



Approved Minutes
Professional Council Meeting II
Friday, 29 July 2022, 08:30 – 10:15 IST
WLIC 2022 Dublin Conference Centre, Dublin, Ireland

Present: Adjoa Boateng (Chair, Professional Council), Leslie Weir (Chair, Division A), Anoja Fernando (Chair, Division B), Dilara Begum (Chair, Division C), Patrick Danowski (Chair, Division D), Jan Richards (Chair, Division E), Man Yi Helen Chan (Chair, Division F), Te Paea Paringatai (Chair, Division G), Camille Callison (Chair, Division H), Nthabiseng Kotsokoane (Chair, Regional Division Committee), Barbara Lison (2021-2023 IFLA President)

Staff: Helen Mandl (Deputy Secretary General and Director, Member Services), Megan Price (Professional Support Officer)

Observers: No observers were present at the meeting

Welcome and Apologies

1.0 Approval of agenda

The Council approved the agenda.

2.0 General Business

2.1 Items raised by Units – See summary below

2.2 Other business - there was no other business

3.0 Strategic Items

3.1 Division Structure

From WLIC PC Meeting I - discussion of how Division structure is working for individual Chairs. Due to time constraints this item was postponed to the September PC meeting.

3.2 WLIC Debrief

This was a preliminary feedback and suggestion session to capture first PC impressions/observations of WLIC 2022. This feedback will be combined with attendee survey data for a fuller analysis of WLIC success at a later PC meeting. In the longer term, suggestions need to be assessed as to feasibility in terms of the finite number of sessions and rooms/spaces available at each conference and venue. See the below summary:

IFLA Organization

- Reconsider formats for engaging with IFLA Leadership.

- Continue content from “Out in the Open Session” until it is resolved to a standard requested by the membership. People need time to digest information, so we need to work consistently and constantly to connect with the volunteers and members – Sessions such as these with the whole GB would demonstrate accessibility and transparency if conducted well.
- More “Out in the Open Sessions” are suggested that include the whole GB. An opportunity for members and volunteers to come and ask questions openly and learn more about IFLA’s governance work
- A GB Q&A as an opportunity to make the GB accessible. More dialogue is needed so that all people feel involved and understand. The GA is not the format for this type of discussion.
- IFLA Strategy 2019-2024 – planning will begin in 2023 and will be communicated well in advance. Considerations include:
 - Possibility to extend by 2 years, because of COVID?
 - Adjustments made only to those items which need further development.
 - Develop a process for evaluating progress for the strategy, and the process for renewing or reinvigorating.
 - Members should be involved fully in the process.
 - The Units are engaged with the strategy – all Unit actions are strategically-focused.
 - Be mindful not to use all our energy to refresh or create the plan but use that energy to realise the plan.
- Regarding the 5-year cycle of Unit reviews, will it be rolling/continuous, or all Units done at one time? How will we choose who will go first?

Governance Structure (Professional, Regional, Overall), including Patrick’s Session

- Overall IFLA Structure, including Professional structures such as SIGs are still seen as difficult and confusing for some volunteers.
 - Reminders to the Units about the structures, who is in PC, RC, DCC, and who they can go to if they need help. We need to prepare them to accept new changes.
 - Be clear about the SIG Committee membership vs. SIG membership, that everyone who wants to be involved can be. Provide information on moving from a SIG to a Section.
 - More prominent WLIC badging of PC/RC/GB members so that people can identify you easily and approach you to talk. A key in the program e.g., Green = HQ, Blue = GB, Yellow = RC, Red = PC, Purple = Officer
- The SIG, Network and Working Groups Subcommittee is ready to draft a paper for elections – the details of the structure and options should be clear before the elections start.
 - Working Groups on hold because the naming is confusing with the informal vs. formal working groups. Possible name for Working Groups could be task force?
 - OA group approves Network concept – moving forward
 - The Subcommittee is worried about how complicated things already are with the structure

WLIC Contributions and Communications

- What is the message we want to send back to the Units on their contributions to the Congress?

- Stress that under difficult circumstances we had a great programme with diverse offerings.
- We are sorry that not more people could attend, looking forward to a more inclusive, more diverse programme in Rotterdam.
- Acknowledge those who contributed but who could not attend.
- Acknowledge the Officers who have contributed and led meetings.
- Acknowledge also the concerns that have been raised – a balance. Also an opportunity to acknowledge the important role that Division Chairs play in receiving information, ideas, and concerns directly from the Unit Officers that can then be shared and brought to the Professional Council for discussion. We welcome their solutions. We need to demonstrate that we learn and grow from these discussions.

Awards, honours and posters

- Suggested logistic and content changes requested:
 - DUIA
 - Suggest 4 winners – one for each category and one overall DUIA
 - Poster
 - Options for multiple awards for additional categories? 1 award for 200 posters is not equitable.
 - Per Region with support of Regional Council?
 - People's choice - let those who view the posters vote somehow (stickers or digital?)
 - A small Poster “coat room” for tubes (by #) – to avoid having to carry around the tube or to take it back to the hotel.

Conference Fees (Speakers, Officers)

- Conference fees discount for particular countries esp. New Professionals, speakers coming for only one day.
- Change practice of having to register for the conference to take part in the business meetings - disadvantaging those who want to be involved in the SC meeting and those looking to become involved.

WLIC Session Planning

- Some longer presentation times may be needed as rationale for institutional funding and travel time. Academics are used to this – managing expectations.
- The mix of time and structures for sessions were appreciated and people felt that the quality and focus were better than with the longer 2-hour sessions.
- Session guesstimates are off – pre-register?
- Continue the practice of separating SIG meeting from their open session – SIGs need that time.

WLIC Business Meeting Schedules

- A discussion of DCCs attendance at Business Meetings
 - DCC able to sit in on full meetings, and attend the Regional Council meetings – not all Divisions at once (5x)
 - If not possible at least consider the arrangement by Divisions so there are two max happening at the same time.
 - Business Meetings are currently scheduled by affinity (e.g., Cataloguing/SAA not scheduled at the same time so they can attend each other’s meetings)
 - Should be thought of more of a hello. Should not be thought of just information to give, but also receiving of information. Manage expectations of DCC attendance at meetings.
- Regional & Professional meetings, not scheduled against each other
- A strong suggestion for designated Division Committee Meetings at WLIC on the Monday (business meeting day) with a possible working lunch.
- Longer in-person business meetings for Units/Regions for many this is the first-time meeting in person. Consider time needed for working meetings.
- A special SIG meeting for all Convenors to meet together.
- Continue practice of 1 in-person and 1 virtual business meeting. May be more interest in having a 2nd business meeting during an election/transition year.

WLIC Overall Scheduling

- Units scheduled against major sessions – affected who could attend the major session, and decreased attendance at the Unit session.
- Ensure all caucuses have a time scheduled regardless of whether they want one – depending on how many people end up coming, or perhaps be clearer or follow up with Regional Chairs who may not understand what a caucus is.
- Do not schedule Canada caucus against Francophone caucus.
- After the initial schedule is created, make sure a review of the schedule with a focus on diversity is done to ensure inclusivity.
- Put the booth schedule in the programme – the only advertising for this is the slide show

WLIC General Planning

- Accessibility
 - Consider accessibility/inclusivity policies of the countries who are bidding for the conference.
 - Continue the practice of having the entire conference in one building
 - Continue the practice of having therapy dogs.
 - PPT needs to also be accessible - Use information re: accessibility from VE handbook in presenter guidelines – send this information out to Units
- Session-level surveys
 - Link evaluations directly from the Programme and already built into the app. Digital not paper. “Look in the app at the session description to evaluate this session.”
- Consider both Global & Regional WLICs – make better use of local resources (no expectation for these to run like a regular WLIC) better representation and focus.

- Printed programme and bag were missed as souvenirs for attendees. Something they can take home that represents the country where the congress was held. People did also like the e-bag for sustainability/economics.
- Ensuring that all who should be acknowledged are acknowledged appropriately – a checklist to facilitate this

Confirmed 2022 dates

Governing Board Friday, 29 July – 10:30 – 16:00 CEST, Dublin, Ireland