we have these lists that would be helpful to know who to contact.

Saskia: We would need to contact Luc to have his experience in contacting people who do or don't want to participate for whatever reason.

Koen: Agree that we need to do this in concert with ABC.

Dipendra: We can check first with our LPD membership.

Laurette: ABC is finalizing platforms now.

Yasmine: We look at our networks who are not familiar with ABC and compare with what ABC is already in contact with and we can meet with ABC to see where we can target outreach.

Though an issue is that our committee does not target all of the world, for example Latin America.

Christiane: We are working with Braille Bricks from Lego and there is a huge community in Latin America. I could try and contact those people I know.

Yasmine: I would suggest a small working group that could work on listing potential target groups and this group could reach out to ABC to work with them on expanding their reach. We can start by maybe hosting webinar for ABC to introduce their services. Anyone who would like to participate? Koen, Dipendra, Yasmine

- Strengthen communication among existing or potential authorized entities aimed at ending book famine for persons with print disabilities

Yasmine: We have not really issued any newsletters recently.

Saskia: If you have some communications or events happening in your country or regarding authorized entities I would appreciate that you let me know so we can communicate and have a Facebook page that is alive. It is difficult to have an active Facebook page without your help. Finding activities from all the organizations, I can't do alone. It is promotion for your organization.

Koen: Should the items be in English?

Saskia: Yes, English or another official IFLA language. French is no problem. It is important to be more active on the social media.

Yasmine: One of the challenges is that the LPD social media is not reaching enough people. Would it be possible for our organization's social media to introduce or share the LPD social media pages?

Saskia: Yes, maybe we need to post on a regular basis because now maybe it isn't so interesting to share a page.

Dalia: Maybe it would be a good idea to make a plan where people can share at different time.

Saskia: Maybe we can share a plan on Basecamp.

Christiane: A plan is right, but to make a plan you need some input. We need to know who has some input and who can publish. Christiane and Saskia can talk about a plan.

- Form a joint committee on IFLA online accessibility with LSN

Yasmine: I have not been in contact with LSN and I will get back in contact with you after the Congress. Their suggestion earlier was that they would have a report. I will provide an update on this item soon.

Kirsi: This was suggested by Nancy Wold who was the chair of LSN who was the chair then, but it might be good to revisit to see if LSN is still interested.

Yasmine: Before we added this to the action plan the new chair said this was still on their agenda but I still haven't received anything.

Saskia: They have their winter meeting next week so maybe it is a good moment to ask.

- Satellite meeting in Rotterdam

Yasmine: I think this plan is still going on with Irmgard and Saskia and hopefully during the Congress we can have a planning meeting. If you are interested in starting to plan now or also volunteer to be in an organizing committee, please let me know.

Irmgard: We will do that in cooperation with our national library and we will begin planning.

Koen: Dedicon would also like to be involved.

Saskia: We talked about the topic of public libraries.

Koen: The topic as far as I know is the integration of special services into public libraries.

Yasmine: I agree, especially with the guidelines we will be working on and the work that is happening in Europe.

Irmgard: This was similar to the proposal for Athens in 2019.

Koen: I do think there are certain strict guidelines for communicating satellite meetings.

Yasmine: I'm assuming that communicating satellites for next year will be coming. But we need to be ready with a proposal. I will keep you updated with IFLA requirements for planning satellite.

8. LPD Webinar on 31st of March 2022

Title: Deep Diving into Online Library Systems

Date & Time: 31st of March, from 13:00-14:30 UTC

Dipendra:

Program:

1. Bookshare and RNIB
2. ABC's supplementary application
3. TCS and DAISY Forum of India
4. Celia and Pratsam (Finland)

9. WLIC 2022

- Who will be attending? Laurette, Danielle, Kirsi, Christiane, Saskia, Jelena, Koen, Jorunn, Dalia, Irmgard
 - Registration: Early bird until 5 April
 - Accommodation Arrangement – continue discussion on Basecamp
 - COVID-19 Information (Last Updated March 19)
 - LPD Business Meetings:
 - First meeting will be Monday March 25 for two hours
 - Second meeting will be held virtually within a month after the conference
 - LPD Open Session Approved by PC
 - Title: Information Access Through Cooperation: Models From Libraries Serving Persons With Print Disabilities
 - Duration: 90 Minutes
 - Format: Presentation Style
 - Speakers: Kirsi, Dalia, Danielle
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10. Guidelines for Services to Persons with Print Disabilities
11. LPD Survey on the use of accessibility metadata
12. Round Robin
13. Any other business
14. Closing

Minutes - LPD Midterm Meeting 2

Tuesday March 29, 2022, 13.00 UTC via Zoom.

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Jorunn Anna Wold, Norwegian Library of Talking Books and Braille, Norway

Irmgard Reijntjes, Bibliotheekservice Passend Lezen, Netherlands

Saskia Boets, Luisterpunt Bibliotheek (Flemish Library for Audiobooks and Braille), Belgium

Dipendra Manocha, DAISY Consortium, India

Kazuhiro Ando, National Diet Library, Japan

Koen Krikhaar, Dedicon, Netherlands

Jelena Lesaja, Croatian Library for the Blind, Croatia

Observers:

Kelsey Corlett-Rivera, National Library Service for the Blind & Print Disabled, USA

James Bartlett, RNIB, United Kingdom

3. Apologies

4. Approval of the Agenda

10. Guidelines for Services to Persons with Print Disabilities

- Formation and meeting of working group
- Review and revision of scope of work
- Action items and assignments
- Timeline and milestones for project
- Meetings in Dublin and Croatia

11. LPD Survey on the use of accessibility metadata

Survey will launch 31st of March 2022. Received comments from several people and received support from cataloging community and interest in sharing titles and support from ABC. They want to gather data and map what kind of accessible metadata is used at the moment. They have used Alchemer for survey. Kirsi would like 2-3 volunteers to test survey to see if there are questions that should be added and to determine who the audience should be, who the librarians should be sent to. For example, are you producing DAISY books or are you cataloging. Who are the persons that should be targeted with survey? Should there be an additional word document that people can first read the survey before filling it out online. Kirsi would also like opinion on how long the survey should be open, for example two weeks, one month, etc.

Koen would be willing to volunteer and send feedback and get feedback from Dedicon. Christiane has a colleague she will ask to take a look at the survey. Christiane thinks it shouldn't be open too long, maybe two weeks is a good window and it is important to have a reminder or maybe two reminders.

Kirsi suggests maybe to launch survey after Easter instead of March 31st. Or do people have holidays?

Saskia: Is it urgent or what will you do with the data?

Kirsi: It is better to have before summer to share with ABC. Nice to have results in May.

Koen: You also need to have some days to calibrate the results.

Yasmine: I would suggest you leave it open for one month because in some cases it might take some time to fit in the survey especially because we have a national library and a local library that have services for the blind. We have two professionals filling in the survey. It will take some time to circulate survey within our network. We also want to send to ABC and it will take some time to circulate within networks. Some questions will only be able to be answered by production expert and some by cataloging expert so it will take some time. I also think it will be good to provide the word document so data can be collected first and then the survey can be filled in.

Kirsi: I also forgot to mention it is only available in English. It seems we wait until the end of this week to get the comments and then I need to make the Word file accessible so people can use it. I will contact Luc Maumet and see what he estimates ABC will need in terms of time.

Yasmine: I also think we can ask ABC if they think the survey will be too long since they work with small organizations and see if the survey will be relevant to them.

Kirsi: The survey first question asks if they produce accessible titles and if the answer is no, then that may impact smaller organizations.

Kirsi: the aim is to find out what kind of metadata there is about accessibility.

Kelsey: Just a quick note about the NLS Audio books in ABC - those are being converted to DAISY 2.02 over time, so you will see more and more DAISY Audio books from NLS in the near future.

Christiane: Is this survey, or the results, is it interesting to put together with Dalia's survey about the ISBN in the metadata? Is this good to put together?

Saskia: I thought that it was making a new ISBN for the accessible version. Some libraries create an ISBN number for the accessible version.

Kirsi: it is an open question about the discoverability. It links to an original title, but I understood that the question was should the accessible title have an ISBN of their own but maybe it is too complicated to link these. I was thinking that we would publish this survey with the LPD mailing list but if you have other ideas to make the survey spread, it would be nice to know how to circulate the survey.

Yasmine: Is it possible to circulate through DAISY?

Dipendra: Yes.

Kelsey: I could share through the metadata task force in the US and Canada.

Kirsi: I have that task force covered.

I will people know the timeframe for publishing the survey.

Yasmine: For the survey website, do you have to put a deadline for closing on the site?

Kirsi: I'm not an Alchemer expert, but usually you can put an end date yourself, so if you don't get enough replies you can extend it.

12. Round Robin

Christiane, German Centre for Accessible Reading:

- Working with The Publishers Association in a project with LIA from Italy to prepare the topic of accessible e books. Together made up an Accessibility task force within Germany, giving workshops and webinars and published a handbook for accessible publishing based on the work with LIA.
- Working with the German Library Association: active work within the section "User Oriented and Inclusive Library Services". Started four years ago we met twice a year and invited librarians interested in the topic of accessibility in the library field. Now everything takes place online with monthly meetings. We reach up to 120-150 people. Topics: access to libraries, good practices, how to produce Word or PDF files in an accessible way, communication matters (e.g. gender or race sensitive speaking) to reach out, mediation of accessible media, accessible cataloging access, and accessibility events as well. Communication mostly via mailing lists.

- International project: Braille Music. Project is on for two years now, in January 2022 the started properly with many LPD and non-LPD libraries like Dedicon, SBS, NLB. Dzb lesen provides software to take music scores and put them into braille music scores and visa versa.
- Lego Braille Bricks project: working closely with special schools and parents as well as self-help groups, far more work than planned. But in the end we have new contacts and have intensified contacts. We give regular workshops with parents and teachers and it is all around reading braille.
- Loaning system: strengthen the loan system with an own systems librarian. We have a German-wide accessible library system which is the backbone for us. It works for the online catalog on the webpage, a loaning program which is especially accessible for blind people, the Android- and the iOS-App as well as for the Alexa skill.
- Strengthen the communication department with a new colleague: A library bus is going around the county, telling people about the services.
- Web-Relaunch: November 2022 there was a Relaunch.
- In June 2022 start with a large print library.
- ABC: still (unfortunately) not yet part of the ABC-community (has to be done in 2022)

Kelsey:

- We are settling in with our new Director, Jason Broughton, who joined last fall.
- I continue to seek books in many foreign languages through the Marrakesh Treaty and many other avenues, including collaboration with the Library of Congress Field Offices in Jakarta, New Delhi, Islamabad, Nairobi, and Rio de Janeiro. Yesterday I got a request for materials in Yoruba, for example.
- Last year we added 80,000 books in the NLS Audio format (essentially DAISY 3) to the ABC catalog, and those are being converted over time to the DAISY 2.02 format that many other libraries are still using.
- Regarding the braille eReader pilot, we did see a 545% increase in ebraille circulation for the libraries that participated in the pilot.
- We are mostly still teleworking, but will be going back to the office on a regular basis starting the week of April 11.

Dipendra: As technology partner with ABC, DAISY Consortium delivered trainings to libraries serving persons with print disabilities in Myanmar, Dominican Republic, Peru, Ghana, Lesotho, Malawi, Tanzania and Palestine. These trainings were provided for production of accessible digital books and their conversion into braille audio and large print formats. Trainers from these countries were also trained in reading devices procured under the ABC capacity building projects. DAISY Consortium has created an online learning management system to host

following online courses:

- * Accessible digital book production and their conversion to braille, audio and large print formats for distribution
- * Course for publishers to create digital books that are born accessible
- * Course on production of accessible digital books for STEM subjects.

DAISY Consortium is working on expanding the digital books standards to provide DAISY like rich reading experience on web browsers. A prototype for this has been developed which would be further enhanced in 2022.

Irmgard: We have a few very exciting moments in these past two years. We have a new app, the old one was about eight years old. We launched the new app about a month ago. We got a lot of enthusiastic response from our users. We are also launching a new website in the next month. We are doing this in steps so our customers can get used to the new site. Dedicon is working with publishers to teach them how they can accessibly publish their work.

James: Have been working hard with braille on demand and send out all braille embossed on demand, no longer have physical library. We have been supplying customers with electronic braille readers and expanding electronic braille collection. Making electronic braille one file and users are reading more braille. Still producing physical braille so it is about a choice. Working very closely with Benetech and have RNIB Bookshare program and have leisure library around human voice talking books and real increases have been donations from publishers. Easyreader remains incredibly popular with users and the launch of our Alexa Amazon skill has had incredibly good response and we will be launching Google skill soon. About to recruit libraries engagement colleague to work with libraries in the UK.

Jelena: Download service is close to 70% of users who use digital services. The average reader borrows 49 titles per year. All together in Croatia, the average Croatian reads 1-2 books per year. We have been a bit worried about ePub which is not popular among our users, our users prefer audiobooks. We have a small group of very active braille users who prefer printed braille. We are joining the new version of ABC platform and pushing 500 of our titles to their server and will promote it more among our users. Our users are shy to read languages other than Croatian but we will promote it. We have been working with school libraries and giving webinars. We have given presentations about assistive technology. We have some major changes in the work space and are constantly under construction. We have changed the form of our podcast and invite Croatian authors to do their books in our studios and do author interviews. Currently we are working on a short story contest among our users.

Jorunn Anna: We are working on practical implementation of Marrakesh Treaty and it is progressing slowly. We launched new app for children and it has different gaming elements. We received money to think of ways to promote reading for children and especially children with dyslexia and projects using audible captions. Working on partnering with public libraries to

be more active in promoting services and being part of national library. We are part of the music braille project. We have a new web page. Working on making a guide on how to make ebooks more accessible. NLB has 400 books a year that are read by humans but now have 25 different agreements with publishing houses.

Saskia: Active DAISY users: 88% online | 12% cd
- loans 2021: 56% online | 44% cd
→ 12% cd users are taking care of 44% of the loans (2021)

2021: many online workshops, for public library teams, for teachers, for occupational therapists in elderly homes

Readers' survey, beginning of 2022
→ more than 1000 users have responded
→ overall very satisfied, still working on analysis

2022: 10 years campaign 'I hate reading' for children and youngsters with dyslexia
→ several activities
→ TV spot
→ online escape room (with popular youth author)

Kazahiro: Have digitized items from the Japanese Collections, this is not accessible image data. Created OCR from this image data for full text search for over 2 million titles and have to discuss with rights holder so project is in partner stage. At present, we want to grant the services at the end of March 2023. In the next year, have to discuss providing volumes of text data, but unfortunately for the time being this text data we can only provide for [?] in the future we hope we can provide for other countries.

Kirsi: Last year was similar to the previous which meant most people worked from home and just this month we are getting rid of working from home. Now we only expect people will come to the office one day a week. We are diminishing the office space. The online lending is still growing, last year it was 74 % and CD lending is going down. There were over 22,000 people who had not used services in over two years. 68,000 people are using services now. Cooperation with public libraries is still going on. We are also partnering with Lego Braille Brick Project and cooperating with schools. We are trying to involve the whole class to get the Lego Bricks not just the blind children so that education is inclusive. In the beginning of this year new legislation about CELA was crafted so we will have a new name, Accessible Library. We will have a new task in the legislation which will be to promote accessible publishing. We are focusing on promoting the European Accessibility Act.

Koen: Dedicons core activity is the production and lending of accessible books both for leisure and for educational reading. For Passend Lezen (BPL) we serve as the backbone in terms of

producing, archiving it, and sending out copies of braille, large print, tactile maps and audio both on cd and online. As many of us we struggled with the covid restrictions trying to balance the need for continuity of service with the safety of our employees and volunteers. Now, in March 22 all restrictions have been lifted but the office culture at Dedicon has changed with many employees finding a new balance between office work and working from home.

Next to production and lending Dedicon has a task in developing and innovating, partly to make production lines more efficient, but also to improve the products themselves and develop new products. Dedicon has a large portfolio with many projects running at the same time. I will pick a few that have international significance. There is biannual project called T-PUB which aims at working with publishers (fiction and non-fiction) to encourage and educate them to publish their ebooks in an accessible way. With the new European legislation at the horizon there is much interest from the publishers. T-PUB aims to develop eight in-depth workshops that are published in Dutch: <https://www.inclusiefpubliceren.nl>

Together with the Johannes Kepler University in Linz, Austria, Dedicon is now partnering in a European project from the Erasmus+ program, called IPIP (*Inclusive Publishing In Practice*). It has the same goals of awareness raising and sharing of expertise. The website is multilingual and can be found here: <https://www.inclusivepublishinginpractice.org>

Other projects have to do with the growing importance of images in publications and websites. For instance, adding long handmade descriptions (in audio and in text) to pictures in a couple of weekly magazines to gather feedback from the subscribers and to get a better idea of the costs involved. Another project was to send out on a two-monthly base a set of 1 or 2 tactile images on a certain subject, such as Emoji's, Birds in your garden, or the shape of the Corona virus. The tactile products were enriched with braille and QR codes to gather additional information in audio. The project was well liked and is now a standard service that members of BPL can subscribe to. On a more academic level we are also working on proof of concept for a database of fully described images so that they may be used again in new productions. The database also carries significance for training artificial intelligence in recognizing and describing the images in meaningful ways.

Like many other service providers, we see the importance of online delivery (of audiobooks) growing and the cd delivery declining. Together with stakeholders, Dedicon is working on a roadmap for phasing out the cd's and making sure no one is left behind by looking into simple alternative playback methods that do not rely on smartphone or laptops.

Dedicon and BPL have transferred an initial amount of 32.000 Daisy audio books to the Global Book Service of ABC and has now a weekly mechanism for uploading new titles to the Service in place. Last but not least just recently we have concluded the first phase of a project on metadata schemes for accessible books and are now preparing for the 2nd phase with an emphasis on the end-users demands for having practical and simple labels to find the books suitable to them.

Danielle: Over the past year have brought back our volunteers and resumed audiobook production including launching a remote narration component. We are also producing audiobooks in Spanish. We are in the process of creating a multimedia studio to incorporate podcasting and increase our author interviews that we also include as bonus material with our audiobooks. We moved our multisensory storytimes to virtual and have had a great response including mailing sensory kits to our youth patrons. We are bringing back our low vision yoga class and looking at future programming. We have been participating in the NLS pilot to loan refreshable braille displays to patrons and that has been very successful. We continue to partner with the Independent Living Program to loan CCTVs and are creating and loaning memory kits to retirement homes and care facilities.

Yasmine: Three years working on improving accessibility for persons with print disabilities with Library of Alexandria and collaboration with Japan. Training of 42 professionals, mostly librarians and many outreach activities. Finally have an online library developed by Ministry of Communications with items in public domain or free of copyright, small collection and will hopefully be growing. In process of discussing second phase and hopefully Ministry of Education will participate.

13. Any other business

Communications:

- www.ifla.org
- Facebook – <https://www.facebook.com/iflalpd/> - 334 followers
- Basecamp
- Mailing list (138 members, 137 active) ifla-lpd@iflalists.org
- Events / webinar/ presentation
- Zoom-license via IFLA
- LPD Events
 - One meeting each month
 - A: LPD Internal Matters
 - More round robin / sharing experiences
 - Using the time to work on the items of action plan
 - B: Open session on specific topics – inviting experts
 - Giving an impact to the community – spread topics around IFLA
 - Topics as the most powerful and attractive tool – responsibility goes around the Standing Committee
 - Addresses / mailing list/ Network
 - Invitation
 - Using Facebook to promote / Part of Facebook communication
 - Using the IFLA Platform and promote LPD topics
 - Regular events = regular communication + documentation

- No newsletter
- More attention
- Comments/questions/ideas

Koen: I like the switch between internal matters and external topics. My question is why does it say no newsletters?

Christiane: When you do the events on a regular basis, I don't know if we will really make it to send out the newsletters if we are not more than one or two people caring for it. It is quite a lot of work to do this.

Koen: So it is more like no newsletter question mark.

Yasmine: So do we need to take a decision on the newsletter now?

Christiane: If we really say we use the newsletter, then of course it is important, then it really is a question. But I don't know what is going on with the newsletter in your countries.

Yasmine: regular updates maybe get more of an audience.

Saskia: I spread it but don't get many reactions. Sometimes you ask people to contribute but you have to ask and ask again. It isn't so easy. Maybe sharing slides from an online event is one topic is easier to do. I think we have to look for other ways to spread news and interesting topics.

Koen: I think you are right, it is so much work to get a newsletter out. Maybe we should put the newsletter in the freezer and we should focus on regular events and summarize them.

Saskia: Maybe we put webinars on YouTube and share those. It is easier to share information to specific groups of stakeholders, like will Thursday's webinar be posted?

Yasmine: Yes, I'm hoping we will be able to post the webinar on YouTube.

Regarding the newsletter, I'm hoping we can decide now not to do it and see how we are moving forward. I see the way we are communicating our information now is more innovative and we can revisit in July.

Kirsi: What kind of tools does IFLA offer for accessibility? For our webinar, can we offer English captions?

Yasmine: The webinar can offer automatic English captions.

Kirsi: The automatic captioning sometimes isn't very good.

14. Closing